

BOB JONES UNIVERSITY

Seminary & Graduate
Studies Catalog

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Bob Jones University

1700 Wade Hampton Boulevard
Greenville, South Carolina 29614
For Admissions information call
1-800-BJ-AND-ME or (864) 242-5100
www.bju.edu

A word from the President

For nearly eighty years, Bob Jones University has existed as a vital community of Christian students and those who serve them. Throughout those years, over 84,000 young people have benefited from the teaching and example of what we believe to be the most wonderful faculty and staff anywhere.

Bob Jones University is well known for its strong spiritual training and robust academic programs. Our graduates serve the Lord across all vocations.

They are Christian workers, tradesmen, lawyers, doctors, teachers, and business executives. They are recognized as having what it takes to excel in a turbulent world. They are in demand for their vocational skills, their spiritual steadfastness, and their personal character. They are prepared for whatever circumstances they may meet in life—whether those circumstances are prosperity or adversity, peace or war.

The purpose of BJU's founder, Dr. Bob Jones Sr., was "to make this university a center of the highest academic standards and Christian culture to which carefully chosen young people will come from all parts of the world and receive their training and from which these trained Christian leaders will go forth to render service

to our Lord in all corners of the globe." It is our belief that today's Christian young person has no better opportunity to learn how to make a living, and—more importantly—to learn how to live, than in this special place which God has prepared and maintained.

It is our belief that today's Christian young person has no better opportunity to learn how to make a living, and more importantly, to learn how to live, than in this special place which God has prepared and maintained.

The University gives special emphasis to the Bible, church administration, missions, evangelism, pastoral training, theology, history, education, languages (both ancient and modern), fine arts, music, speech, drama, and literature. Every undergraduate student in the University is required to take a course in the Division of Bible each semester. Bob Jones University offers speech, music, and art without additional cost above academic tuition. We place great emphasis on public speaking, for we believe that a man or woman

is not properly educated until he or she can stand on any platform and clearly and cogently address an audience.

Bob Jones University has a spirit all its own, combining an atmosphere of culture without cold formality, of youthful enthusiasm without rowdiness, and of scholarship without mustiness. Every teacher in the University signs our orthodox creed each year. We have proved in this institution that it is possible in the present day to be thorough in scholastic work and still hold to the faith of our fathers.

Religiously, our testimony is: "Whatever the Bible says is true." Standing firmly for and aggressively contending for the great foundations of the Christian faith, Bob Jones University is proud to be known as Fundamental in its position. We oppose all atheistic, agnostic, and humanistic attacks upon the Scripture.

Every class opens with prayer, and our social gatherings blend easily and naturally into times of prayer and challenges from the Bible. We believe in a social life that is above reproach. In all our work and play, in personal life and social relations, we seek to be loyal to the Lord Jesus Christ.

Displayed upon the Bob Jones University crest are the words *Petimus Credimus*, "we seek, we trust." We seek to inculcate into our students a thirst for knowledge of the arts and sciences, and we seek to satisfy that thirst. Above all, we trust the Bible as the inspired Word of God, the Lord Jesus Christ as the only hope of the world, and His gospel as the solution to the problems of our day.

We invite you to visit us and find out for yourself why we believe Bob Jones University is "The Opportunity Place—God's Special Place for You."



Stephen Jones

University Charter

The general nature and object of the corporation shall be to conduct an institution of learning for the general education of youth in the essentials of culture and the arts and sciences, giving special emphasis to the Christian religion and the ethics revealed in the Holy Scriptures; combating all atheistic, agnostic, pagan, and so-called scientific adulterations of the Gospel; unqualifiedly affirming and teaching the inspiration of the Bible (both the Old and the New Testaments); the creation of man by the direct act of God; the incarnation and virgin birth of our Lord and Savior Jesus Christ; His identification as the Son of God; His vicarious atonement for the sins of mankind by the shedding of His blood on the cross; the resurrection of His body from the tomb; His power to save men from sin; the new birth through the regeneration by the Holy Spirit; and the gift of eternal life by the grace of God.





Mission Statement

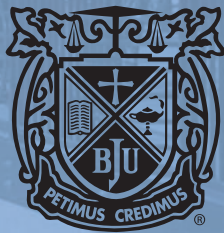
Within the cultural and academic soil of liberal arts higher education, Bob Jones University exists to grow Christlike character that is Scripturally disciplined; others-serving; God-loving; Christ-proclaiming; and focused Above.

The Pledge

Bob Jones University is determined that no school shall excel it in the thoroughness of its scholastic work and, God helping it, in the thoroughness of its Christian training.

Crest

The scales represent the proper balance of life and the fact that man weighed in God's balances is always found wanting; the cross speaks of Christ and our redemption; the Book is the Word of God; and the lamp is the light of Truth. The BJU motto, *Petimus Credimus* ("We seek, we trust"), underscores the University's foundation and purpose. We seek to inculcate into our students a desire for knowledge of the arts and sciences, and we seek to satisfy that desire. We trust the Bible as the inspired Word of God, the Lord Jesus Christ as the only Hope of the world, and His Gospel as the solution to the problems of our day.





Christian Philosophy of Education

Christian education at BJU is a spiritual ministry that has as its purpose to further the process of spiritual development in the image of God. BJU endeavors to teach students to know God and to imitate Him in His character and in His works. This commitment embraces all that is done in and out of the classroom. Knowledge of the written Word of God, the Bible, remains at the center. The disciplinary studies radiate from this center as studies of God's works. Biblical truth is not confined to the required courses in the Bible but is diffused throughout the curriculum.

Yet to know God implies more than just knowledge *about* God. The knowledge of God that is unique to Christian education is a *personal* knowledge that begins with repentance of sin and faith in Jesus Christ as Savior and develops through obedience to and communion with God. To know God is to be born into the family of God and to live in fellowship with Him. With this knowledge as the starting point, student attention is directed outward to the full range of natural facts and human experience, and to formulations of that experience in history and philosophy, literature and art—all as reflective of the work of God intersecting with the work of man. The student develops a worldview coherent with the work of God in his life.

The work of God in a student's life is a process of his imitating God in his *character* and *service*. Accordingly, BJU faculty and administration urge students onward in this process and provide an environment structured toward this purpose. As in secular education, the environment of Christian education is artificially selective, including elements favorable to its purpose and suppressing those unfavorable to it. BJU does not apologize for the prescriptiveness of the educational experience here. Its character goals require it.

BJU also provides students with ministry opportunities so it becomes natural to them to live out their beliefs in service to God and to others. Students are requested to have weekend ministries of various sorts both in the immediate area and in surrounding states as well. The University keeps before all its students their responsibility to God in this matter and to the surrounding world.

Institutional Goals

As a Christian educational institution, Bob Jones University seeks by God's enabling:

1. To inspire regenerated students to know, love, and serve Jesus Christ
2. To strengthen students' belief in the truths of God's Word
3. To develop in students Christlike character through disciplined, Spirit-filled living
4. To direct students toward a biblical life view that integrates God's Truth into practical Christian living
5. To prepare students to excel intellectually and vocationally by offering diverse academic programs rooted in biblical truth and centered on a liberal arts core
6. To develop in students the cultural breadth and social skills that enhance their lives and also equip them to communicate biblical truth effectively
7. To instill in students a compelling concern for reaching the unconverted with the saving truth of the Gospel of Christ
8. To support local churches and conservative Christianity by providing eternity-motivated, highly educated, and highly disciplined laymen and women
9. To develop educational materials and services that extend these objectives beyond the University campus



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Information

For Information On:

Write To:

General Information, Admissions, and Catalogs	<i>Director of Admissions</i>
Transcripts and Records of Incoming Students	<i>Director of Admissions</i>
Fees, Expenses, Methods of Payment	<i>Chief Financial Officer</i>
Academic Reports, Course Offerings, and Other Scholastic Matters	<i>Registrar</i>
Graduate Programs	<i>Dean of Arts & Science, Education, Fine Arts, Business Administration or Seminary and Graduate School of Religion (Secure Seminary and Graduate Studies Bulletin for more information.)</i>
Alumni Information	<i>Dir. of the Alumni Association</i>
Aviation	<i>Provost</i>
BJU Correspondence & Satellite Division	<i>Dir. of Office of Extended Education</i>
BJU Museum & Gallery	<i>Director of Museum and Gallery</i>
Continuing Education	<i>Dir. of Office of Extended Education</i>
Employment	
Faculty	<i>Provost</i>
Staff	<i>Director of Human Resources</i>
Graduate Assistantships	<i>Director of Human Resources</i>
Extension Ministries	<i>Director of Extension Ministries</i>
Film Rental	<i>Film Distribution</i>
Gifts, Bequests, and Scholarship Donations	<i>Chief Financial Officer</i>
BJU Press Publications	<i>Director of Marketing</i>
Student Employment and Housing	<i>Director of Student Services</i>
Summer Session	<i>Registrar</i>
Tape Ministries	<i>Audio Services</i>
Transcripts and Records of Former BJU Students	<i>Transcript Clerk</i>
Visiting Students Activities	<i>Guest Reservations</i>
Visitor Residence Hall Reservations	<i>Guest Reservations</i>

BOB JONES *University*

1700 Wade Hampton Boulevard
Greenville, South Carolina 29614
(864) 242-5100 • Fax (864) 235-6661

It is understood that attendance at Bob Jones University is a privilege and not a right, which may be forfeited by any student who does not conform to the standards and regulations of the institution. The University may request withdrawal of any student at any time, who, in the opinion of the University, does not fit the spirit of the institution, regardless of whether or not he conforms to specific rules and regulations of the University.

Summer Sessions 2006

May 8–June 2 First Session
 June 5–30. Second Session
 July 3–28. Third Session

First Semester

Aug 30., Wed., 8 am Classes Begin
 Nov. 22–27, Wed.–Mon. Thanksgiving
 Holiday
 Dec. 11–14, Mon., Tues., Wed.,
 Thurs. Final Examinations
 Dec. 14, Thurs. First Semester Ends,
 Christmas Vacation Begins

Second Semester

Jan. 9, Tues., 10 pm Students Return
 Jan. 11, Thurs., 8 am. Classes Begin
 Jan. 15–26 Winter Mini Session
 March 18–23, Sun.–Fri. . . . Bible Conference
 Apr. 28, 30, May 1–2, Sat., Mon., Tues.,
 Wed. Final Examinations
 May 3, Thurs. Commencement
 Activities Begin
 May 5, Sat. Second Semester Ends

Summer Sessions 2007

May 7–June 1 First Session
 June 4–29 Second Session
 July 2–27. Third Session

2006

AUGUST

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University Calendar

2006-07

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Admissions Information

General Requirements

This catalog does not constitute a contract between Bob Jones University and its students on either a collective or individual basis. It represents the school's best academic, financial, and social planning at the time the catalog was published. Course and curriculum changes, modifications of tuition, fees, and other charges, plus unforeseen changes in other aspects of Bob Jones University life sometimes occur after the catalog has been printed. Because of this, Bob Jones University does not assume a contractual obligation with students for the contents of this catalog.

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It is important that students familiarize themselves with all of the academic requirements related to their particular program. These academic requirements must be met before a degree can be conferred. Advisors, department heads and deans are available to assist the student in understanding these requirements, but the student himself is responsible for completing them.

Candidates for admission to any of the schools of the University must give evidence of good character. Students transferring from other schools must present statements of honorable dismissal.

Notification of Nondiscriminatory Policy

Students of any race, color, national and ethnic origin are admitted to all the rights, privileges, and activities generally accorded or made available to students at Bob Jones University. The University does not discriminate on the basis of race, color, national and ethnic origin in its administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

How to Apply for Admission Students Attending Bob Jones University for the First Time

1. Secure an application for admission by writing the Director of Admissions, Bob Jones University, Greenville, South Carolina 29614-0001, by calling toll-free 1-800-BJ-

AND-ME, e-mail admissions@bju.edu, or apply on-line at www.bju.edu.

2. Fill in the application form completely.
3. Send this form with a nonrefundable \$45 application fee to the Director of Admissions.
4. Upon receipt of these materials, the Admissions Office will process your application, notify you of your admission status, and send further information.
5. Request each college or university you have attended to send a complete, official transcript of your work to Bob Jones University.

Students Who Attended Bob Jones University Previously

1. Secure an application for reenrollment by writing the Director of Admissions, Bob Jones University, Greenville, South Carolina 29614-0001, by calling toll-free 1-800-BJ-AND-ME, e-mail admissions@bju.edu, or apply online at www.bju.edu.
2. Fill in the application form completely.
3. Send this form with the \$50 reservation fee to the Director of Admissions.
4. Upon the receipt of these materials, the Admissions Office will process your application, notify you of your admission status, and send further information.

Time Required for Processing of Application

Ordinarily, an application can be processed in no less than three weeks, and it is not unusual for an application to require six weeks or longer for processing. It is necessary to secure the transcripts from other schools, secure the necessary character recommendations, and coordinate all these records in the Admissions Office before a final letter of acceptance can be sent. Within three weeks following an applicant's acceptance, a nonrefundable reservation fee of \$250 must be paid to confirm his reservation. Upon enrollment, the \$250 will be applied toward the first month's tuition and fees. No reservation is final until all these records are in order and the reservation fee is received. Consequently, an applicant should

allow himself as much time as possible for the processing of his application.

All reservations are contingent upon the applicant submitting a medical health form prior to the opening of the semester in which he enrolls.

A person admitted to the University in the last few weeks before the opening of a semester frequently can be given only a tentative reservation with the expectation that it will become final if the University receives a cancellation of reservation held by an earlier applicant. The application must be accompanied by the \$45 application fee in order to be processed. Reenrollment applications must be accompanied by the \$50 reservation fee.

Admission as a Part-Time Student

Since 10 semester hours constitute the minimum full-time load for a graduate student in the University and since all residence hall students are full-time students, a part-time student by definition is any student carrying fewer than 10 semester hours. All dorm students are required to carry a minimum of 10 hours.

To secure a permit to register, a part-time student must follow the regular procedure in filing application for admission.

Admission of International Students

One of the unusual features of Bob Jones University is that as a private liberal arts university it attracts its student body each year from virtually all the states plus the District of Columbia, the outlying possessions of the United States, and more than 50 foreign countries. In addition to those who are foreigners by citizenship, the University attracts each year a number of students who are of American citizenship but who were born and have been reared in foreign countries.

In recent years, the student body has included annually students from 48-50 states and from 40-50 foreign countries.

Bob Jones University is proud of its international students and does everything within its power to facilitate the admission of its qualified international applicants. The international student, however, who desires admission to Bob Jones University, will do well to read carefully the following paragraphs.

An international student makes application for admission to Bob Jones University in the same manner as any other student, with the additional problem of meeting certain requirements of his own country plus the requirements of the United States for approval to study in this country. Before a letter can be sent from the University to the student to assist him in securing the necessary credentials to leave his own country to enter America for study, the international student must:

1. submit his application with the \$45 application fee plus the \$250 reservation fee for the semester for which the reservation is requested—a total of \$295—which must be in United States funds or the equivalent of United States funds. In the event the application should be rejected, \$250 will be refunded.
2. furnish satisfactory evidence as to his character, ability to meet his financial obligations in this country, and academic preparation for study in an American university. He must also provide proof of his proficiency in the English language.

In establishing his academic preparation for study in Bob Jones University, the international applicant must submit official records showing completion of a baccalaureate program including official transcripts of all such work. When all these credentials have been assembled, they will be evaluated by specialists in the education of the country which the student represents. Academically the student is accepted for admission or declined admission on the basis of this evaluation; and advanced standing, if any, is allowed on the basis of recommendations made by the credentials committee.

Because of the time involved, every international applicant should submit his application with all the necessary credentials at least six months to a year in advance of the semester in which he expects to enroll. Canadian students must allow no less than three months for the processing of their applications.

A letter of tentative acceptance granted to an international student on the basis of satisfactory preliminary information is subject to final confirmation by the completion of all records pertaining to the student, including the evalua-

tion of academic credentials by the credentials committee, which is final and binding in all cases. It is understood that the international student in claiming his reservation accepts this provision as part of his contract with the University.

Admission to Advanced Standing

Transfer students seek admission to the University in the same manner as other students. It will be helpful, therefore, for every prospective transfer student to read the general requirements for graduate admission. The transfer student himself is responsible to see that official transcripts of all previous college-level work are sent directly from each institution attended to Bob Jones University. All such transcripts should be requested at the time the application is mailed to the University since the application cannot be processed until all records are in order. Transcripts are not accepted directly from students.

All transfer credits are accepted on a provisional basis, which means that they do not become a part of the student's permanent record until after he has successfully completed one semester of resident study leading toward a degree from the University. To validate the credit on any transcript of record, a student is expected to earn the same grades or better in residence at Bob Jones University.

The transfer student should bear in mind that the academic year in Bob Jones University is divided into two semesters of 16 weeks each and that the unit of credit is the semester hour. Quarter hours are converted into semester hours at the ratio of 3:2—that is, three quarter hours equal two semester hours. While every effort is made within the regulations to give the transfer student full value of his previous work, no fractional credits are recorded and course credits of a fragmentary nature are disallowed.

Admission as a Postgraduate Special Student

A student holding a bachelor's degree who wishes to secure additional training but who does not wish to follow a program of study leading to an advanced degree may enroll as a postgraduate special student. Such a student may take courses only on the undergraduate

level, choosing those courses based upon his objective for taking such special work.

Admission as a Graduate Student

The University offers graduate work in English, religion, fine arts, education, and business. The applicant must hold a bachelor's degree from an approved college or university and must qualify for a program of study leading to a graduate degree. In order to pursue graduate work, a student must have an undergraduate major or its equivalent in the field chosen for graduate study. His undergraduate program of study must be substantially equal to the undergraduate program of study required in that particular field at Bob Jones University, including major, minor, and general requirements. Further details concerning specific requirements are given elsewhere in this bulletin under the College of Arts and Science, Seminary and Graduate School of Religion, School of Fine Arts, School of Education, and the School of Business Administration.

An applicant who meets all undergraduate requirements for admission to graduate work is given admission subject to the regulations regarding admission to candidacy which apply to all graduate students. An applicant who is deficient 13 or more hours will be admitted as a Postgraduate Special Student limited to undergraduate courses only. Once this student has less than a 13-hour deficiency, admission to candidacy may be granted. All students should remove academic deficiencies as early in their program as possible. An applicant whose undergraduate program of study is totally out of line with the graduate program he wishes to pursue will be advised to enroll in the appropriate undergraduate school in order to qualify for the bachelor's degree. In every case an applicant for graduate study must present an undergraduate record of such quality as to predict success on the graduate level.

Students wishing to enter the graduate school with bachelor's degrees from Bible colleges will be accepted if their grades are adequate and if they meet the following conditions: the undergraduate work taken for the bachelor's degree must contain a total of at least 120 semester hours with a minimum of 70

hours in academic subjects. Of these 70 hours, not more than 20 may be from the combined fields of music, speech, and commercial skills courses. Courses in Bible, church administration, or practical work will not be considered as applying toward the 70 semester hours of academic subjects required.

Partnership Programs

Master or specialist-level programs may be completed in residence within one or two years, or even less through semester, summer school and/or Extended Education study. The Seminary and Graduate School of Religion and the School of Education provide unique scheduling for those involved in full-time Christian ministry. Students may complete their work during the June and July summer sessions or during two-week block courses in January or July, or through special block scheduling offered both first and second semester each year.

The Seminary and Graduate School of Religion Pastoral Partnership Program is for those involved in full-time Christian ministry. BJU graduates who qualify will not be required to fulfill other student requirements, such as attendance at chapel, opening services, Bible Conference, etc. Students taking daytime classes who have never attended BJU will be required to attend chapel one day per week but will be exempt from other student attendance requirements.

The School of Education Christian School Partnership Program is to help meet the need for qualified, well-educated administrators in Christian schools. BJU has three kinds of financial assistance for those currently serving as administrators or those who wish to train to assume such a role in the future. For further information contact the Financial Aid Office at Extension 3037.

Graduate Assistantships

Each year the University awards graduate assistantships to outstanding students who wish to pursue a graduate degree or a second undergraduate degree. An assistantship runs for two years and yields a competitive wage that allows the assistant to pay a special rate for room, board and tuition, while leaving a cash stipend each month. The tuition covers an aca-

demic load of 6–10* semester hours during the work agreement.

Teaching and residence hall graduate assistantships work/teach half-time for four semesters on a 9-month basis. Work/teaching duties are assigned by the Director of Educational Services. The agreement begins during the month of August.

Staff graduate assistantships work 28 hours during four semesters and 40 hours during two complete summers on a 12-month basis with a maximum of 10 non-paid working days off per year.* Specific duties are assigned by the department manager.

*International student requirements will differ.

While the majority of these assistantships are awarded to Bob Jones University graduates, a few are given to other graduate applicants of outstanding merit. For more information, contact the BJU Human Resource department.

Transfer Credit Regulations

The regulations governing the transfer of credits earned in other institutions are as follows:

1. It is the policy of the University to consider for transfer, credits earned in a regular college or university or other institutions of collegiate level. The accreditation status of the other institutions will be a factor in transfer credit decisions, but it will not be the sole or primary factor.
2. Only those credits which carry a grade of at least B at the graduate level may be transferred (no grades of C, D, F, or P).
3. Courses acceptable for transfer must be substantially in line with the course of study offered by Bob Jones University, and must serve a useful purpose in the particular curriculum which the student proposes to follow. A course to be accepted need not be identical with a course offered at Bob Jones University, but it must be a course, even as a general elective, which is in line with the requirements as defined in this catalog.
4. In transferring credits, all evaluations are made in terms of courses as they appear in the University Bulletin. Though the original course titles are retained, the student's transfer record will show the course number as it

appears in the Bob Jones University Bulletin. Transfer courses for which there exist no parallel courses in this institution but which are acceptable for transfer will be assigned the proper departmental classification.

5. The University does not accept in transfer any work done at the graduate level by correspondence. Undergraduate deficiencies may, however, be removed through correspondence work at approved schools.
6. The University does not accept in transfer any graduate courses offered by an institution that does not grant graduate degrees.
7. The University does not accept in transfer for graduate credit any undergraduate courses taken at another institution even if the offering institution accepts the course work as graduate-level work.
8. A unit of credit at Bob Jones University is a semester hour. Quarter hours are transposed into semester hours at the ratio of three to two; that is, three quarter hours equal two semester hours. No fractional credits are recorded, and course credits of a fragmentary nature are disallowed.

Transfer credit is limited to a maximum of six semester hours for the Master of Arts, Master of Music, Master of Arts in Teaching, Master of Science, Master of Education, Master of Ministry, and Doctor of Ministry degrees.

Up to a maximum of 30 semester hours of work taken beyond the Master of Arts degree may be transferred into the Doctor of Pastoral Theology program. Up to a maximum of 48 semester hours may be transferred into the Master of Divinity degree program. A maximum of 45 semester hours may be transferred into the Doctor of Education and the Doctor of Philosophy degree programs. It is understood that students transferring in substantial credits at the graduate level will not normally take additional work in transfer once they are accepted into a graduate program at Bob Jones University. A graduate student's transfer work is not calculated into his or her grade point average.

All work taken at other institutions for transfer into a degree program at Bob Jones University once the student has been accepted into a graduate program must be approved by the registrar in advance. In such circumstances, the amount of credit to be taken elsewhere will be limited. Moreover, the student is expected to complete his final semester of course work in residence at Bob Jones University.

Financial Information

Full-Time Students

Tuition per semester (10–18 hours)	\$4590.00
Room and board per semester	2490.00
Program fee per semester	215.00

Part-Time Students

Tuition per hour (1–9 hours)	\$459.00
Audit Fee per hour	459.00
Program fee (1–5 hours)	50% of program fee listed on this page
Program fee (6–9 hours)	75% of program fee listed on this page

Summer Sessions 2006

Four-week Session

Tuition per credit hour	\$306.00
Room and Board	624.00

Two-week Session

Tuition per credit hour	\$306.00
Room and Board	312.00

Extension Courses

2 hours	\$459.00
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Tuition

The tuition rate of \$4,590 is based on a maximum load or credits of 16 semester hours.

All residence hall students are required to carry a minimum of 10 hours.

A part-time student who audits or retakes a class is expected to pay at the regular part-time rate the amount which he would pay if the class were taken for credit.

For summer school, tuition for both resident and extension work are due at the time of registration. Any student who registers for a course is required to pay the tuition whether or not he completes the course. All dormitory students for the four-week sessions are classified as full-time students and are obligated financially for no fewer than five credit hours.

For the Winter Mini-Session, tuition is due at the time of registration. Any student who registers for a course is required to pay the tuition whether or not he completes the course.

For the Dissertation Research Project, tuition is due at the time of registration. Any student who registers for Dissertation is required to pay the tuition whether or not he completes the required project/research.

Program Fees

All Graduate Studies Programs	215.00
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The program fee covers the use of the library, post office box rental, registration expenses, Concert, Opera, & Drama Series, e-mail access in the library and computer labs, campus network access, and laboratory and supply fees associated with most courses. The program fee will be billed in 4 equal installments each semester. First semester fees will be billed September through December, and second semester fees will be billed February through May. All privileges covered by the program fee are forfeited if a student withdraws for any reason during the course of the school year.

Graduate Financial Incentive Programs

School of Education

Leadership Development Program—in conjunction with BJU Press

- Any currently employed teacher in a Christian school who wishes to train for a position as a Christian school administrator may take up to 30 hours of graduate training applicable to a master's degree in **Educational Leadership** or **Personnel Services** with 50% of tuition paid by BJU Press.
- Any currently employed administrator in a Christian school may take up to 30 hours of graduate training applicable to a master's degree in **Educational Leadership** or **Personnel Services** with 75% of tuition paid by BJU Press.
- The administrator of any Christian school that has qualified for the Press Partnership Program may take up to 30 hours of graduate training in **Educational Leadership** or **Personnel Services** without tuition charge.

Summer Programs (for those not in the Leadership Program)

- Any currently employed (full-time) teacher or administrator may pay for 50% of the cost of room, board, and tuition at the time of registration. The balance will be set up on a **no-interest loan** payable in six equal installments beginning September 1 through February 1.
- A **group discount** is available to educators from the same Christian school when all are staying in the University dormitories. Course work must be taken during the same summer, but not necessarily during the same session.

3-5 teachers/administrators	25% discount
6-8 teachers/administrators	35% discount
9 or more teachers/administrators	50% discount

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Seminary and Graduate School of Religion

Seminary Discount Program

- Any student who holds an undergraduate degree from BJU and is pursuing a seminary degree that he began in the fall of 2001 or later will receive a 50% discount on the regular semester tuition. The qualifying seminary degrees for this discount include the following:
 - Master of Divinity with Religion, Church Music or Educational Leadership Concentration
 - Master of Arts in Bible, Teaching Bible, Pastoral Studies, Church Ministries, Youth Ministries, Bible Translation, Theology and Church History
 - Doctor of Philosophy in Old Testament Interpretation, New Testament Interpretation, Theology and Church History
 - Specialist in Bible Translation

Master of Ministry, Specialist in Ministry, Doctor of Pastoral Theology, and Doctor of Ministry are not included in the discount program. This discount does not apply to graduate assistants.

Ministry Program

- Anyone in full-time Christian ministry may pay for 50% of the cost of room, board, and tuition at the time of registration. The balance will be set up on a **no-interest loan** payable in six equal installments beginning September 1 through February 1 for summer sessions or beginning March 1 through August 1 for winter sessions.
- Any first-time Ministry Program student who pays for the first session attended will be sent a voucher entitling him to attend another session **without charge** based on the status of his first session. Any charges because of a change in status will be due at registration.

For more information regarding these programs, contact the Financial Aid Office at 864-242-5100, Extension 3040, or contact Admissions at 1-800-BJ-AND-ME.

loan payable in six equal installments beginning September 1 through February 1 for summer sessions or beginning March 1 through August 1 for winter sessions.

- Any first-time Ministry Program student who pays for the first session attended will be sent a voucher entitling him to attend another session **without charge** based on the status of his first session. Any charges because of a change in status will be due at registration.

For more information regarding these programs, contact the Financial Aid Office at 864-242-5100, Extension 3040, or contact Admissions at 1-800-BJ-AND-ME.

Non-Program Fees

Admissions

Application	\$ 45.00
Reservation (new student)*	250.00
Reservation (returning student)*	50.00

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**Credited against the first month's billing.*

Graduation †

Certificate Programs	\$ 30.00
Master's, Master of Divinity, Specialist degrees	80.00
Diploma reorder	25.00
Doctor's degrees	90.00
Doctoral dissertation and master's thesis binding (per copy)	10.00
Graduate projects, thesis, or dissertation copy (per page)	10

Records Office

Add a course	\$ 5.00
Drop a course	5.00
Late registration	25.00
Validation examination fee per examination	50.00
TOEFL examination fee	20.00

Vehicle Registration

Day students, per semester	\$ 55.00
Dormitory students, per semester	55-70.00

Rates subject to change if necessary. †See additional information on the following pages.

Explanation of Non-Program Fees Application Fees

A \$45 application fee must accompany each application for admission. After the records are processed and are complete, the applicant will be written regarding his acceptance. He will then be required to pay a reservation fee of \$250 within three weeks to hold his reservation. Neither the application fee nor the reservation fee is refundable unless the University cancels the student's reservation. In this case, only the \$250 is refunded.

Graduation

Graduation fees include the cost of the diploma and the rental of academic regalia and are payable in full whether the candidate receives the degree in person or in absentia. Diplomas for the May and August graduation dates are ordered from the engraver in February. After a student's diploma is ordered, he must pay the full graduation fee. The reorder fee must be paid at the time the reorder is placed with the Records Office.

Methods of Payment

The expenses of \$14,160 for room, board, and tuition for the school term of two semesters may be paid by the year, by the semester, in twelve payments, or in ten payments. A student must pay at least 10% of the year's cost, in order to register. Payments on the twelve-month plan are due on the fifth of each month starting in June. Payments on the ten-month plan are due on the fifth of each month starting in August. A student's account must be paid up-to-date before he can be admitted to final examinations.

All students, whether full-time or part-time, must pay the full tuition and fees for courses for which they are registered at the end of five weeks, regardless of whether they complete the work. *Bob Jones University makes no additional charge, above academic tuition, for instruction in music, speech, or art.*

We have no wish to be unkind or to seem unduly hard, but it is imperative that all accounts be paid on time. The University receives no government funds and no assistance from the state or from denominational sources, and we depend upon our regular

income to meet the salaries of the faculty and staff and the operating expenses. In order to meet the additional expenses of bookkeeping and collection, we must impose additional charges when accounts are not paid on the day they are due. A ten-day grace period will be allowed from the day the payment is due. At the expiration of this ten-day period, all past-due accounts will be assessed a late charge of 1½ percent of the balance due. If after 45 more days the account is not up to date, it may be necessary to terminate the student's enrollment.

If checks are returned by the bank unpaid, the following charges will apply: \$15.00 for the first check, \$20.00 for the second check. If as many as two checks are returned by the bank unpaid, the University will accept no more personal checks from that student or patron.

The Christmas holiday period is not included in the regular academic year; therefore, any student who remains on the campus during the holiday period will be charged \$22* per day for his room and board.

**Rates subject to change if necessary.*

Credit Card Payment

Student accounts may be paid by Visa, MasterCard, or Discover Card. An authorization card to automatically have monthly charges placed on your credit card will be sent to you during the summer.

To have the University charge your monthly payment to your credit card, return the signed authorization card to the Business Office with the name on the credit card, the credit card number, and date of expiration. We suggest you consider this as a means of payment to keep the account current and to avoid late charges. Payments to your credit card company normally have a 25-day grace period before interest is charged. Thus all interest can be avoided by timely payment.

Upon graduation, all balances on open accounts or loans are due in full. These may be paid by check, refinanced by outside lenders, or refinanced by loan from Bob Jones University. Bob Jones University loans may be set up to automatically charge a credit card (Visa, MasterCard, or Discover) on a monthly basis. More details may be obtained through the Loan Department.

Financial Terms

Anyone who cancels his reservation, changes his housing status or applies for enrollment less than 13 days prior to the beginning of classes for the semester will be charged a \$50.00 late fee.

Any new student who claims his reservation and leaves after classes begin for a term or any present or former student who leaves after claiming his reservation will owe tuition and program fee (and if applicable, room and board) through the date of withdrawal, with a minimum due of 20% of the semester rate for tuition and program fee (and if applicable, room and board). This applies to students who leave for any reason—either voluntary withdrawal or expulsion. Should a student leave the University for any reason after having paid more than the amounts outlined above, a refund would be made to him for any overpayment; but no other refunds will be made to a student for any other reasons.

Since Bob Jones University does not accept students on a one-semester basis without special arrangements, it is understood that admission is on a yearly basis. Within a given school year, the student's reservation is automatically carried over from one semester to the next; therefore, if a student withdraws at the change of semesters, he must state his intention in writing to the administration by filling out a cancellation of reservation form no later than 13 days prior to the first day of classes of the second semester. If he fails to make such notification by this date, he becomes liable for the fee of \$50. Of course, no transcripts can be issued until this payment is made. A student enrolled first semester who does not register for second semester by noon on the day of second semester registration will be required to pay the \$25 late registration fee.

A student who enters late owes the tuition and fees for the entire semester and the room and board prorated to the date in which he enters. Should such a student leave the University after entering late, he will owe, as do all students, the room, board, tuition, and program fee as stated in the second paragraph of this Financial Terms section.

Any student who does not cancel his reservation at least one week before the official

opening of the summer session for which he is holding reservation will incur a fee of \$50.

Any outstanding charges referred to a collection agency will have the collection agency fees added to the balance due. It is understood that all of the terms in this section are accepted as part of the contract by person(s) who signed the financial responsibility statement on the student's application for admission.

The following exception to the normal tuition refund policies will apply to all students who are recipients of Alaska Student Loans administered by the Alaska Commission on Postsecondary Education:

If a student withdraws or is expelled—

- (1) during the first week of classes, the student will be entitled to a refund of 90% of the tuition; after that,
- (2) during the next three weeks of classes, the student shall be entitled to a refund of 80% of the tuition; after that,
- (3) during the time exceeding four weeks of classes but no more than one-third of the course, the student shall be entitled to a refund of 55% of the tuition; after that,
- (4) during the time exceeding one-third of the course, but no more than one-half of the course, the student shall be entitled to a refund of 30% of the tuition; after that,
- (5) the student will not be entitled to a tuition refund.

Health Insurance

The University requires students to have basic medical insurance coverage. Since many students do not have this, the University has negotiated a limited policy that is available through Continental American Insurance Company. This policy will be offered at a single student annual rate of \$600† for a 12-month policy. Payments may be made in 8 equal installments beginning September 5th. For a married student, favorable add-on rates are available if coverage is desired for the student's family. The basic policy is written for a semi-private room rate of \$500† per day. This rate covers 30 days of hospitalization per illness.

All students are required to take out this policy unless they already have insurance which is equal to or exceeds the policy offered

by the University. Students whose own insurance meets or exceeds the University's policy must submit evidence of their coverage in a timely fashion. Failure to submit the requested evidence will result in a charge to the student's account of the appropriate fee for the University's insurance.

Details of the insurance coverage will be sent to all students during the summer. The purchase of this policy should be taken care of before registration at the beginning of the semester.

†Rates subject to change if necessary.

Health Services

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Bob Jones University maintains a hospital/infirmary for students who are too ill to attend classes. Christian physicians practicing in a clinic near the campus treat students referred by an infirmary nurse. These clinic physicians offer their services at a much-reduced fee for BJU students. (The clinic will furnish the patient with an insurance claim upon request.) Cases of surgery or serious illness requiring hospital care may be admitted to hospitals in Greenville.

All new students are required to have an entrance physical. The student's family physician should perform this before the student arrives on campus. The Medical/Health form must be completed and returned to W. J. Barge Memorial Hospital before your arrival on campus. Students not meeting this requirement will have a physical and laboratory studies performed by Christian physicians practicing in a clinic near the campus.

Transcripts

To order a transcript, a student/former student must make request in writing to the Records Office. Please include full legal name, date of birth, year of last attendance and signature.

An official transcript must be mailed directly from Bob Jones University to the place designated. Please include the name and address of the organization to whom you wish the official transcript to be sent. Unofficial transcripts may be sent directly to the student.

There is no charge for transcripts unless

more than nine are requested at one time. Then the charge will be \$1 per transcript, including the first nine.

The transcript is the University's certified statement of a student's academic record. It contains a student's major and lists all the courses and grades earned in the terms attempted, the grade point average, and if applicable, a minor, transfer work, notations of distinctions, and degrees received. A transcript may be authorized for release on security paper as either official or unofficial at the written request of a student. The student's account with the Business Office must be current before a transcript can be released. An official transcript is issued to a designated organization and bears the multicolored seal of the University and a signature of the registrar. An unofficial transcript is stamped "Issued to Student."

The usual processing time for a transcript request is 48 hours. (At the beginning or end of a semester, please allow one week.) Transcripts are sent by regular U.S. mail. Any type of special handling will necessitate an additional charge that must be paid in advance.

Mail all requests for transcripts to the Records Office, Bob Jones University, Greenville, SC 29614-0001 or fax (864) 235-6661.

Other Services

Since the University carries a limited amount of petty cash, the University Business Office will cash checks in amounts up to \$300 for students with proper identification. A student presenting a large personal check, however, will be given \$300 at the time and the balance after the check has cleared the bank.

Academic Information

Accreditation

Bob Jones University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [P.O. Box 328, Forest, Virginia 24551 or (434) 525-9539; e-mail info@tracs.org] having been awarded Candidate status as a Category IV institution by the TRACS Accreditation Commission on April 6, 2005; this status is effective for a period of five years.

The Educational Program

Bob Jones University is composed of seven schools: the College of Arts and Science, the School of Religion, the Seminary and Graduate School of Religion, the School of Fine Arts, the School of Education, the School of Business Administration, and the School of Applied Studies.

Undergraduate students should consult the Undergraduate Bulletin for degree programs. Graduate students should consult the Seminary and Graduate Studies Bulletin for advanced degree programs.

The College of Arts and Science

Bob Jones University offers the Bachelor of Arts degree in the Humanities because it believes there is a definite need for a college course offering broad and general education in the various fields of culture. Humanities is intended primarily for the young person:

1. Who does not plan for a professional career.
2. Who has already completed some type of specialized training and wishes to acquire an academic and cultural background.
3. Who has not decided in what field he wishes to specialize.
4. Whose interest embraces several fields.

Pre-Professional Programs

The College of Arts and Science offers a Bachelor of Science degree with majors in Premed/Preudent, Pre-Veterinary Medicine, or Pre-Physical Therapy and a Bachelor of Arts degree with a Prelaw major for students who plan to enter a medical, veterinary or law school. Detailed curricula are to be found

under the Division of Natural Science and the Division of Social Science, respectively.

Majors

In order to qualify for the Bachelor of Arts degree with a major in English, Creative Writing, Technical Writing, Publishing, Print Journalism, Broadcast Journalism, Public Relations Journalism, French, German, Spanish, Interior Design, History, International Studies or Political Science, the student must complete at least 30 hours in the major and 24 hours in the minor from some other department of the College of Arts and Science, from the School of Fine Arts, from the School of Education, or from the School of Business Administration. Specific requirements for majors and minors will be found under the appropriate departments.

The College of Arts and Science also offers the Bachelor of Science degree in Biology, Biophysics, Chemistry, Physics, Engineering Science, Electrical Engineering, Electronics & Computer Technology, Broadcast Engineering Management, Family and Consumer Sciences, Apparel, Textiles, and Design, Foods and Nutrition, Actuarial Science, Operations Research, Mathematics, Computer Science, Information Systems Management, Information Technology, Computer Engineering, Nursing, and Criminal Justice.

These programs require at least 36 hours in the major with a minor of 18 or 24 hours depending on the subject. The Nursing program is an exception with 55 hours in Nursing and 27 hours in Composite Science.

Master of arts degrees for advanced study are offered in English and history.

The School of Religion

The undergraduate courses in the School of Religion are designed for:

1. Students preparing for full-time Christian ministry. The prospective evangelist, pastor, Bible teacher, missionary, and other Christian worker will find thorough training in the School of Religion of Bob Jones University.
2. Students who do not feel called to full-time Christian service but who wish to acquire

a thorough knowledge of the Bible or prepare themselves for usefulness as laymen in personal evangelism and the teaching of Sunday school classes, daily vacation Bible schools, etc.

This institution has always been known for the evangelistic zeal and orthodox gospel testimony of its students, combined with the highest Christian scholarship.

The Seminary and Graduate School of Religion

The Seminary and Graduate School of Religion degree programs are especially designed for those who intend to enter full-time vocational Christian ministry. As part of the curriculum, great emphasis is given to personal and spiritual development.

Two certificate programs are offered providing opportunities for advanced studies in Bible and medical missions. These programs are designed for those whose preparation at the undergraduate level is not in religion and who desire undergraduate and graduate training in religion prior to entering a vocation or as a medical missionary.

The Division of Professional Ministry Studies offers the Master of Ministry, Specialist in Ministry, Doctor of Pastoral Theology, Master of Divinity, and the Doctor of Ministry degrees. These programs provide emphasis on ministry philosophy and practice for those who are preparing for the ministry or who have spent time in the pastorate or on the mission field.

The Division of Graduate Studies offers eight Masters of Arts degrees (Bible, Bible Translation, Teaching Bible, Theology, Church Ministries, Youth Ministries, Pastoral Studies, and Church History) and four Master of Divinity degrees. The Doctor of Philosophy degree in Church History, Old Testament Introduction, New Testament Introduction, and Theology are also offered and provide opportunities for advanced study in religion for those who wish to teach on the college or seminary level or engage in a ministry of research and writing.

The School of Fine Arts

The basic courses are designed to develop talent, critical perception, and appreciation in the fields of art, music, speech communication,

cinema and video production, and radio and television broadcasting. Students develop their special talents in a Christian atmosphere in preparation for:

1. A full-time ministry in music, speech, cinema and video production, or art.
2. The teaching of music, speech, cinema and video production, or art.
3. A career in communication—in business or in radio television/film.
4. A career in visual communication—in graphic design, advertising, illustration, and commercial art.
5. The production of Christian motion pictures.

The Division of Art provides well-rounded training for the prospective commercial artist or studio artist with intensive work in such fields as drawing, painting, ceramics, and graphic design.

In the Division of Music, emphasis is given to the training of church music directors, teachers, composers, and conductors.

In the Division of Speech Communication, the broad emphasis ranges from communication studies to performance courses in public speaking, interpretation, and dramatic production.

The Division of Film, Video, and Broadcasting offers professional training in all phases of radio, television, and motion picture production and provides actual experience through the facilities of WBJU and Unusual Films.

A candidate for an undergraduate degree with a major in one of the departments of the School of Fine Arts is required to give a public recital or exhibition or to complete an approved special project at an assigned time during his senior year.

Advanced study is also provided in art, music, speech communication, cinema and video production, and radio and television broadcasting. A candidate for a graduate degree is required to give a public recital or exhibition or to complete an approved special project at an assigned time during his program.

The School of Education

The many undergraduate and graduate programs in the School of Education are designed for students who wish to become teachers, recreation workers, administrators, supervisors,

or counselors in elementary and secondary schools. A student with these primary goals should enroll in the School of Education. The undergraduate and graduate majors in counseling prepare students for ministries as counselors in a variety of Christian settings. The counseling programs are not designed to satisfy government or private agency certification or licensing requirements.

Students desiring to meet certification requirements for the State of South Carolina must have a 2.5 grade point average and meet the prescribed requirements of the state including practical work and directed teaching. Students who desire certification through the American Association of Christian Schools or the Association of Christian Schools International may elect to do their directed teaching in a Christian school and are required to have a 2.25 grade point average. All students desiring to achieve a teaching degree from the School of Education must qualify as candidates by passing the appropriate Praxis I Examination given during the freshman year and take the appropriate Praxis II Examinations in their senior year.

Since 1950 teacher education graduates have taken the required examinations for certification. Their average scores have been above the national average.

These graduates are now serving as administrators, teachers and counselors in Christian schools, public schools, mission schools in foreign countries, and a wide range of Christian ministries around the world.

The School of Business Administration

The undergraduate programs in the School of Business Administration are designed to prepare graduates for positions in the ministry of business. With majors in Accounting, Marketing Management, Financial Management, Comprehensive Business, Global Technologies Management, Operations Management, International Business, Administrative Management, Administrative Technology, Human Resource Development, Aviation Management, Horticulture Management, Restaurant Management, Hospitality and Conference Management, and Business and Commercial Aviation, the School of Business

Administration and graduate programs MS in Accountancy and MBS present opportunities for excellent preparation for any of hundreds of different career paths. An experienced, well-prepared and dedicated faculty provide the type of education that enables graduates of the School of Business Administration to achieve leadership positions in their chosen field. Recruiters from many of America's leading industries come to the campus to interview our students.

Other Educational Ministries Academy, Junior High School, and Elementary School

The educational program on grade levels K-12 offered in conjunction with Bob Jones University provides a strong character-building emphasis through training in discipline and a thorough saturation with biblical principles. The curriculum is well-balanced and academically stimulating, providing a good foundation for those going on to Bob Jones University.

Master of Business Administration degree and Master of Science degree with a major in Accountancy offered for advanced study.

Academic Procedures and Regulations **The Academic Year**

The Bob Jones University academic year is divided into two semesters of 16 weeks each. The school year ordinarily begins one week before Labor Day with official opening the Wednesday before Labor Day and closing the first week of May. The semester hour is the unit of credit.

Summer Session

Bob Jones University offers three four-week sessions of summer school commencing the Monday following commencement each year primarily for the benefit of students already enrolled. Undergraduate courses are offered in the first and second sessions. Graduate courses are offered during the second and third sessions. A student is able to earn a maximum of seven semester hours credit each session. Members of the regular faculty will serve during the summer sessions. The schedule of

courses with complete information for the summer sessions is available in the University summer sessions Schedule of Classes. Those interested in attending the summer session should write the Director of Admissions.

Course Work Taken Elsewhere

Any student who plans to take work elsewhere including summer school, with the intention of counting this work toward degree requirements in Bob Jones University, must have the permission of the registrar before enrolling in such courses. When this work is completed, the student should request a transcript to be mailed immediately to the University. Students who fail to observe the regulations of the University concerning work completed elsewhere may forfeit credit for this work. No grades below B or P or CR are accepted in transfer credit. Twelve to 16 semester hours constitute the maximum amount of credit which a student may receive for work completed during the summer (including correspondence). In some instances, a student may be allowed to transfer a maximum of 16 semester hours upon approval of the registrar.

A student may not be enrolled for any courses at any other institution while enrolled at Bob Jones University, with the exception of approved correspondence work.

Bible Requirements

Graduate students who did not attend Bob Jones University may, at the discretion of the Scholarship Committee, be required to take Bible Courses. Bible deficiencies must be begun the first semester of a student's enrollment until all deficiencies are completed.

Summer Extension Program

The purpose of the University summer extension program is to provide the field laboratory work required of every student in the Seminary and Graduate School of Religion who expects to reenroll in Bob Jones University for the following fall session. The University offers the field laboratory courses for undergraduate and graduate students. These courses are described in detail under the Division of Church Ministries.

For the satisfactory completion of one of these, a student receives two semester hours of credit. The tuition for these courses is listed under "Summer School Expenses."

Registration and Advisory System

One to three days are set aside at the beginning of each semester for registration. During this time, each student is supplied with complete information regarding the class schedule and his own previous academic record. Each student is assigned to a faculty advisor who assists him in making out his program of study. During the school year, a student may consult his faculty advisor, his dean, or any member of the registrar's office staff at any time concerning his course of study and his future academic plans. While everything possible is done to help the student plan his program correctly, the final responsibility for taking the courses which will fulfill the graduation requirements rests upon the student.

Student Load

A normal full-time graduate student load is 10–15 hours a semester. The minimum full-time load for residence hall students is 10 hours; the maximum load is 16 hours.

No course which has been completed with a grade of C or above may be repeated except as an audit. Permission to audit requires the approval of the registrar or the dean of the school involved. Any course repeated without this permission will be considered an audit, for which no grade will be given, although the course will count on the student's load.

Classification of Students

Academic classification is granted to all University students according to the following standards:

Graduate: Possession of a baccalaureate degree from an approved college or university and admission to a program of study leading to an advanced degree.

Postgraduate Special: Possession of a baccalaureate degree from an approved college or university but admitted as a special student not taking a program of study leading to an advanced degree. Students in this classification are limited to undergraduate courses.

Course Credit

Credit is given in semester hours, each semester hour representing 16 hours of class work or a minimum of 32 hours of laboratory work. Therefore, a class which meets for class work three hours a week for a semester will ordinarily give three semester hours of credit. A class which meets for classwork three hours a week and for laboratory work a minimum of two hours a week will give four semester hours of credit.

Grading System

The following Grading System is used by all schools of the University.

- A Excellent
- B Good
- C Passing
- D Unsatisfactory
- F Failure
- I Incomplete
- W Withdrawn from course
- WF Withdrawn failure
- AU Audit
- NR Not reported
- P Passed
- CR Credit

No grade below C is acceptable for graduate credit, and the student must maintain an average of B in all graduate programs except for the Master of Divinity degree.

Official standards of achievement for the various university courses are assigned by each of the divisions and departments of the University.

Permits for late examinations may be acquired at the Records Office.

Grade Reports

Students are given an opportunity to evaluate their progress at approximately the mid-point of the semester. Midterm progress will be sent via e-mail.

Formal grade reports are issued once each academic period (i.e., at the end of each semester). Only one grade report is issued per student. Any questions concerning the accuracy of a grade report should be submitted to the teacher within 30 days of the report issued.

Students who made an incomplete ("I") during first semester are required to make up

or complete their work by the following March 1; winter mini-session deadline is the following May 1. Students who make an I during second semester or summer school are required to make up or complete their work by the following November 1. If the work is not completed by the required deadline, the I will be changed to F. A student who makes up his work within the required time will receive a grade determined by the instructor.

Quality Points

Quality points will be computed as follows, in all schools of the University:

- A 4 quality points per semester hour earned
- B 3 quality points per semester hour earned
- C 2 quality points per semester hour earned
- D 1 quality point per semester hour earned
- F 0 quality points per semester hour carried
- P 0 quality points per semester hour earned

Scholarship Committee

The Scholarship Committee, composed of six academic deans, the registrar, and the provost of the University, who serves as chairman of the Committee, is the custodian of the academic affairs of the University. It is the work of this Committee to review periodically the academic regulations of the University and to make such revisions from time to time as are deemed necessary. The Committee considers any special requests of an academic nature which represent any deviation from the established academic regulations. All cases of conditional enrollment and those of students on probation and students whose academic records are unsatisfactory are reviewed by the Committee. At the discretion of the Committee, a student whose academic progress is unsatisfactory will be dropped for poor scholarship.

The Scholarship Committee evaluates the records of those graduate students who seek admission to candidacy for advanced degrees and admits to candidacy such students as meet the required standards.

All honors and awards of an academic nature must be approved by this Committee.

Grievance Procedures

Those who experience any difficulties in their relationship as students are encouraged to discuss their concerns with the appropriate university personnel. Most students will find that their concerns can be handled quickly and satisfactorily by speaking with those most directly responsible for their areas of concern.

30 Questions pertaining to classroom experiences should first be referred to your classroom teacher. If you are unable to resolve the difficulty at this level, you should consult your academic advisor, department chairman, division chairman, and finally your academic dean. Academic concerns that cannot be resolved satisfactorily by your academic dean should be referred to the Scholarship Committee. The Scholarship Committee consists of the academic deans, the registrar, and the provost. Decisions of the scholarship committee are final.

Concerns about grades should be referred to the teacher who gave the grade. Questions about academic records should be referred to the Records Office. If the questions about grades or records are not resolved satisfactorily, students should contact their dean about grades and the Records Office about records. Any further questions should be directed to the registrar and the provost. Their decision may be appealed to the Scholarship Committee. Decisions of the Scholarship Committee are final.

Infractions of student rules and regulations are handled by the Discipline Committee. The Discipline Committee consists of representatives from the Dean of Men's and Dean of Women's staff and two students from the Inter-Society Council. Questions pertaining to disciplinary actions should be referred to the Dean of Men and the Dean of Women. Those that are unresolved at this level may be appealed to the Dean of Students' Office for review. The Dean of Students will appoint a special appeals committee to consider the grievance. The special appeals committee is selected from staff members from the offices of the Dean of Men and Women, residence hall counselors, and the Dean of Students. Decisions of the special appeals committee are final.

Financial arrangements are described in the Financial Information section of this bulletin. Students who do not believe their financial affairs have been handled properly are encouraged to discuss their concerns with personnel in the Business Office. If their problem is not handled to their satisfaction, they should contact the Business Office Supervisor, the Credit Manager, and the Chief Financial Officer. The Decision of the Chief Financial Officer is final.

Any questions concerning financial aid originating with an agency or organization off campus may be appealed directly to that office.

Numbering of Courses

- Courses numbered from 100 to 199 are given primarily for freshmen.
- Courses numbered from 200 to 299 are given primarily for sophomores.
- Courses numbered from 300 to 399 are given primarily for juniors.
- Courses numbered from 400 to 499 are given primarily for seniors.
- Courses numbered from 500 to 599 are advanced courses primarily for juniors and seniors and graduate students. Whether undergraduate or graduate credit is awarded will be determined by the student's classification at the time he registers for the course. Students taking 500 level courses for graduate credit will have an additional project or paper as part of their course requirements.
- Courses numbered from 600 to 699 are primarily for graduate students pursuing masters degrees.
- Courses numbered from 700 to 899 are primarily for advanced graduate and doctoral students.

Course Enrollments

No course will be offered in any of the graduate divisions unless there is an enrollment of at least five persons, with the exception of the special individual research and private study courses which are offered to qualified students as explained elsewhere in this catalog.

Change of Course

After registration the student is given time to make any necessary adjustments in his schedule. All schedule changes are subject to a change fee. After this drop/add period students

may drop courses when necessary, but no new courses may be added. Courses dropped during the first five weeks will receive a grade of W. Courses may not be dropped during the final two weeks of regular classes or during final exams. A student who makes any changes in his schedule without following the correct Records Office procedure will receive a grade of F for the course involved.

Course Offerings

The curricula of the catalog and the class schedule are made up primarily with the degree student in mind. Although the schedule of courses presented in this catalog is meant to be as nearly as possible an accurate account of the courses to be offered, the University reserves the right to make any necessary changes at any time in the courses to be offered, amount of credit to be given, or any other details.

Residence

For a student who is in residence only two semesters, the year's work will be construed as a minimum of 24 semester hours. For residence purposes, as well as for all other academic uses, the summer session is construed as a part of the regular academic year, i.e., one summer (two four-week sessions) of full-time study is considered to be equivalent to one semester of resident study.

Any master's (except M. Div.) or specialist degree student who interrupts his enrollment for more than twelve months, having completed twenty of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

Any master's (except M. Div.) or specialist degree student who interrupts his enrollment in the University before completing all of his requirements for graduation is responsible to meet the catalog requirements which are in effect at the time of his return.

A Master of Divinity or a doctoral student who does not complete any course work for three consecutive years will be dropped from his program. Should he desire to resume

work later, he must reapply for Scholarship Committee approval and, if approved, meet catalog requirements in effect at the time of his reenrollment. The student is expected to complete his final semester of course work in residence at Bob Jones University.

Office of Extended Education

A number of graduate courses are available on videotape or via Extended Education Satellite to be taken for graduate credit from the Office of Extended Education. A maximum of six hours of transfer credit taken in residence elsewhere may be applied toward a master's degree in the College of Arts and Science, School of Education, Seminary and Graduate School of Religion, and/or the School of Fine Arts. At least 24 hours of work must be completed in residence for any of the master's degree programs offered in these schools. However, in the Seminary and Graduate School of Religion and the school of Education, up to 18 hours of credit by video/satellite instruction from the Office of Extended Education may be applied toward a master's or specialist's degree program. If a student completes six hours of resident credit elsewhere and wishes to apply that toward a Masters or Specialists degree program, then the maximum number of hours that can be completed by video/satellite from Bob Jones University is 12 credits. Twelve credits is the minimum residence requirement for a master's degree program in the School of Education. For a doctorate in education 45 hours of residence credit elsewhere and 21 hours of credit by video/satellite instruction from the Office of Extended Education may be applied with a minimum of 24 hours of residence work at BJU.

Examinations

Examinations given during the academic year are listed below with an indication of the groups of whom they are required, the approximate time they are given, and the use made of the results.

1. **Diagnostic departmental examinations in mathematics, modern language, business, etc.**—administered departmentally at the beginning of each semester.
2. **Doctor of Philosophy or Education comprehensive examinations**—required of can-

didates for these degrees; taken in the last semester of resident work.

3. **Graduate Language Proficiency Examinations**—required of Master of Arts candidates majoring in Bible or Theology and of all Doctor of Philosophy candidates; given in Greek, Hebrew, French, German, Latin, etc., twice a year in December and April.
4. **Music theory placement examination**— required of all transfer music majors and entering graduate students majoring in music.
5. **Semester examinations**—official University examinations in all departments; administered the last four days of each semester.
6. **Validation examinations**—described in detail below.

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Validation Examinations

Students desiring advanced standing on the basis of academic work which the University is unable to accept without examination may validate such work by examination after their arrival at the University. A fee of \$50 is charged

for each validation examination. Commercial courses completed in a business school not part of a regular university or college must be validated by examination before transfer credit may be given. This procedure also applies to academic work taken in Bible schools which do not have an approved college department. All validation examinations must be completed by the end of the first half-semester after a student enrolls in the University.

COLLEGE OF Arts and Science



Dean
Robert R. Taylor, Ph.D.

GENERAL INFORMATION

Purpose

The College of Arts and Science endeavors to provide a liberal arts education by teaching a person to be at home in the world of the mind and ideas; by helping him to understand and respond constructively to problems in the political, social, and economic arenas; by challenging him to bring discipline and order into his own life and that of a needy society; and by refining his ethical and aesthetic sensibilities. Based on the eternal foundation of God's Word, the touchstone of truth, it uniquely integrates faith and learning, teaching not only how to make a living but also how to live.

Divisions and Departments

The College of Arts and Science is organized into eight divisions:

- I. **Division of English Language and Literature**
 - Department of English
 - Department of Professional Writing and Publication
 - Department of Linguistics
 - Department of Philosophy
- II. **Division of Foreign Language and Literature**
 - Department of Ancient Languages
 - Department of Modern Languages
- III. **Division of Natural Science**
 - Department of Biology
 - Department of Chemistry
 - Department of Physics and Engineering
- IV. **Division of Family and Consumer Sciences**
 - Department of Family and Consumer Sciences
 - Department of Interior Design
- V. **Division of Mathematical Sciences**
 - Department of Mathematics
 - Department of Computer Science
- VI. **Division of Nursing**
- VII. **Division of Social Science**
 - Department of History
 - Department of Social Studies
- VIII. **Division of Graduate Studies**

DEGREES OFFERED

Graduate Degrees

The *Master of Arts* degree with majors in English and History.

Undergraduate Degrees

The *Bachelor of Arts* degree with majors in Broadcast Journalism, Creative Writing, English, French, German, History, Humanities, Interior Design, International Studies, Political Science, Prelaw, Print Journalism, Public Relations Journalism, Publishing, Spanish and Technical Writing.

The *Bachelor of Science* degree with majors in Actuarial Science, Apparel, Textiles, and Design, Biology, Biophysics, Broadcast Engineering Management, Chemistry, Computer Engineering, Computer Science, Criminal Justice, Electrical Engineering, Electronics and Computer Technology, Engineering Science, Family and Consumer Sciences, Foods and Nutrition, Information Systems Management, Information Technology, Mathematics, Operations Research, Physics, Premed/Preudent, Pre-Physical Therapy and Pre-Veterinary Medicine.

The *Bachelor of Science in Nursing* degree with a major in Nursing.

Admission

The prospective graduate student in the College of Arts and Science should consult the information on both general admission and admission to graduate work in the introductory section of this catalog. A bachelor's degree from a recognized college or university with 70 semester hours of liberal arts courses is required before the student will be considered for admission to graduate studies. The student should have at least a 2.5 grade point average based on a four-point scale.

36 For a Master of Arts degree in English, the student must have successfully completed 24 semester hours of English courses above the 100 level, including Literary Criticism. For a Master of Arts degree in History, the students must have successfully completed 30 semester hours of history courses. A candidate for either degree must have taken two years of undergraduate modern language (French or German preferred) or he must pass the language proficiency test, which is given once each semester.

Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. A student with 13 or more hours of deficiencies may be accepted as a postgraduate special student making up deficiencies. After deficiencies have been reduced to 12 or fewer hours, the student will be reevaluated for graduate consideration. All transfer students must take two semesters of Bible. In certain cases, six hours of approved graduate credit may be transferred from a recognized graduate school.

Curricula and Requirements

A student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his earning an average of B in the work he takes while registered as a graduate student. A maximum of 6 hours of C grades may be applied toward the requirements of the master's program. Furthermore, a grade of D or F disqualifies a student as a candidate for the Master of Arts degree.

Residence Requirement

For the Master of Arts degree, a minimum of two semesters of residence is required. The maximum full-time load for a graduate student is 16 hours a semester.

Any master's degree student who interrupts his enrollment for more than twelve months, having completed twenty of the required hours for his degree, must complete the remaining hours within three years of his last residency, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

DIVISION OF GRADUATE STUDIES

ROBERT R. TAYLOR, Ph.D., *Chairman*

Master of Arts Degree, English Major

The Master of Arts degree in English provides advanced study in literary texts, periods, and backgrounds, and in literary and composition theory. It offers theoretical and practical instruction in the teaching of composition and of English as a second language. This program requires 30 hours.

First Year

En 600	Literary Research	3	En 508	History of the English Language ¹	3
En 509	Structure of Modern English ¹	3	En 681	Writing Theory	3
	500- or 600-level English Elective	3		500- or 600-level English Elective	3
	500- or 600-level English Elective	3		500- or 600-level English Elective	3
	English Studies Elective ²	3		English Studies Elective ²	3
	TOTAL	15		TOTAL	15

¹ If this course was part of the undergraduate program, it may be replaced by a 500- or 600-level En course.

² Six hours may be taken from the following courses: En 620 Medieval English Literature, En 621 The Tudor Renaissance, En 622 The Later Renaissance, En 631 Neoclassicism, En 632 British Romanticism, En 633 Victorianism, En 641 Colonial & Revolutionary Writers, En 642 American Romanticism, En 643 American Realism, En 651 Twentieth Century British Literature and En 652 Twentieth Cent American Literature.

- A chart of projected course offerings appears at the end of the School of Education materials.
- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. The student must have (1) successfully completed 24 semester hours of English courses above the 100 level, including Literacy Criticism, and (2) received a favorable recommendation of the English-faculty evaluation committee. A degree candidate must have taken two years of undergraduate modern language, French or German preferred, or he must pass the language proficiency test, which is given once each semester. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Arts Degree, History Major

The Master of Arts degree in History will provide advanced study of narrative history, historical themes, historiography, philosophy of history, and writing history. The program includes a six hour concentration in American literature, British literature, church history, or education. The program requires 30 hours.

First Year

Hi 506	Historiography ¹	3	Hi 540	Historical Research & Writing ¹	3
	500- or 600-level History Elective	3		500- or 600-level History Elective	3
	600-level History Elective	3		600-level History Elective	3
	600-level History Elective	3		600-level History Elective	3
	Concentration Elective ²	3		Concentration Elective ²	3
	TOTAL	15		TOTAL	15

¹ If this course was part of the undergraduate program, it may be replaced by a 500- or 600-level history course.

² Six hours may be taken in one of the following concentrations: American literature, British literature, church history, or education.

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. The student must have successfully completed 30 semester hours of history courses. A degree candidate must have taken two years of undergraduate modern language, French or German preferred, or he must pass the language proficiency test, which is given once each semester. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

SEMINARY
& GRADUATE
SCHOOL OF
Religion



Dean
Stephen J. Hankins, Ph.D.

GENERAL INFORMATION

Purpose

The Seminary and Graduate School of Religion exists to provide understanding in the content and interpretation of the Word of God, an in-depth biblical philosophy of Christian ministry, and detailed instruction in applied ministry skills.

Divisions and Departments

The Seminary and Graduate School of Religion is organized into two divisions:

- I. Division of Professional Ministry Studies
- II. Division of Graduate Studies

DEGREES OFFERED

Certificate & Graduate Degrees

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The *Certificate of Biblical Studies*.

The *Certificate of Medical Missions*.

The *Master of Arts* degree with majors in Bible, Bible Translation, Church History, Church Ministries, Pastoral Studies, Teaching Bible, Theology and Youth Ministries.

The *Master of Divinity* degree.

The *Master of Ministry* degree.

The *Specialist in Bible Translation* degree.

The *Specialist in Ministry* degree.

The *Doctor of Ministry* degree.

The *Doctor of Pastoral Theology* degree.

The *Doctor of Philosophy* degree with majors in Church History, New Testament Interpretation, Old Testament Interpretation and Theology.

Undergraduate Degrees *(Secure Undergraduate Catalog for more information.)*

The *Bachelor of Arts* degree with majors in Bible, Bible Evangelism, Bible Teaching, Camp Ministries, Christian Missions, Pastoral Studies, Women's Ministries, and Youth Ministries.

The *Bachelor of Arts in Practical Christian Training* degree.

The *Bachelor of Arts in Practical Christian Training (SAS Option)* degree.

The *Bachelor of Science* degree with majors in Missionary Aviation and Missionary Aviation (Flight Option Only).

Program Emphasis

The Seminary and Graduate School of Religion degree programs are especially designed for those who intend to enter full-time vocational Christian ministry. As part of the curriculum, great emphasis is given to development in the image of God. This emphasis on personal, spiritual development is central to every class meeting, every course, and every degree program. This vital emphasis is further maintained by daily chapel attendance and hands-on ministry activities each week.

By definition, a seminary should be "a place of cultivation." Historically, however, seminaries have consistently become "seed plots" for the cultivation of intellectual pride, dead orthodoxy,

and theological liberalism. The reason for this extremely poor record can be traced largely to the natural tendency of seminaries to put an unbalanced emphasis on intellectual development to the deprivation of spiritual growth. To guard against this danger, our entire seminary program is coordinated to match intellectual development with spiritual growth. The education is of the highest academic quality, but the emphasis throughout is on gaining spiritual principles from the Word of God for personal use and preaching.

The Seminary faculty holds to the inspiration, inerrancy, and preservation of the Word of God. We believe that it is the believer's only rule for faith and practice. Our approach to teaching the meaning of Scripture is to follow a traditional, theologically conservative hermeneutic. While avoiding the extremes of both Calvinism and Arminianism, the faculty's expository method is characterized by a moderate dispensationalism. This dispensationalism maintains the distinction between Israel and the Church, a recognition of both the literal and spiritual forms of the Kingdom of God, and a pretribulational, premillennial approach to eschatology.

Certificate Programs

The Seminary and Graduate School of Religion offers two certificate programs providing opportunities for formal recognition of advanced studies in medical missions and Bible for those whose preparation at the undergraduate level is not in religion and who are not preparing for pulpit ministry.

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The *Certificate of Biblical Studies* is designed for students with a bachelor's degree from a recognized college who desire graduate training in religion prior to entering their vocation. It is especially appropriate for those with career goals in education, law, medicine, or business who desire greater depth in the Word of God.

The *Certificate of Medical Missions* is intended for individuals who have already completed the Bachelor of Science in Nursing degree who desire to prepare for service as missionaries.

The certificate programs are a combination of undergraduate and graduate courses. No grade below C will be acceptable toward the requirements of the certificate, and an overall C average must be maintained.

Division of Professional Ministry Studies

The Division of Professional Ministry Studies offers the Master of Ministry degree, the Specialist in Ministry degree, the Doctor of Pastoral Theology degree, the Master of Divinity degree, and the Doctor of Ministry degree. The Master of Ministry, Specialist in Ministry, Doctor of Pastoral Theology and Doctor of Ministry degrees are graduate degrees with an emphasis on ministry philosophy and practice specifically designed for those who have spent some time in the pastorate or on the mission field and recognize the need for additional training. These programs make it possible to complete the degree with a minimum of interruption of one's ministry. All requirements may be met through one- and two-week courses offered over a span of four years. The Master of Divinity is a resident seminary degree which is specifically designed to prepare a person for a ministry in the local church or on the mission field.

Division of Graduate Studies

The Division of Graduate Studies offers eight Master of Arts degrees (Bible, Bible Translation, Teaching Bible, Theology, Church Ministries, Youth Ministries, Pastoral Studies, and Church History). The Master of Arts programs may serve as terminal degrees, as foundation for the Ph.D., or as foundation for the Master of Divinity degree, or, in the case of the Master of Arts in Bible Translation, the foundation for the Specialist degree in that field. The Doctor of Philosophy degrees provide opportunities for advanced study in Old and New Testament Interpretation, Theology, and Church History. The Doctor of Philosophy degree programs are designed for those who wish to teach on the college or seminary level or engage in a ministry of research and writing.

Admission Requirements

A bachelor's degree from a recognized college is required before a student will be considered for admission to graduate work in the Seminary and Graduate School of Religion. Students are expected to present a 2.5 grade point average on a four-point scale when seeking entrance into a Master of Arts program. Those seeking entrance into the Master of Ministry or Master of Divinity degree program must hold a bachelors degree. Except for Master of Ministry degree candidates,

the undergraduate degree should substantially meet the program of study required of Bob Jones University students including a minimum of 70 hours of liberal arts courses. The Specialist in Ministry and Doctor of Pastoral Theology degree candidates must have completed a Master of Arts degree in religion or its equivalent. The Doctor of Ministry degree requires completion of the Master of Divinity degree or its equivalent. The Master of Arts degrees in Bible, Bible Translation, Theology, Youth Ministries and Pastoral Studies, and the Doctor of Philosophy degrees require 30 hours of religion at the undergraduate level.

The prospective graduate student pursuing the Doctor of Pastoral Theology degree, the Master of Divinity degree, or the Master of Arts degree in Bible, Bible Translation, or Theology should have completed Greek language study through the 201 level as part of his undergraduate degree program. If pursuing the Master of Arts degree in Church Ministries, he may present a combination of 30 hours in religion (courses with a Bi, CMn, or CM prefix, or the equivalent in transfer work) and education, with a minimum of 12 hours in religion. The candidate for the Master of Arts degree in Church History must have a minimum of 23 hours of history and 12 hours of Bible. The candidate for the Master of Arts in Teaching Bible must have a minimum of 18 hours in Bible.

If the applicant lacks adequate undergraduate preparation (13 or more semester hours) for pursuing work on the graduate level, he will be admitted as a postgraduate special student while he is making up his undergraduate deficiencies. After deficiencies have been reduced to 12 or fewer hours, students will be reevaluated for graduate consideration. The student with undergraduate deficiencies should expect to spend a longer time working for the advanced degree. The approximate length of time for one who transfers to Bob Jones University from another school may be determined by the registrar and dean upon the receipt of transcripts for all of the work previously completed.

If the applicant meets the required undergraduate preparation and holds a bachelor's degree, he will be admitted to full graduate standing subject to the regulations concerning candidacy which apply to all graduate students.

An examination in Greek will be given to all who plan to take graduate Greek courses. The student who does not pass this examination satisfactorily will be required to take a non-credit review course the first semester.

Ministerial Requirement

Master of Arts, Master of Divinity, and Doctor of Philosophy candidates are required to be enrolled in the Preacher and His Ministry class (CMn 651, 652, 701, 702) each regular semester they are enrolled or until they complete eight semester hours in the class. If a student is unable to complete consecutively his ministerial course requirements, he must enroll in CMn 707. Upon completion of these requirements, ministerial students are required to enroll in CMn 708 each regular semester they are enrolled as a student and meet extension requirements. Information concerning these requirements may be obtained from the Office of Extension Ministries.

Summer Extension/Internship Requirement

In the summer ministerial students and women students pursuing a major in the Seminary and Graduate School of Religion continue to receive guidance and practical experience in Christian service through the summer extension courses, Ministry Practicum and Practical Evangelism. These two-hour courses are designed to be taken wherever the student may reside.

A ministerial student working for the Master of Arts degree will take CMn 610 Ministry Practicum during the summer preceding his residence work or the summer following the residence work. A student who enters in the middle of the year will take these two hours of credit in the summer between the two semesters of residence.

The student working for the Master of Divinity degree will take CMn 610 Ministry Practicum during the summer preceding his residence work or the summer following the residence work. In addition, he will take CMn 709 Pastoral Ministry Internship the summer after his second year of residency or CMn 710 Ministry Practicum.

Doctor of Philosophy degree candidates will take CMn 610 Ministry Practicum and complete their teaching internship during the fall or spring semesters in their final year of course work as a requirement in their program.

Students in the Master of Ministry, Specialist in Ministry, Doctor of Pastoral Theology, and Doctor of Ministry programs are required to have served a minimum of two years in full-time pastoral responsibilities and be presently involved in an ongoing ministry and are, therefore, not required to take Ministry Practicum and Pastoral Ministry Internship.

Seminary Partnership Program

The Seminary and Graduate School of Religion provides unique scheduling opportunities for those involved in full-time Christian ministry or other full-time employment that prevents them from taking a normal, semester schedule. Students may complete their work during the regular June or July summer sessions, during one- or two-week modules in January or July, or during the regular semesters through regular or special block scheduling. The Seminary Partnership Program is designed for students in regular programs who are carrying six or fewer resident hours a semester.

44 Applicants for the Seminary Partnership Program must complete an application available through the Seminary Office. Students approved for this program must also be registered for CMn 707 or 708 Preacher and His Ministry. Students who qualify for the Seminary Partnership Program will not be required to fulfill other student requirements, such as attendance at chapel, opening services, Bible Conference, etc. Students taking daytime classes who have never attended BJU will be required to attend chapel one day per week but will be exempt from other student attendance requirements.

Master's Candidacy and Residence Requirements

A graduate student in the Seminary and Graduate School of Religion, although meeting the entrance requirements fully upon admission, is required to complete at least one semester of acceptable study before being recognized as a candidate for the advanced degree. Furthermore, the student may not consider himself a candidate for an advanced degree until all of his undergraduate deficiencies have been removed.

For the Master of Arts degree, a minimum of two semesters of residence is required. A ministerial student may carry a load of 16 hours for each of the two semesters. If one wishes to register for a music lesson course in addition to his regular course load, he may do so. Normally, a maximum of six hours of graduate credit may be transferred into a master of arts program.

The Master of Ministry and Specialist in Ministry residence requirements may be satisfied by enrollment in the special one- and two-week courses.

The Master of Divinity degree normally requires a minimum of three years of in-residence class work plus the practical summer work. Up to 45 semester hours of appropriate graduate credit may be transferred, thereby reducing the residence requirement to one or two years.

Any master's (except M. Div.) or specialist degree student who interrupts his enrollment for more than twelve months, having completed twenty of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

Any master's or specialist degree student who interrupts his enrollment in the University before completing all of his requirements for graduation is responsible to meet the requirements of the catalog which are in effect at the time of his return.

The Master of Divinity student who does not complete any course work for three consecutive years will be dropped from his program. Should he desire to resume work later, he must reapply for Scholarship Committee approval and, if approved, meet catalog requirements in effect at the time of his reenrollment.

Doctoral Candidacy and Residence Requirements

Students in the Doctor of Pastoral Theology and Doctor of Ministry programs must complete at least sixteen hours of acceptable in-residence study before they may be recognized as candidates for the degree. Final candidacy requires the approval of the doctoral prospectus. A Doctor of Philosophy degree student will not be admitted to candidacy until he has completed the language requirements. The Doctor of Philosophy candidate is required to have completed the Master of Arts degree or its equivalent and must have evidenced the ability to pursue successfully further graduate study and research. The prospective candidate may then make formal application for permission to pursue doctoral work by submitting a Graduate Program Approval Form to the Dean of the Seminary and Graduate School of Religion.

Transfer Work—Other graduate work, such as that completed for the Master of Divinity degree in this or other institutions, may be accepted in partial fulfillment of the requirements for the doctorate if it is of satisfactory quality and is appropriate for the candidate's program of study in the Seminary and Graduate School of Religion. No more than half of the hours required for the doctorate may be transferred; that is, at least 45 semester hours of appropriate graduate work must be taken at Bob Jones University.

Comprehensive Examinations

A doctoral candidate is expected to complete his language and comprehensive examinations within six months of his final residence. The dissertation is to be completed successfully within two years of the completion of his final class requirement. Once a doctoral candidate has completed his class requirements, he must enroll each semester in Dissertation Research or Dissertation Project until he completes his dissertation. Failure to comply with this requirement will terminate his candidacy. Requests for extensions of time to complete the dissertation will be reviewed by the Scholarship Committee. To be considered, the request must be supported by a recommendation for approval from the candidate's committee chairman and the dean. To be considered for the first extension, the student must have submitted an approved prospectus during the two-year period for completing the dissertation. To be eligible for a second and final extension, the candidate must have completed a substantial portion of the dissertation (approximately 50 percent). The maximum extension in each case is one year. Less time may be granted at the discretion of the Scholarship Committee. Decisions of the Scholarship Committee are final. A student who fails to meet these deadlines disqualifies himself as a doctoral candidate.

The doctor's degree will be conferred not merely on the basis of accumulation of semester credits but on the basis of high scholarship, mastery of the chosen fields and demonstration of mature Christian character.

The Doctor of Pastoral Theology and Doctor of Ministry residence requirements may be satisfied by enrollment in the special one- and two-week courses.

The Doctor of Philosophy program normally requires a minimum of four years of work; two of which are devoted to class work and two to the writing of the dissertation. This assumes that the student comes into the program with the equivalent of a master's degree and that he is a full-time student. If a full load is not taken, more time will be required. The entire program (including the Master of Arts and Doctor of Philosophy degrees) requires ninety academic hours of graduate work and 10 hours in practical ministerial requirements. Of the ninety academic hours, 54 hours are devoted to the major field while 36 hours are divided equally between two minor fields. The candidate shall select his minors from among Old Testament, New Testament, Church Ministries, Church History, Theology, or Education.

Quality of Work

Division of Professional Studies—Work offered for graduate credit must exhibit the degree of ability and achievement accepted on a graduate level. For the Master of Ministry and the Specialist in Ministry the student must maintain an overall average of B. No grades below C will satisfy the degree requirement. For the Master of Divinity curriculum, no course with a grade below C is applicable toward graduation requirements; and the student must maintain an overall average of 2.6 out of the possible 4 points.

For the Doctor of Pastoral Theology and Doctor of Ministry programs a B average must be maintained with a maximum of two grades of C to be included in the hour requirements for the

degrees. Moreover, a third C or a grade of D or F disqualifies a student as a candidate for the Doctor of Pastoral Theology and Doctor of Ministry programs.

Division of Graduate Studies—For the Master of Arts, Specialist in Bible Translation, and the Doctor of Philosophy programs, an average grade of B must be maintained. A maximum of 6 hours of C grades may be applied toward the degree requirements. Furthermore, a grade of D or F disqualifies a student as a candidate for the Master of Arts or the Doctor of Philosophy programs.

A limited amount of work toward the Doctor of Philosophy degree may be taken in seminars involving individual research under faculty supervision with regularly scheduled, weekly faculty/student conferences. Such courses must be worked out with the faculty member involved and with the Dean of the Seminary and Graduate School of Religion. This special provision is for the student who submits an unusually good transcript and who has demonstrated, on the undergraduate level, much ability and initiative in research.

For the Doctor of Philosophy degree, the student must successfully pass a series of comprehensive examinations in which he will be expected to demonstrate adequately his mastery of the subject and literature of the field of his specialization. These examinations are taken near the end of the last semester of his residence work.

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Language Requirements

Graduate Greek Placement Examination—This examination is required of all students taking graduate Greek for the first time (except BJU Greek minors).

Proficiency Examination—The graduate student must satisfactorily pass the language proficiency examinations which are required of candidates for the Master of Arts degree in Bible, Bible Translation, and Theology and for the doctorate. These examinations are given once each semester. There is no language requirement for the Master of Arts program in Pastoral Studies, Church Ministries, Youth Ministries, Church History, or Teaching Bible.

The prospective candidate for the doctorate with a major in Bible or Theology must evidence proficiency in Greek, Hebrew, and either German or French. For Church History, Greek and either German or French are required. The minimum preparation of the student for his Greek proficiency is defined as that gained by three years of college work, or the equivalent, in Greek. A minimum of two years' work in Hebrew is necessary to satisfy the language requirements in the field of Old Testament language. The language course requirements must be satisfied by the end of the second year of graduate study. This procedure is desirable since graduate students are expected to use these languages in pursuit of their program of studies. A student must pass all of his language examinations before taking any of his comprehensive examinations and before submitting the prospectus for his dissertation.

Modern Language Requirement—In the fields of German and French, no graduate credit is allowed for the study of these languages, but an equivalent of two years' study with a reasonable proficiency will usually be necessary to satisfy the requirements of the examination. Latin, Italian, Spanish, and other languages are acceptable, but not recommended in most cases.

Greek Requirement—All Bob Jones University graduates holding a Bachelor of Arts degree will, of course, have completed Greek language study through the 200-level. The language requirements in Greek must be satisfied by the end of the first year of graduate work, that is, by the time the student has earned his Master of Arts degree or the equivalent.

Papers and Dissertations

A candidate for the Doctor of Pastoral Theology degree or the Doctor of Ministry degree shall select for his dissertation project a subject approved by the graduate faculty of the Seminary and Graduate School of Religion. For his guidance, he will be assigned a committee of graduate faculty members.

A candidate for the Doctor of Philosophy degree shall select for his dissertation a subject approved by the faculty of the Seminary and Graduate School of Religion. For his guidance, he will be assigned a committee made up of a chairman and other faculty members of the Seminary and Graduate School of Religion selected according to the student's courses or fields of special-

ization. The various committees are selected by the Dean and Coordinator of Curriculum and Faculty Development.

The Doctor of Philosophy dissertation must exhibit originality and thoroughness of research and must be an exhaustive treatment of the subject chosen. The candidate must submit one typewritten copy prepared according to Kate L. Turabian: *A Manual for Writers of Term Papers, Theses, and Dissertations* (6th ed.), published by The University of Chicago Press. Additional copies required will be photocopied by the Bellis Copy Center. The student is required to provide two bound copies for the library. The original will be returned to the student.

Quality of Work—The graduate student must present his thoughts and research in an acceptable style. Mere technical form is not enough; the material should reflect the high quality of research and knowledge expected of graduate students. Only limited advising is available to religion doctoral students during the summer. Graduate religion faculty are not available for advising from the end of summer school through the week of registration in the fall or during Christmas break.

Deadlines—The first draft of a dissertation or dissertation project must be completed by the end of the semester preceding that in which the graduation is to occur, and the final copy must be presented to the Registrar for his approval no later than April 1 for May graduation or July 15 for August graduation.

Any student who has completed all the requirements for any graduate degree with the exception of his thesis, dissertation, or special project, must be registered in the University each semester until the dissertation is approved and the copy is on file or until he has successfully carried out his project. This requirement must be met whether or not the student is residing in Greenville while doing his work.

All dissertations, theses, and other projects prepared as part of the requirements for university degrees automatically become the property of the University and may not be published or reproduced without the consent of the University. For complete details of requirements and deadlines, see *The Guide to Doctoral Studies* published by the Seminary.

CERTIFICATE PROGRAMS

Certificate of Biblical Studies Degree

The Certificate of Biblical Studies program is designed for students who are interested in pursuing graduate studies in religion but who do not intend to enter a pulpit ministry. In many cases Christians who are pursuing careers in education, medicine, or business have a desire to study in greater depth the Word of God. This program will better prepare such persons to be more effective lay leaders in churches and schools. This program requires 30 hours of graduate courses.

The Biblical Studies program is not open to students preparing for the ministry. Candidates must be approved by the Dean of the Seminary and Graduate School of Religion.

First Year

NT 681	New Testament Introduction 2	OT 640	Old Testament Theology 3
CmN 632	Counseling 3	OT 681	Old Testament Introduction 2
	Religion Elective ¹ 2		Bible Exposition Elective ² 3
	Religion Elective ¹ 3		Bible Elective ³ 3
	Bible Elective ³ 3		Religion Elective ¹ 3
	Church History Elective ⁴ 3		TOTAL 14
	TOTAL 16			

¹ A total of eight hours must be taken from the following subjects: Church Ministries, Church History, Old Testament, or New Testament.

² Three hours must be taken from the following courses: NT 611 Exposition of the Synoptic Gospels, NT 612 Exposition-John's Gospel & Epistles, NT 613 Exposition of Acts, NT 614 Exposition of Romans, NT 615 Exposition-Corinthian Epistles, NT 616 Exposition-Paul's Shorter Epistles, NT 618 Exposition of the General Epistles, NT 619 Exposition of Revelation, OT 611 Exposition of the Pentateuch, OT 613 Exposition-Historical Books of OT, OT 615 Exposition of the Psalms, OT 616 Exposition of the OT Wisdom Books, OT 617 Exposition of Isaiah, OT 618 Exposition-Jeremiah/Ezekiel/Daniel and OT 619 Exposition of the Minor Prophets.

³ Bible electives (Bi prefix) should be chosen from the 500 level. Bible Doctrines is recommended for those who have not had these courses or their equivalent. Those who have taken undergraduate Bible courses should choose 600 level courses.

⁴ Three hours must be taken from the following courses: CH 601 Church History, CH 602 Church History and CH 650 American Church History.

· No course with a grade below C is applicable toward the requirements, and the student must maintain at least an overall C average.

· Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses from a recognized college or university.

Certificate of Medical Missions

The University believes there is a need for missionary workers who are able to minister to the physical as well as the spiritual needs of men; therefore, a program has been designed to give the necessary spiritual training to qualify as missionary workers to those having completed the B.S.N. degree. This program requires 33-35 hours of undergraduate and graduate courses. Secure an undergraduate *Catalog* for course descriptions.

A basic part of the medical missions program is a visit to a mission field for student and practical experience. This special one-year certificate program combines thorough preparation in Bible and mission work with specialized application of science and medicine to the mission field.

48 (Men)

First Year

Li 301	Descriptive Linguistics	3	Li 303	Field Methods in Linguistics	3
SSS 504	Cultural Anthropology	3	Bio 205	Parasitology	4
Bi 325	Modern Cults	2	CMn 501	Teaching Bible	2
Pr 101	Preparation for Service/Evangelism	2	CM 308	Cross-Cultural Discipleship	2
CM 250	Principles & Methods of Missions	2	CM 302	Principles & Methods of Missions	3
	Bible Elective ¹	3		Bible Elective ¹	3
	TOTAL	15		TOTAL	17

First Summer

MM 309	Field Work	3
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¹ Bible electives (Bi prefix) should be chosen from the 500 level. Bible Doctrines is recommended for those who have not had these courses or their equivalent. Those who have taken undergraduate Bible courses should choose 600 level courses.

· Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses from a recognized college or university.

· No course with a grade below C is applicable toward the requirements, and the student must maintain at least an overall C average.

· The University maintains a well-equipped hospital offering opportunities for work in connection with the academic preparation, if the student so desires. For further information, write to the Director of Ancillary Services.

(Women)

First Year

Li 301	Descriptive Linguistics	3	Li 303	Field Methods in Linguistics	3
SSS 504	Cultural Anthropology	3	Bio 205	Parasitology	4
Bi 325	Modern Cults	2	CMn 501	Teaching Bible	2
CMn 208	Personal Evangelism	1	CM 308	Cross-Cultural Discipleship	2
CM 250	Principles & Methods of Missions	2	CM 302	Principles & Methods of Missions	3
	Bible Elective ¹	3		Bible Elective ¹	3
	TOTAL	14		TOTAL	16

First Summer

MM 309	Field Work	3
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¹ Bible electives (Bi prefix) should be chosen from the 500 level. Bible Doctrines is recommended for those who have not had these courses or their equivalent. Those who have taken undergraduate Bible courses should choose 600 level courses.

· Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses from a recognized college or university.

· No course with a grade below C is applicable toward the requirements, and the student must maintain at least an overall C average.

· The University maintains a well-equipped hospital offering opportunities for work in connection with the academic preparation, if the student so desires. For further information, write to the Director of Ancillary Services.

DIVISION OF PROFESSIONAL MINISTRY STUDIES

Master of Divinity Degree

The Master of Divinity degree is the traditional graduate ministry training program for those called of God to be pastors, missionaries, and evangelists. This is a balanced three-year program which concentrates on a mastery of biblical content, theology, church history, biblical languages, and ministry skills. The program ensures a solid foundation in every aspect of the Christian ministry. This program also allows concentrations in Church Music or Educational Leadership. This program requires 95-96 hours.

(Ministry Concentration)

First Year

NT 681 New Testament Introduction 2 CMn 651 Christian Discipleship 2 CMn 632 Counseling 3 CMn 607 Pastoral Theology 2 Th 601 Systematic Theology 3 Greek Exegesis ¹ 3 TOTAL 15	NT 633 Biblical Hermeneutics 2 OT 681 Old Testament Introduction 2 CMn 652 Ministry of Preach: History & Phil. 2 Th 602 Systematic Theology 3 Graduate Religion Elective 3 Greek Exegesis ¹ 3 TOTAL 15
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First Summer

CMn 610 Ministry Practicum ² 2

Second Year

OT 601 Elementary Hebrew I 3 CMn 701 Issues in Church Ministry 2 CH 601 Church History 3 Hom 634 Expository Sermon Preparation 2 Holy Spirit/Eschatology Elective ³ 3 New Testament Exposition Elective ⁴ 3 TOTAL 16	OT 602 Elementary Hebrew II 3 CMn 601 Church Leadership & Administration 3 CMn 702 History of Fund & Evangelicalism 2 CH 602 Church History 3 Hom 726 Homiletics 3 New Testament Exposition Elective ⁴ 2 TOTAL 16
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Second Summer

CMn 709 Pastoral Ministry Internship ⁵ 3

Third Year

CMn 621 Church Discipleship Ministries 2 CH 671 History of Doctrine 3 Th 650 New Testament Theology 3 Christian Family Elective ⁷ 3 Graduate Religion Elective 2 Old Testament Exposition Elective ⁸ 3 TOTAL 16	Th 640 Old Testament Theology 3 Th 758 The Church 2 Christian Missions Elective ⁶ 2 Graduate Religion Elective 3 Old Testament Exposition Elective ⁸ 3 TOTAL 13
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¹ Students who have not had Greek previously must complete a minimum of three semesters of Greek on the undergraduate level before taking the graduate course. Six hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605 Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

² This course is designed to be taken wherever the student may reside during the summer.

³ Three hours must be taken from the following courses: NT 753 The Holy Spirit and NT 759 Eschatology.

⁴ Six hours must be taken from the following courses: NT 611 Exposition of the Synoptic Gospels, NT 612 Exposition-John's Gospel & Epistles, NT 613 Exposition of Acts, NT 614 Exposition of Romans, NT 615 Exposition-Corinthian Epistles, NT 616 Exposition-Paul's Shorter Epistles, NT 618 Exposition of the General Epistles and NT 619 Exposition of Revelation.

⁵ Students may substitute this requirement with CMn 710 Ministry Practicum.

⁶ Two to three hours must be taken from the following courses: CMn 671 History of Christian Missions and CMn 777 Biblical Strategy of Missions.

⁷ Three hours must be taken from the following courses: CMn 627 Christian Family and CMn 637 Marriage & Family Counseling.

⁸ Six hours must be taken from the following courses: OT 611 Exposition of the Pentateuch, OT 613 Exposition-Historical Books of OT, OT 615 Exposition of the Psalms, OT 616 Exposition of the OT Wisdom Books, OT 617 Exposition of Isaiah, OT 618 Exposition-Jeremiah/Ezekiel/Daniel and OT 619 Exposition of the Minor Prophets.

Bob Jones University

- Students with a minor in Greek from Bob Jones University may substitute six hours of religion electives for the Greek Exegesis requirement if they choose.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts including nine hours in Greek (through the 201 level).

Church Music Concentration—Students with an undergraduate music minor or its equivalent in undergraduate music training may choose 21-23 hours of graduate level music courses through the School of Fine Arts. Students will be required to take the Music Theory Placement Test to evaluate his level of expertise in music theory. Some remedial work in music theory may be required based on those test results. The music electives in this concentration may be selected from among the 500- or 600-level music courses for which the student has fulfilled all the undergraduate prerequisites. Any required music course in the concentration taken already on the undergraduate level may be replaced with a music elective.

Church Music Component—Students with some music background and interest may choose to take up to 15 hours of graduate level music in place of religion or OT/NT exposition electives in the Master of Divinity degree program from the following list of courses: SM 501 Church Music Administration I, SM 502 Church Music Administration II, SM 503 Hymnology, SM 601 Church Music-The Protestant Tradition, SM 602 American Hymnody, ME 521 Teaching Music, Mu 507 The Christian Musician, Mu 621 Music Ensemble, and Mu 622 Music Ensemble. Those who choose this component will be required to take a Music Theory Placement Test before they begin to determine the level of their competency in music theory. Some remedial instruction in theory may be required based on these test results.

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(Church Music Concentration)

First Year

NT 681	New Testament Introduction	2	NT 633	Biblical Hermeneutics	2
CMn 651	Christian Discipleship	2	OT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3	CMn 652	Ministry of Preach: History & Phil.	2
SM 503	Hymnology	3	Th 602	Systematic Theology	3
	Greek Exegesis ¹	3	Mu 507	The Christian Musician	1
	Music Elective	1		Greek Exegesis ¹	3
	TOTAL	14		Music Elective	3
				TOTAL	16

First Summer

CMn 610	Ministry Practicum ²	2
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Second Year

OT 601	Elementary Hebrew I	3	OT 602	Elementary Hebrew II	3
CMn 701	Issues in Church Ministry	2	CMn 702	History of Fund & Evangelicalism	2
CH 601	Church History	3	CH 602	Church History	3
Hom 634	Expository Sermon Preparation	2	Hom 726	Homiletics	2
SM 501	Church Music Administration	3	SM 502	Church Music Administration	3
	Music Elective	3		Music Elective	3
	TOTAL	16		TOTAL	16

Second Summer

CMn 709	Pastoral Ministry Internship ³	3
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Third Year

CMn 621	Church Discipleship Ministries	2	CH 672	History of Doctrine	3
CMn 632	Counseling	3	Th 640	Old Testament Theology	3
CMn 607	Pastoral Theology	2		Music Elective ⁴	1
Th 650	New Testament Theology	3		New Testament Exposition Elective ⁵	3
	Music Elective ⁴	1		New Testament Exposition Elective ⁵	3
	Old Testament Exposition Elective ⁶	3		Old Testament Exposition Elective ⁶	3
	TOTAL	14		TOTAL	16

¹ Students who have not had Greek previously must complete a minimum of three semesters of Greek on the undergraduate level before taking the graduate course. Six hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605 Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of

Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

² This course is designed to be taken wherever the student may reside during the summer.

³ Students may substitute this requirement with CMn 710 Ministry Practicum.

⁴ A one hour applied principal is recommended for both semesters in the third year.

⁵ Six hours must be taken from the following courses: NT 611 Exposition of the Synoptic Gospels, NT 612 Exposition-John's Gospel & Epistles, NT 613 Exposition of Acts, NT 614 Exposition of Romans, NT 615 Exposition-Corinthian Epistles, NT 616 Exposition-Paul's Shorter Epistles, NT 618 Exposition of the General Epistles and NT 619 Exposition of Revelation.

⁶ Six hours must be taken from the following courses: OT 611 Exposition of the Pentateuch, OT 613 Exposition-Historical Books of OT, OT 615 Exposition of the Psalms, OT 616 Exposition of the OT Wisdom Books, OT 617 Exposition of Isaiah, OT 618 Exposition-Jeremiah/Ezekiel/Daniel and OT 619 Exposition of the Minor Prophets.

Students with a minor in Greek from Bob Jones University may substitute six hours of religion electives for the Greek Exegesis requirement if they choose.

Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts including nine hours in Greek (through the 201 level).

Educational Leadership Concentration—Students who anticipate or desire a future ministry of education through a church related Christian school may choose to take up to 15 hours of graduate level education courses through the Division of Graduate Studies in the School of Education.

(Educational Leadership Concentration)

First Year

NT 681 New Testament Introduction 2 CMn 651 Christian Discipleship 2 CMn 607 Pastoral Theology 2 Th 601 Systematic Theology 3 Educational Leadership Elective ¹ 3 Greek Exegesis ² 3 <p style="text-align: right;">TOTAL 15</p>	NT 633 Biblical Hermeneutics 2 OT 681 Old Testament Introduction 2 CMn 652 Ministry of Preach: History & Phil. 2 Th 602 Systematic Theology 3 Educational Leadership Elective ¹ 3 Greek Exegesis ² 3 <p style="text-align: right;">TOTAL 15</p>
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First Summer

CMn 610 Ministry Practicum ³ 2

Second Year

OT 601 Elementary Hebrew I 3 CMn 701 Issues in Church Ministry 2 CH 601 Church History 3 Hom 634 Expository Sermon Preparation 2 Educational Leadership Elective ¹ 3 New Testament Exposition Elective ⁴ 3 <p style="text-align: right;">TOTAL 16</p>	OT 602 Elementary Hebrew II 3 CMn 702 History of Fund & Evangelicalism 2 CH 602 Church History 3 Hom 726 Homiletics 2 Educational Leadership Elective ¹ 3 New Testament Exposition Elective ⁴ 3 <p style="text-align: right;">TOTAL 16</p>
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Second Summer

CMn 709 Pastoral Ministry Internship ⁵ 3

Third Year

CMn 621 Church Discipleship Ministries 2 CMn 632 Counseling 3 CH 671 History of Doctrine 3 Th 650 New Testament Theology 3 Christian Family Elective ⁷ 3 <p style="text-align: right;">TOTAL 14</p>	CMn 601 Church Leadership & Administration 3 Th 640 Old Testament Theology 3 Educational Leadership Elective ¹ 3 Old Testament Exposition Elective ⁶ 3 Old Testament Exposition Elective ⁶ 3 <p style="text-align: right;">TOTAL 15</p>
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¹ Fifteen hours must be taken from the following courses: EAS 620 Pupil Personnel Services, EAS 660 Principles of Administration, EAS 661 Admin. Leadership/Supervision, EAS 662 Educational Leadership, EAS 663 School Business Management, EAS 764 Personnel Administration, Ed 600 Foundations of Education, Ed 608 Philosophy of Education and Ed 709 Educational Methodology.

² Students who have not had Greek previously must complete a minimum of three semesters of Greek on the undergraduate level before taking the graduate course. Six hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605 Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

³ This course is designed to be taken wherever the student may reside during the summer.

⁴ Six hours must be taken from the following courses: NT 611 Exposition of the Synoptic Gospels, NT 612 Exposition-John's Gospel & Epistles, NT 613 Exposition of Acts, NT 614 Exposition of Romans, NT 615 Exposition-Corinthian Epistles, NT 616 Exposition-Paul's Shorter Epistles, NT 618 Exposition of the General Epistles and NT 619 Exposition of Revelation.

⁵ Students may substitute this requirement with CMn 710 Ministry Practicum.

⁶ Six hours must be taken from the following courses: OT 611 Exposition of the Pentateuch, OT 613 Exposition-Historical Books of OT, OT 615 Exposition of the Psalms, OT 616 Exposition of the OT Wisdom Books, OT 617 Exposition of Isaiah, OT 618 Exposition-Jeremiah/Ezekiel/Daniel and OT 619 Exposition of the Minor Prophets.

⁷ Three hours must be taken from the following courses: CMn 627 Christian Family and CMn 637 Marriage & Family Counseling.

Students with a minor in Greek from Bob Jones University may substitute six hours of religion electives for the Greek Exegesis requirement if they choose.

Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts including nine hours in Greek (through the 201 level).

Master of Divinity/Master of Music Degree, Church Music Major

An integrated program leading to the following degrees:

52 Master of Music Degree, Church Music Major

Master of Divinity Degree

The Master of Divinity degree program with an integrated Master of Music degree in Church Music is a program offered by both the School of Fine Arts Division of Graduate Studies and the Seminary and Graduate School of Religion. This is a balanced three-year program which concentrates on a mastery of Scriptural principles, Biblical content, and practical application. The program will ensure you a solid foundation in every aspect of the Christian ministry and, at the same time, allow you flexibility to meet your personal, educational, and spiritual needs. The Master of Music degree in Church Music focuses on the preparation for service in the musical program within a church's overall ministry such as music director, accompanist, youth and children's choir director, and for men, the music pastorate. This program emphasizes advanced study in voice, piano, organ, one of the standard orchestral instruments, choral conducting, or composition and provides specialized study of hymnology, children's choirs, and seasonal programs and is supplemented with continued study of music history, theory, choral conducting, and composition. A recital in the applied principal is required before the completion of the Master of Music degree. This degree may be earned during the regular school year or may be completed in four consecutive summers (four-week sessions in July). Some modification in the course outline is possible for those pursuing the degree during the school year. This program prescribes 31 hours for the Master of Music degree that apply toward the 97-98 hours for a Master of Divinity degree.

The Master of Music degree in Church Music will precede the completion of the degree requirements for the Master of Divinity degree and will be awarded first. A minimum of 24 hours in residence is required prior to the completion of the second degree.

Students seeking admission to the program with a voice, piano, organ, or orchestral instrument principal must present an audition at Bob Jones University or send a tape if conditions prevent a live audition. Those wishing to pursue a choral conducting principal must audition in person. Conducting and composition principals must demonstrate senior-level ability in one performance area. Composition principals must submit a portfolio of original compositions and must successfully pass the Music Theory Placement Test.

Orchestral Instrument principals include: violin, viola, cello, flute, oboe, clarinet, bassoon, saxophone, trumpet, French horn, trombone, euphonium, tuba, or percussion.

First Year

CMn 651 Christian Discipleship..... 2	CMn 652 Ministry of Preach: History & Phil..... 2
Th 601 Systematic Theology..... 3	Th 602 Systematic Theology..... 3
Mu 508 Research & Writing in Music..... 2	MT 604 Stylistic Analysis..... 2
MT 603 Advanced Choral Conducting ¹ 2	SM 601 Church Music: Protestant Tradition..... 3
MT 601 Theory Review ² 2	Applied Principal ³ 1
SM 604 Church Music & Drama ⁴ 2	Greek Exegesis ⁵ 3
Applied Principal ³ 1	TOTAL..... 14
Greek Exegesis ³ 3	
TOTAL..... 17	

First Summer

CMn 610 Ministry Practicum ⁶ 2

Second Year

NT 681 New Testament Introduction..... 2	OT 681 Old Testament Introduction..... 2
OT 633 Biblical Hermeneutics..... 2	CH 602 Church History..... 3
CH 601 Church History..... 3	SM 602 American Hymnody..... 3
Hom 634 Expository Sermon Preparation..... 2	SM 605 Church Music Composition & Arranging ⁷ 2
SM 603 Graded Choirs..... 2	SM 606 Group Vocal Techniques ⁸ 2
Applied Principal ⁹ 1	Applied Principal ⁹ 1
Musical Era Elective ¹⁰ 2	Music Literature Elective ¹¹ 3
TOTAL..... 14	TOTAL..... 16

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Second Summer

CMn 709 Pastoral Ministry Internship ¹² 3
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Third Year

CMn 621 Church Discipleship Ministries..... 2	CMn 601 Church Leadership & Administration..... 3
CMn 701 Issues in Church Ministry..... 2	CMn 702 History of Fund & Evangelicalism..... 2
CMn 607 Pastoral Theology..... 2	Hom 726 Homiletics..... 2
CH 671 History of Doctrine..... 3	Th 640 Old Testament Theology..... 3
Th 650 New Testament Theology..... 3	New Testament Exposition Elective ¹³ 3
New Testament Exposition Elective ¹³ 3	Old Testament Exposition Elective ¹⁴ 3
TOTAL..... 15	TOTAL..... 16

¹ Composition principals will take Advanced Instrumental Conducting.

² Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music or religion elective at the 500 level or above.

³ Composition principals will take voice or an orchestral instrument.

⁴ Composition principals will take Introduction to Schenkerian Analysis.

⁵ Students who have not had Greek previously must complete a minimum of three semesters of Greek on the undergraduate level before taking the graduate course. Six hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605 Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

⁶ This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

⁷ Composition principals will take 2 hours of Private Composition.

⁸ Composition principals will take 2 hours of Private Composition.

⁹ Composition principals will substitute this requirement with a music elective. Conducting principals will substitute this requirement with Private Conducting.

¹⁰ Two hours must be taken from the following courses: Mu 613 Middle Ages, Mu 614 Renaissance, Mu 615 Baroque Era, Mu 616 Classic Era, Mu 617 Romantic Era and Mu 618 Music Since 1900.

¹¹ Three hours must be taken from the following courses: Mu 619 Choral Literature and Mu 620 Instrumental Ensemble Literature.

¹² Students may substitute this requirement with CMn 710 Ministry Practicum.

¹³ Six hours must be taken from the following courses: NT 611 Exposition of the Synoptic Gospels, NT 612 Exposition-John's Gospel & Epistles, NT 613 Exposition of Acts, NT 614 Exposition of Romans, NT 615 Exposition-Corinthian Epistles, NT 616 Exposition-Paul's Shorter Epistles, NT 618 Exposition of the General Epistles and NT 619 Exposition of Revelation.

¹⁴ Three hours must be taken from the following courses: OT 611 Exposition of the Pentateuch, OT 613 Exposition-Historical Books of OT, OT 615 Exposition of the Psalms, OT 616 Exposition of the OT Wisdom Books, OT 617 Exposition of Isaiah, OT 618 Exposition-Jeremiah/Ezekiel/Daniel and OT 619 Exposition of the Minor Prophets.

- Repertoire requirements for all auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission.
- Prerequisites: A bachelor's degree with 70 hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university.
- Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Ministry Degree

The Master of Ministry degree is designed for those with a minimum of two years of pastoral experience and who, due to present pastoral ministry, are unable to enroll in a year long program in the Seminary. This degree is designed to further develop a man's philosophy of ministry and ministry skills both in the local church and on the mission field.

Courses are available in residence through a two-week modular format in January and July each year. A minimum of 18 hours must be completed in residence. By following the schedule of two-week courses, the candidate may complete up to 24 credits in residence within three years. Since the schedule introduces a new cycle of courses every four years, the candidate may complete all of his requirements through the two-week modular course schedule. Up to 12 hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with the prior approval of the Dean of the Seminary or through the Seminary's Institute for Holy Land Studies. The program requires 30 hours.

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Missionary Track—The missionary track is open only to missionaries currently serving on the foreign field. Twelve hours must be completed in residence, which may be completed in one or two summers (June and/or July). Eighteen hours of the program may be completed away from the campus through BJU's Office of Extended Education or study tours offered through the Seminary. Master of Ministry candidates approved for the missionary track will consult with the Dean of the Seminary for the planning of their programs.

18-24 hours of course work must be selected from the following:

Min 600	Ministry Management Principles	4
Min 606	Pastoral Ethics	4
Min 632	Interpretation and Application of Exp Preach	4
Min 633	Expository Preach from Biblical Narr	4
Min 641	Expository Preaching from Matthew	4
Min 741	Pre-Marital, Marital, and Family Counseling	4
Min 751	The Pastor as Crisis Counselor	4
Min 771	Current Biblical/Theological Issues	4
Min 775	The Theology and Practice of Prayer	4

6-12 hours of course work must be selected from the following:

Bi 500	Teaching Bible Principles	2
Bi 510	Denominational Doctrines	2
CH 601	Church History	3
CH 602	Church History	3
CMn 502	Church Meeting Management	2
CMn 534	Crisis Counseling	1
CMn 535	Premarital Counseling	1
CMn 536	Family Counseling	1
CMn 660	Foundations of Education	3
CMn 664	Psychology of Education	3
Ed 608	Philosophy of Education	3
Hi 505	Reformation	3
Hi 516	Baptist History	2
Min 606	Pastoral Ethics	4
Min 611	Ministry Financial Management	4
Min 659	Preaching Practicum	3
Min 669	Field Strategies in Missions	3
Min 679	Theological Issues on Mission Field	3
Min 685	Biblical Geography & Archaeology	3
Min 697	Holy Land Studies	3
Min 699	European Studies: Early Modern Era	3
NT 650	New Testament Theology	3
OT 640	Old Testament Theology	3
Ps 421	Fundamentals of Counseling	3
Rel 701	Biomedical Ethics	1
Th 612	Christian Apologetics	3

TOTAL 30

- Prerequisites: A bachelor's degree from a recognized college or university. Currently serving in a full-time pastoral or missionary ministry.

Specialist in Ministry Degree

The Specialist in Ministry degree is designed for men currently engaged in full-time pastoral ministry and focuses on ministry philosophy and practice. The degree provides academic recognition for 30 credit hours of graduate work beyond the Master of Arts degree.

Courses are available in residence through a two-week modular format in January and July each year. A minimum of 18 hours must be taken in residence. By following the schedule of two-week courses, the candidate may complete up to 24 credits in residence within three years. Since the schedule introduces a new cycle of courses every four years, the candidate may complete all of his requirements through the two-week modular course schedule. Other regular residence courses may be allowed for this doctoral program with the prior approval of the Dean of the Seminary. Up to 12 hours of credit video/satellite instruction from BJU's Office of Extended Education may be applied with the prior approval of the Dean of the Seminary or through the Seminary's Institute for Holy Land Studies.

Missionary Track—The missionary track is open only to missionaries currently serving on the foreign field. Twelve hours must be completed in residence, which may be completed in one or two summers (June and/or July). Eighteen hours of the program may be completed away from the campus through BJU's Office of Extended Education or study tours offered through the Seminary. Master of Ministry candidates approved for the missionary track will consult with the Dean of the Seminary for the planning of their programs.

18-24 hours of course work must be selected from the following:

Min 600	Ministry Management Principles	4
Min 606	Pastoral Ethics	4
Min 632	Interpretation and Application of Exp Preach	4
Min 633	Expository Preach from Biblical Narr	4
Min 641	Expository Preaching from Matthew	4
Min 741	Pre-Marital, Marital, and Family Counseling	4
Min 751	The Pastor as Crisis Counselor	4
Min 771	Current Biblical/Theological Issues	4
Min 775	The Theology and Practice of Prayer	4

6-12 hours of course work must be selected from the following:

Bi 500	Teaching Bible Principles	2
Bi 510	Denominational Doctrines	2
CH 601	Church History	3
CH 602	Church History	3
CMn 502	Church Meeting Management	2
CMn 534	Crisis Counseling	1
CMn 535	Premarital Counseling	1
CMn 536	Family Counseling	1
CMn 660	Foundations of Education	3
CMn 664	Psychology of Education	3
Ed 608	Philosophy of Education	3
Hi 505	Reformation	3
Hi 516	Baptist History	2
Min 606	Pastoral Ethics	4
Min 611	Ministry Financial Management	4
Min 659	Preaching Practicum	3
Min 669	Field Strategies in Missions	3
Min 679	Theological Issues on Mission Field	3
Min 685	Biblical Geography & Archaeology	3
Min 697	Holy Land Studies	3
Min 699	European Studies: Early Modern Era	3
NT 650	New Testament Theology	3
OT 640	Old Testament Theology	3
Ps 421	Fundamentals of Counseling	3
Rel 701	Biomedical Ethics	1
Th 612	Christian Apologetics	3

TOTAL 30

· Prerequisites: A bachelor's degree from a recognized college or university. A Master of Arts degree or its equivalent from a recognized college or university. Currently serving in a full-time pastoral or missionary ministry.

Doctor of Ministry Degree

The Doctor of Ministry degree is a 30-credit professional development program for men engaged in full-time pastoral or missionary ministry who have completed a Master of Divinity degree at a recognized seminary. Included in these 30 credits are 3 credits for the writing of a minimum 100-page dissertation on some aspect of ministry philosophy or practice. The topic for this dissertation must be approved by the Dean of the Seminary before the writing and evaluation may begin.

A minimum of 16 hours must be complete in residence. The courses for this degree are offered in residence through a two-week modular format in January and July each year and may be completed following this schedule within three and one-half years. This schedule introduces a new cycle of courses every four years. Other regular residence courses may be allowed for this doctoral program with the pri or approval of the Dean of the Seminary. Up to 14 hours of credit by video/satellite instruction may be applied from BJU's Office of Extended Education, study tours, and dissertation research.

Missionary Track—The missionary track is open only to missionaries currently serving on the foreign field. Eighteen hours of the program may be completed away from the campus through BJU's Office of Extended Education by correspondence, satellite, or study tours and through dissertation research. The remaining 12 hours must be completed in residence through any combination of two-week modular courses, four-week summer residence courses (up to 12 hours may be earned in June and July), or regular semester-long residence courses offered in the fall and spring each year. The curriculum to be followed by all candidates on the missionary track will be planned in consultation with the Dean of the Seminary.

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The following core courses are required:

Ministry Dissertation Project ¹ 3

16-24 hours of course work must be selected from the following:

Min 600	Ministry Management Principles	4
Min 606	Pastoral Ethics	4
Min 632	Interpretation and Application of Exp Preach	4
Min 633	Expository Preach from Biblical Narr	4
Min 641	Expository Preaching from Matthew	4
Min 741	Pre-Marital, Marital, and Family Counseling	4
Min 751	The Pastor as Crisis Counselor	4
Min 771	Current Biblical/Theological Issues	4
Min 775	The Theology and Practice of Prayer	4

3-11 hours of course work must be selected from the following:

Bi 500	Teaching Bible Principles	2
Bi 510	Denominational Doctrines	2
CH 601	Church History	3
CH 602	Church History	3
CMn 502	Church Meeting Management	2
CMn 534	Crisis Counseling	1
CMn 535	Premarital Counseling	1
CMn 536	Family Counseling	1
CMn 660	Foundations of Education	3
CMn 664	Psychology of Education	3
Ed 608	Philosophy of Education	3
Hi 505	Reformation	3
Hi 516	Baptist History	2
Min 606	Pastoral Ethics	4
Min 611	Ministry Financial Management	4
Min 659	Preaching Practicum	3
Min 669	Field Strategies in Missions	3
Min 679	Theological Issues on Mission Field	3
Min 685	Biblical Geography & Archaeology	3
Min 697	Holy Land Studies	3
Min 699	European Studies: Early Modern Era	3
NT 650	New Testament Theology	3
OT 640	Old Testament Theology	3
Ps 421	Fundamentals of Counseling	3
Rel 701	Biomedical Ethics	1
Th 612	Christian Apologetics	3

TOTAL 30

¹ Required each semester and/or summer upon the fulfillment of all course work until the dissertation is completed. A maximum of three credit hours may count toward the degree requirements. The Dissertation Project may be completed away from campus.

· Prerequisites: A bachelor's degree with 70 hours of liberal arts courses from a recognized college or university.

Doctor of Pastoral Theology Degree

The Doctor of Pastoral Theology Degree is designed for pastors with a minimum of two years of pastoral experience and who hold the Master of Arts degree in a field of ministry training. This program especially seeks to accommodate those whose ministry responsibilities make participation in a regular seminary residence program unlikely.

The degree requires 60 hours beyond the Master of Arts degree and includes 3 hours of credit for the writing of a minimum 100-page dissertation on a topic preapproved by the Dean of the Seminary. This topic must treat some facet of ministry philosophy or practice.

A minimum of 24 hours must be completed in residence by taking courses offered in a two-week modular format in January and July each year. Additional courses may be completed following this schedule, which begins a new cycle of courses every four years. Other regular residence courses may be allowed for this doctoral program with the prior approval of the Dean of the Seminary. Up to 33 hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with the prior approval of the Dean of the Seminary or through the Seminary's Institute for Holy Land Studies.

The following core courses are required:

	Ministry Dissertation Project ¹	3
24 hours of course work must be selected from the following:		
Min 600	Ministry Management Principles	4
Min 606	Pastoral Ethics	4
Min 632	Interpretation and Application of Exp Preach.	4
Min 633	Expository Preach from Biblical Narr	4
Min 641	Expository Preaching from Matthew	4
Min 741	Pre-Marital, Marital, and Family Counseling	4
Min 751	The Pastor as Crisis Counselor	4
Min 771	Current Biblical/Theological Issues	4
Min 775	The Theology and Practice of Prayer	4

33 hours of course work must be selected from the following:

Bi 500	Teaching Bible Principles	2
Bi 510	Denominational Doctrines	2
CH 601	Church History	3
CH 602	Church History	3
CMn 502	Church Meeting Management	2
CMn 534	Crisis Counseling	1
CMn 535	Premarital Counseling	1
CMn 536	Family Counseling	1
CMn 660	Foundations of Education	3
CMn 664	Psychology of Education	3
Ed 608	Philosophy of Education	3
Hi 505	Reformation	3
Hi 516	Baptist History	2
Min 606	Pastoral Ethics	4
Min 611	Ministry Financial Management	4
Min 659	Preaching Practicum	3
Min 669	Field Strategies in Missions	3
Min 679	Theological Issues on Mission Field	3
Min 685	Biblical Geography & Archaeology	3
Min 697	Holy Land Studies	3
Min 699	European Studies: Early Modern Era	3
NT 650	New Testament Theology	3
OT 640	Old Testament Theology	3
Ps 421	Fundamentals of Counseling	3
Rel 701	Biomedical Ethics	1
Th 612	Christian Apologetics	3

TOTAL 60

¹ Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward the degree requirements. The Dissertation Project may be completed away from the campus.

Prerequisites: A bachelor's degree with 70 hours of liberal arts courses from a recognized college or university including nine hours of Greek (through the 201 level).

Professional Ministry Course Track

This course track is provided for the convenience of seminary students who need to take into consideration the availability of courses in the future as they plan their schedules. This schedule introduces a new cycle of courses every four years. It is a tentative schedule. The University reserves the right to make changes as necessary.

Two-week session Ministry Course

January 16-27, 2006	Min 632 Interpretation and Application of Preaching
July 17-28, 2006	Min 741 Pre-Marital, Marital, and Family Counseling
January 15-26, 2007	Min 641 Expository Preaching from Matthew
July 16-27, 2007	Min 751 The Pastor as a Crisis Counselor
January 14-25, 2008	Min 600 Ministry Management Practice and Principles
July 14-25, 2008	Min 633 Expository Preaching from Biblical Historical Narratives
January 19-30, 2009	Min 775 The Theology and Practice of Prayer
July 20-31, 2009	Min 606 Pastoral Ethics

Institute of Holy Land Studies

58 Seminary and graduate studies students may receive credit for participation on a 10 to 14 day study tour covering either Palestine or the journeys of Paul, sponsored by the Seminary and Graduate School of Religion of Bob Jones University.

Seminary and graduate students may receive credit for participation in Holy Land Study Tours sponsored by the Seminary to Rome, Greece, Turkey, or Israel. Tours will usually be conducted each year and may be taken for credit by registering in the Records Office for one of the following courses:

NT 697, OT 697, or Min 697 Holy Land Studies or Bi 599 Near East Studies, 3 hours

NT 685, OT 685, or Min 685 Biblical Geography and Archaeology, 3 hours

DIVISION OF GRADUATE STUDIES

Master of Arts Degree, Bible Major

The Master of Arts degree in Bible is designed for those who plan to teach or preach the Word of God. It also serves as a foundational step for those who wish to pursue the master of divinity degree or the doctor of philosophy degree. The degree is designed to equip the student in the area of biblical exegesis. This program requires 32-33 hours.

In addition to serving men who plan to teach or preach the Word of God, the master of arts degree in Bible provides a solid biblical foundation for those interested in serving as nonpastoral Bible teachers, as counselors, as missionaries, as teachers in Christian schools, as lay leaders in local churches, and as wives of ministers.

(Men)

First Year

NT 681	New Testament Introduction	2	OT 633	Biblical Hermeneutics	2
OT 601	Elementary Hebrew I	3	OT 602	Elementary Hebrew II	3
CMn 651	Christian Discipleship	2	OT 681	Old Testament Introduction	2
Hom 634	Expository Sermon Preparation	2	CMn 652	Ministry of Preach: History & Phil.	2
Th 601	Systematic Theology	3	Th 602	Systematic Theology	3
	Greek Exegesis ¹	3		Greek Exegesis ¹	3
	TOTAL	15		TOTAL	15

First Summer

CMn 610	Ministry Practicum ²	2
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¹ Six hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605

Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

² This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

· Students with a minor in Greek from Bob Jones University may substitute six hours of religion electives for the Greek Exegesis requirement if they choose.

· Prerequisites: A bachelor's degree with 70 hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Thirty hours of religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work); and nine hours in Greek (through the 201 level).

(Women)

First Year

NT 681 New Testament Introduction 2 OT 601 Elementary Hebrew I 3 CMn 621 Church Discipleship Ministries 2 Th 601 Systematic Theology 3 Bible Exposition Elective ² 3 Greek Exegesis ¹ 3 TOTAL 16	Hom 635 Bible Teaching Methods for Women 2 OT 633 Biblical Hermeneutics 2 OT 602 Elementary Hebrew II 3 OT 681 Old Testament Introduction 2 Th 602 Systematic Theology 3 Greek Exegesis ¹ 3 TOTAL 15
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First Summer

CMn 609 Practical Evangelism ³ 2

¹ Three hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605 Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

² Three hours must be taken from the following courses: NT 611 Exposition of the Synoptic Gospels, NT 612 Exposition-John's Gospel & Epistles, NT 613 Exposition of Acts, NT 614 Exposition of Romans, NT 615 Exposition-Corinthian Epistles, NT 616 Exposition-Paul's Shorter Epistles, NT 618 Exposition of the General Epistles, NT 619 Exposition of Revelation, OT 611 Exposition of the Pentateuch, OT 613 Exposition-Historical Books of OT, OT 615 Exposition of the Psalms, OT 616 Exposition of the OT Wisdom Books, OT 617 Exposition of Isaiah, OT 618 Exposition-Jeremiah/Ezekiel/Daniel and OT 619 Exposition of the Minor Prophets.

³ This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

· Students with a minor in Greek from Bob Jones University may substitute six hours of religion electives for the Greek Exegesis requirement if they choose.

· Prerequisites: A bachelor's degree with 70 hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Thirty hours of religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work); and nine hours in Greek (through the 201 level).

Master of Arts Degree, Bible Translation Major

The Master of Arts in Bible Translation offers preparation for a ministry of providing the Word of God for people groups around the world. It includes study of linguistics, the languages and content of the Bible, and the process and tools of Bible translation. Students begin the program in June of even-numbered years or in September of odd-numbered years. This program requires 44–50 hours.

The Master of Arts degree provides a firm foundation, and future Bible translators are well advised to continue their preparation in the languages and content of the Bible by completing the Specialist in Bible Translation degree.

(Men)

First Year

SSS 504 Cultural Anthropology 3 NT 681 New Testament Introduction 2 OT 601 Elementary Hebrew I 3 CMn 651 Christian Discipleship 2 Th 650 New Testament Theology 3 Greek Exegesis ² 3 TOTAL 16	OT 602 Elementary Hebrew II 3 OT 681 Old Testament Introduction 2 CMn 652 Ministry of Preach: History & Phil. 2 Th 640 Old Testament Theology 3 Christian Missions Elective ¹ 2 Greek Exegesis ² 3 TOTAL 15
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Second Year

Li 510	Language Learning	2	Li 520	Bible Translation	3
Li 511	Phonetics & Phonology	3	Li 513	Field Methods & Literacy	2
SSS 505	Cultures in Contact	1	Li 512	Grammar in Use	3
CMn 610	Ministry Practicum ³	2	Li 514	Semantics & Translation	1
	TOTAL	8	Li 521	Translation Technology	1
				TOTAL	10

¹ Two to three hours must be taken from the following courses: CMn 671 History of Christian Missions and CMn 777 Biblical Strategy of Missions.

² Six hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605 Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

³ Missionary candidates on deputation or missionaries on furlough are exempt from this requirement.

• If a student has received credit for a course which duplicates a course required in the program, substitutions may be made from religion or language electives.

• Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Thirty semester hours of religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work including 6 hours of Bible Doctrines and at least 9 additional hours of Bible); and nine semester hours in Greek (through the 201 level). Six hours of Hebrew are strongly recommended.

60

(Women)

First Year

SSS 504	Cultural Anthropology	3	OT 602	Elementary Hebrew II	3
NT 681	New Testament Introduction	2	OT 681	Old Testament Introduction	2
OT 601	Elementary Hebrew I	3	Th 640	Old Testament Theology	3
Th 650	New Testament Theology	3		Christian Missions Elective ¹	2
	Greek Exegesis ²	3		Greek Exegesis ²	3
	TOTAL	14		TOTAL	13

First Summer

Li 510	Language Learning	2	Li 520	Bible Translation	3
Li 511	Phonetics & Phonology	3	Li 513	Field Methods & Literacy	2
SSS 505	Cultures in Contact	1	Li 512	Grammar in Use	3
CMn 609	Practical Evangelism ³	2	Li 514	Semantics & Translation	1
	TOTAL	8	Li 521	Translation Technology	1
				TOTAL	10

¹ Two to three hours must be taken from the following courses: CMn 671 History of Christian Missions and CMn 777 Biblical Strategy of Missions.

² Six hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605 Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

³ Missionary candidates on deputation or missionaries on furlough are exempt from this requirement.

• If a student has received credit for a course which duplicates a course required in the program, substitutions may be made from religion or language electives.

• Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Thirty semester hours of religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work including 6 hours of Bible Doctrines and at least 9 additional hours of Bible); and nine semester hours in Greek (through the 201 level). Six hours of Hebrew are strongly recommended.

Master of Arts Degree, Church History Major

The Master of Arts degree in Church History is designed for those who wish to teach on the college or Bible institute level and who wish to pursue the doctor of philosophy degree. It is also an excellent preparatory program for those wishing to pursue the master of divinity degree, the standard seminary degree for those preparing for the pastoral ministry. A masters degree in church history will also thoroughly prepare you to be a history teacher in a Christian high school. This program requires 33 hours.

In addition to serving men who plan to teach or preach the Word of God, this degree provides a solid biblical foundation for those interested in serving as nonpastoral Bible teachers, as counselors, as missionaries, as teachers in Christian schools, as lay leaders in local churches, and as

wives of ministers. The program also provides valuable instruction for those wishing to enter a writing ministry.

(Men)

First Year

NT 681	New Testament Introduction	2	OT 633	Biblical Hermeneutics	2
CMn 651	Christian Discipleship	2	OT 681	Old Testament Introduction	2
CH 650	American Church History	3	CMn 652	Ministry of Preach: History & Phil.	2
CH 601	Church History	3	CH 602	Church History	3
CH 671	History of Doctrine	3	CH 672	History of Doctrine	3
Th 601	Systematic Theology	3	Th 602	Systematic Theology	3
TOTAL			TOTAL		
16			15		

First Summer

CMn 610	Ministry Practicum ¹	2
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¹ This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 23 semester hours in history with a minimum of 12 semester hours in religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work).

(Women)

First Year

NT 681	New Testament Introduction	2	OT 633	Biblical Hermeneutics	2
CH 650	American Church History	3	OT 681	Old Testament Introduction	2
CH 601	Church History	3	CMn 702	History of Fund & Evangelicalism	2
CH 671	History of Doctrine	3	CH 602	Church History	3
Hom 635	Bible Teaching Methods for Women	2	CH 672	History of Doctrine	3
Th 601	Systematic Theology	3	Th 602	Systematic Theology	3
TOTAL			TOTAL		
16			15		

First Summer

CMn 609	Practical Evangelism ¹	2
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¹ This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 23 semester hours in history with a minimum of 12 semester hours in religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work).

Master of Arts Degree, Church Ministries Major

The Master of Arts degree in Church Ministries is designed for women interested in serving in educational discipleship or counseling ministries. This program requires 33 hours.

(Women)

First Year

NT 681	New Testament Introduction	2	OT 633	Biblical Hermeneutics	2
CMn 621	Church Discipleship Ministries	2	OT 681	Old Testament Introduction	2
CMn 632	Counseling	3	CMn 601	Church Leadership & Administration	3
Hom 635	Bible Teaching Methods for Women	2	Th 602	Systematic Theology	3
Th 601	Systematic Theology	3	Christian Family Elective ¹		3
	Religion Elective	3	Church Ministries Elective		3
TOTAL			TOTAL		
15			16		

First Summer

CMn 609	Practical Evangelism ²	2
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¹ Three hours must be taken from the following courses: CMn 627 Christian Family and CMn 637 Marriage & Family Counseling.

² This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 30 semester hours in religion and education with a minimum of 12 semester hours in religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work).

Master of Arts Degree, Pastoral Studies Major

The Master of Arts degree in Pastoral Studies is designed for those who wish to enter the ministry as a youth pastor or an assistant to a senior pastor. The degree in pastoral studies is also an excellent preparatory program for those wishing to pursue the master of divinity degree, the standard seminary degree for those preparing for the pastoral ministry. This degree can be completed during the regular semester or in three summers. This degree may also be earned on Mondays only through modular courses during six consecutive semesters. This program requires 33 hours.

First Year

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CMn 651	Christian Discipleship	2	OT 633	Biblical Hermeneutics	2
CMn 621	Church Discipleship Ministries	2	OT 681	Old Testament Introduction	2
CMn 632	Counseling	3	CMn 601	Church Leadership & Administration	3
CMn 607	Pastoral Theology	2	CMn 652	Ministry of Preach: History & Phil.	2
Hom 634	Expository Sermon Preparation	2	Th 602	Systematic Theology	3
NT 681	New Testament Introduction	2		Christian Family Elective ¹	3
Th 601	Systematic Theology	3		TOTAL	15
	TOTAL	16			

First Summer

CMn 610	Ministry Practicum ²	2
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¹ Three hours must be taken from the following courses: CMn 627 Christian Family and CMn 637 Marriage & Family Counseling.

² This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 30 semester hours in religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work).

Master of Arts Degree, Teaching Bible Major

The Master of Arts degree in Teaching Bible is designed for those who are interested in teaching Bible on the high school or institute level. This degree is also an excellent preparatory program for those wishing to pursue the master of divinity degree, the standard seminary degree for those preparing for the pastoral ministry. In addition to serving men who plan to teach or preach the Word of God, this degree provides a solid biblical foundation for those interested in serving as Bible teachers, counselors, missionaries, teachers in Christian schools, lay leaders in local churches, and wives of ministers. This program requires 32-33 hours.

(Men)

First Year

NT 681	New Testament Introduction	2	OT 633	Biblical Hermeneutics	2
CMn 651	Christian Discipleship	2	OT 681	Old Testament Introduction	2
Hom 634	Expository Sermon Preparation	2	CMn 652	Ministry of Preach: History & Phil.	2
Th 601	Systematic Theology	3	Th 602	Systematic Theology	3
Ps 610	Psychology of Education	3	Ed 608	Philosophy of Education	3
Ps 661	Tests & Measurements	3		Teaching Elective ¹	3
	TOTAL	15		TOTAL	15

First Summer

CMn 610	Ministry Practicum ²	2
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¹ Three hours must be taken from the following courses: CMn 501 Teaching Bible and Ed 630 Methods & Materials of Teaching.

² This course is designed to be taken wherever the student may reside during the summer and must be satisfied during the first summer of enrollment.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 18 semester hours of religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work).

(Women)

First Year

NT 681 New Testament Introduction 2	OT 633 Biblical Hermeneutics 2
Hom 635 Bible Teaching Methods for Women 2	OT 681 Old Testament Introduction 2
Th 601 Systematic Theology 3	CMn 702 History of Fund & Evangelicalism 2
Ps 610 Psychology of Education 3	Th 602 Systematic Theology 3
	Ed 608 Philosophy of Education 3
Ps 661 Tests & Measurements 3	Teaching Elective ¹ 3
TOTAL 16	TOTAL 15

First Summer

CMn 609 Practical Evangelism ² 2

¹ Three hours must be taken from the following courses: CMn 501 Teaching Bible and Ed 630 Methods & Materials of Teaching.

² This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 18 semester hours of religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work).

Master of Arts Degree, Theology Major

The Master of Arts degree in Theology is designed for those who wish to focus their graduate studies on both Biblical and systematic theology. This degree is an excellent preparatory program for those wishing to pursue the master of divinity or doctor of philosophy degrees. The master of arts degree in theology will also thoroughly prepare the candidate to be a skilled Bible teacher. The degree is designed to equip the student to unfold the great themes of the Scriptures. This program requires 33 hours.

In addition to serving men who plan to teach or preach the Word of God, the master of arts degree in theology provides a solid biblical foundation for those interested in serving as nonpastoral Bible teachers, as counselors, as missionaries, as teachers in Christian schools, as lay leaders in local churches, and as wives of ministers.

(Men)

First Year

NT 681 New Testament Introduction 2	OT 633 Biblical Hermeneutics 2
CMn 651 Christian Discipleship 2	OT 681 Old Testament Introduction 2
Th 671 History of Doctrine 3	CMn 652 Ministry of Preach: History & Phil. 2
Th 650 New Testament Theology 3	Th 672 History of Doctrine 3
Th 601 Systematic Theology 3	Th 640 Old Testament Theology 3
	Th 602 Systematic Theology 3
Greek Exegesis ¹ 3	
TOTAL 16	TOTAL 15

First Summer

CMn 610 Ministry Practicum ² 2

¹ Three hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605 Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

Bob Jones University

² This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 30 semester hours in religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work); and nine semester hours in Greek (through the 201 level).
- Students with a minor in Greek from Bob Jones University may substitute six hours of religion electives for the Greek Exegesis requirement if they choose.

(Women)

First Year

NT 681	New Testament Introduction	2	OT 633	Biblical Hermeneutics	2
Hom 635	Bible Teaching Methods for Women	2	OT 681	Old Testament Introduction	2
Th 671	History of Doctrine	3	CMn 702	History of Fund & Evangelicalism	2
Th 650	New Testament Theology	3	Th 672	History of Doctrine	3
Th 601	Systematic Theology	3	Th 640	Old Testament Theology	3
	Greek Exegesis ¹	3	Th 602	Systematic Theology	3
	TOTAL	16		TOTAL	15

First Summer

CMn 609	Practical Evangelism ²	2
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¹ Three hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605 Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

² This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 30 semester hours in religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work); and nine semester hours in Greek (through the 201 level).
- Students with a minor in Greek from Bob Jones University may substitute six hours of religion electives for the Greek Exegesis requirement if they choose.

Master of Arts Degree, Youth Ministries Major

The Master of Arts degree in Youth Ministries is designed for those who plan to enter the full-time vocational ministry as a youth pastor in the local church or who intend to serve in a youth oriented ministry such as a camp or Christian school. This program requires 33-34 hours.

(Men)

First Year

CMn 514	Contemporary Youth Issues	2	NT 681	New Testament Introduction	2
CMn 632	Counseling	3	OT 633	Biblical Hermeneutics	2
CMn 510	Philosophy of Youth Ministry	2	OT 681	Old Testament Introduction	2
CMn 707	Preacher & His Ministry ¹	0	CMn 652	Ministry of Preach: History & Phil.	2
CMn 512	The Youth Pastor	2	Hom 634	Expository Sermon Preparation	2
CMn 516	Youth Evangelism & Discipleship	2	Th 602	Systematic Theology	3
CMn 518	Youth Program	2		New Testament Exposition Elective ²	3
Th 601	Systematic Theology	3		TOTAL	16
	TOTAL	16			

First Summer

CMn 610	Ministry Practicum ³	2
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¹ Students who require three or more regular semesters to complete the requirements must complete CMn 651 and/or CMn 652.

² Three hours must be taken from the following courses: NT 611 Exposition of the Synoptic Gospels, NT 612 Exposition-John's Gospel & Epistles, NT 613 Exposition of Acts, NT 614 Exposition of Romans, NT 615 Exposition-Corinthian Epistles, NT 616 Exposition-Paul's Shorter Epistles, NT 618 Exposition of the General Epistles and NT 619 Exposition of Revelation.

³ This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 30 semester hours in religion (courses with a Bi, OT, NT, CMn, or CM

prefix, or the equivalent in transfer work); and nine semester hours in Greek (through the 201 level).

- During I Semester, students will register for the five church ministries courses on a block schedule which meets Monday-Friday, 1-2:50 p.m. throughout the entire semester.
- In addition to regular course work, the candidates for the M.A. in Youth Ministries will do an extensive curriculum analysis of current youth program materials. They will also be involved in the youth ministries of selected area churches where they will receive further practical experience in youth ministry.

(Women)

First Year

OT 631	Methods of Bible Exposition	3	NT 681	New Testament Introduction	2
CMn 514	Contemporary Youth Issues	2	OT 633	Biblical Hermeneutics	2
CMn 632	Counseling	3	OT 681	Old Testament Introduction	2
CMn 510	Philosophy of Youth Ministry	2	Th 602	Systematic Theology	3
CMn 512	The Youth Pastor	2		New Testament Exposition Elective ¹	3
CMn 516	Youth Evangelism & Discipleship	2		TOTAL	12
CMn 518	Youth Program	2			
Th 601	Systematic Theology	3			
	TOTAL	19			

First Summer

CMn 609	Practical Evangelism ²	2
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¹ Three hours must be taken from the following courses: NT 611 Exposition of the Synoptic Gospels, NT 612 Exposition-John's Gospel & Epistles, NT 613 Exposition of Acts, NT 614 Exposition of Romans, NT 615 Exposition-Corinthian Epistles, NT 616 Exposition-Paul's Shorter Epistles, NT 618 Exposition of the General Epistles and NT 619 Exposition of Revelation.

² This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

· Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 30 semester hours in religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work); and nine semester hours in Greek (through the 201 level).

· During I Semester, students will register for the five church ministries courses on a block schedule which meets Monday-Friday, 1-2:50 p.m. throughout the entire semester.

· In addition to regular course work, the candidates for the M.A. in Youth Ministries will do an extensive curriculum analysis of current youth program materials. They will also be involved in the youth ministries of selected area churches where they will receive further practical experience in youth ministry.

Specialist in Bible Translation Degree

The Specialist in Bible Translation degree program provides the Bible translator with valuable, more extensive preparation in the languages and content of the Bible. This program is the recommended completion of the studies undertaken in the Master of Arts degree in Bible Translation. The specialist degree provides academic recognition for this additional preparation. The program requires 33 hours.

(Men)

First Year

CMn 701	Issues in Church Ministry	2	OT 705	Biblical Aramaic	3
	Greek Exegesis ¹	3	CMn 702	History of Fund & Evangelicalism	2
	Hebrew Elective ²	3		Greek Exegesis ¹	3
	New Testament Exposition Elective ³	3		Hebrew Elective ²	3
	Old Testament Exposition Elective ⁴	3		New Testament Exposition Elective ³	3
	TOTAL	14		Old Testament Exposition Elective ⁴	3
				TOTAL	17

First Summer

Li 699	Translation Internship ⁵	2
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¹ Three hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605 Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

² Three hours must be taken from the following courses: OT 601 Elementary Hebrew I, OT 602 Elementary Hebrew II, OT 701 Hebrew Exegesis I, OT 702 Hebrew Exegesis II, OT 801 Advanced Hebrew Exegesis, OT 805 Exegesis of Deuteronomy, OT 807 Exegesis of Isaiah and OT 809 Advanced Hebrew Grammar.

³ Three hours must be taken from the following courses: NT 611 Exposition of the Synoptic Gospels, NT 612 Exposition-John's Gospel & Epistles, NT 613 Exposition of Acts, NT 614 Exposition of Romans, NT 615 Exposition-Corinthian Epistles, NT 616 Exposition-Paul's Shorter Epistles, NT 618 Exposition of the General Epistles and NT 619 Exposition of Revelation.

⁴ Six hours must be taken from the following courses: OT 611 Exposition of the Pentateuch, OT 613 Exposition-Historical Books of OT, OT 615 Exposition of the Psalms, OT 616 Exposition of the OT Wisdom Books, OT 617 Exposition of Isaiah, OT 618 Exposition-Jeremiah/Ezekiel/Daniel and OT 619 Exposition of the Minor Prophets.

⁵ On-site instruction and observation of a Bible translation project.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Thirty semester hours of religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work including 6 hours of Bible Doctrines and at least 9 additional hours of Bible); and nine semester hours in Greek (through the 201 level). Six hours of Hebrew are strongly recommended. A master's degree in Bible Translation.

If a student has received credit for a course which duplicates a course required in the program, substitutions may be made from religion or language electives.

(Women)

First Year

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Hom 635 Bible Teaching Methods for Women 2	OT 705 Biblical Aramaic 3
Greek Exegesis ¹ 3	CMn 702 History of Fund & Evangelicalism 2
Hebrew Elective ² 3	Greek Exegesis ¹ 3
New Testament Exposition Elective ³ 3	Hebrew Elective ² 3
Old Testament Exposition Elective ⁴ 3	New Testament Exposition Elective ³ 3
TOTAL 14	Old Testament Exposition Elective ⁴ 3
	TOTAL 17

First Summer

Li 699 Translation Internship ⁵ 2
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¹ Three hours must be taken from the following courses: NT 601 Exegesis of Matthew, NT 603 Exegesis of Romans, NT 605 Exegesis of the Prison Epistles, NT 607 Exegesis of Revelation, NT 702 Exegesis of Luke, NT 704 Exegesis of Acts, NT 706 Exegesis of II Corinthians, NT 708 Exegesis of Hebrews and NT 710 Exegesis of the General Epistles.

² Three hours must be taken from the following courses: OT 601 Elementary Hebrew I, OT 602 Elementary Hebrew II, OT 701 Hebrew Exegesis I, OT 702 Hebrew Exegesis II, OT 801 Advanced Hebrew Exegesis, OT 805 Exegesis of Deuteronomy, OT 807 Exegesis of Isaiah and OT 809 Advanced Hebrew Grammar.

³ Three hours must be taken from the following courses: NT 611 Exposition of the Synoptic Gospels, NT 612 Exposition-John's Gospel & Epistles, NT 613 Exposition of Acts, NT 614 Exposition of Romans, NT 615 Exposition-Corinthian Epistles, NT 616 Exposition-Paul's Shorter Epistles, NT 618 Exposition of the General Epistles and NT 619 Exposition of Revelation.

⁴ Six hours must be taken from the following courses: OT 611 Exposition of the Pentateuch, OT 613 Exposition-Historical Books of OT, OT 615 Exposition of the Psalms, OT 616 Exposition of the OT Wisdom Books, OT 617 Exposition of Isaiah, OT 618 Exposition-Jeremiah/Ezekiel/Daniel and OT 619 Exposition of the Minor Prophets.

⁵ On-site instruction and observation of a Bible translation project.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Thirty semester hours of religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work including 6 hours of Bible Doctrines and at least 9 additional hours of Bible); and nine semester hours in Greek (through the 201 level). Six hours of Hebrew are strongly recommended. A master's degree in Bible Translation.

If a student has received credit for a course which duplicates a course required in the program, substitutions may be made from religion or language electives.

Doctor of Philosophy Degree, Church History Major

The Doctor of Philosophy degree in Church History requires a total of 96-100 graduate hours beyond a bachelor's degree. This degree consists of a 54-hour major, including 3 hours of dissertation credit, and two 18-hour minors chosen by the student under the direction of his academic advisor. The concentrations for the minors are Theology, Bible (both Old and New Testament courses), and Church Ministries. Additional hours include 6-10 hours of practical ministerial requirements.

The doctoral program in Church History is designed to train future pastors and professors to write and teach in this discipline. The courses for this degree cover the full scope of the history of the Church from the first century to the present.

The following core courses are required:

Church History Dissertation Research	3
Minors (2, 18-hour concentrations)	36
CH 601 Church History	3
CH 602 Church History	3
CH 650 American Church History	3
CH 671 History of Doctrine	3
CH 672 History of Doctrine	3
CH 890 Teaching Internship	3
CMn 610 Ministry Practicum ¹	2
CMn 701 Issues in Church Ministry ²	2
CMn 702 History of Fund & Evangelicalism ²	2

33 hours of course work must be selected from the following:

CH 603 History of Christian Missions	3
CH 650 American Church History	3
CH 671 History of Doctrine	3
CH 672 History of Doctrine	3
CH 751 Colonial American Church History	3
CH 755 The Church Fathers	3
CH 825 The Roman Catholic Church	3
CH 830 The Reformation Era	3
CH 831 The Reformation Era Literature	3
CH 840 European Christianity Since 1750	3
CH 846 The British Church Since Reformation	3
CH 873 History of Chr Creeds & Confessions	3
CH 879 Seminar in Theological Classics	3
CH 881 Church Historiography	3
CH 885 History of New Testament Times	3
CH 889 Church History Seminar	3
TOTAL	96

¹ Ministerial candidates are required to complete 2 hours of Ministry Practicum. This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

² Ministerial candidates are required to be enrolled in the Preacher & His Ministry class (CMn 651, 652, 701, 702) each semester they are enrolled or until they complete eight credit hours.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 23 semester hours in history, 12 semester hours in religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work); and nine semester hours in Greek (through the 201 level). A Master of Arts degree in religion or its equivalent from a recognized college or university and must have evidenced the ability to pursue successfully further graduate work and research. A personal interview is required before being considered for admission.

Doctor of Philosophy Degree, New Testament Interpretation Major

The Doctor of Philosophy degree in New Testament Interpretation requires a total of 96-100 graduate hours beyond a bachelor's degree. This degree consists of a 54-hour major, including 3 hours of dissertation credit, and two 18-hour minors chosen by the student under the direction of his academic advisor. The concentrations for the minors are Theology, Old Testament, Church History, and Church Ministries. Additional hours include 6-10 hours of practical ministerial requirements.

This degree offers intensive study in New Testament Greek grammar, translation, and exegesis; intertestamental and first-century history; New Testament content and exposition; and New Testament Theology.

The following core courses are required:

Minors (2, 18-hour concentrations)	36
New Testament Dissertation Research	3
CMn 610 Ministry Practicum ¹	2
CMn 701 Issues in Church Ministry ²	2
CMn 702 History of Fund & Evangelicalism ²	2
Hom 634 Expository Sermon Preparation	2
NT 633 Biblical Hermeneutics	2
NT 650 New Testament Theology	3
NT 681 New Testament Introduction	2
NT 753 The Holy Spirit	3
NT 758 The Church	2
NT 759 Eschatology	3
NT 831 Problems of New Testament Interp I	3
NT 832 Problems of New Testament Interp II	3
NT 885 History of New Testament Times	3
NT 890 Teaching Internship	3

21 hours of course work must be selected from the following:

NT 601	Exegesis of Matthew	3
NT 603	Exegesis of Romans	3
NT 605	Exegesis of the Prison Epistles	3
NT 607	Exegesis of Revelation	3
NT 611	Exposition of the Synoptic Gospels	3
NT 612	Exposition-John's Gospel & Epistles	3
NT 613	Exposition of Acts	3
NT 614	Exposition of Romans	3
NT 615	Exposition-Corinthian Epistles	3
NT 616	Exposition-Paul's Shorter Epistles	3
NT 618	Exposition of the General Epistles	3
NT 619	Exposition of Revelation	3
NT 685	Biblical Geography & Archaeology	3
NT 697	Holy Land Studies	3
NT 698	Journeys of Paul	3
NT 702	Exegesis of Luke	3
NT 704	Exegesis of Acts	3
NT 705	Advanced Greek Grammar	3
NT 706	Exegesis of II Corinthians	3
NT 708	Exegesis of Hebrews	3
NT 709	Septuagint	3
NT 710	Exegesis of the General Epistles	3
NT 801	New Testament Word Study	3
NT 850	Advanced New Testament Theology	3
NT 881	New Testament Textual Criticism	3
NT 889	New Testament Seminar	3

TOTAL 95

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¹ Ministerial candidates are required to complete 2 hours of Ministry Practicum. This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

² Ministerial candidates are required to be enrolled in the Preacher & His Ministry class (CMn 651, 652, 701, 702) each semester they are enrolled or until they complete eight credit hours.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 30 semester hours in religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work); and nine semester hours in Greek (through the 201 level). A Master of Arts degree in religion or its equivalent from a recognized college or university and must have evidenced the ability to pursue successfully further graduate work and research. A personal interview is required before being considered for admission.

Doctor of Philosophy Degree, Old Testament Interpretation Major

The Doctor of Philosophy degree in Old Testament Interpretation requires a total of 96-100 graduate hours beyond a bachelor's degree. This degree consists of a 54-hour major, including 3 hours of dissertation credit, and two 18-hour minors chosen by the student under the direction of his academic advisor. The concentrations for the minors are Theology, New Testament, Church History, and Church Ministries. Additional hours include 6-10 hours of practical ministerial requirements.

This degree provides intensive study in the fields of Old Testament Hebrew grammar, translation, and exegesis; Near Eastern History; and Old Testament Theology.

The following core courses are required:

	Minors (2, 18-hour concentrations)	36
	Old Testament Dissertation Research	3
CMn 610	Ministry Practicum ¹	2
CMn 701	Issues in Church Ministry ²	2
CMn 702	History of Fund & Evangelicalism ²	2
Hom 634	Expository Sermon Preparation	2
OT 601	Elementary Hebrew I	3
OT 602	Elementary Hebrew II	3
OT 633	Biblical Hermeneutics	2
OT 640	Old Testament Theology	3
OT 681	Old Testament Introduction	2
OT 701	Hebrew Exegesis I	3
OT 702	Hebrew Exegesis II	3
OT 705	Biblical Aramaic	3
OT 831	Problems of Old Testament Interp I	3
OT 832	Problems of Old Testament Interp II	3
OT 841	Advanced Old Testament Theology I	3
OT 842	Advanced Old Testament Theology II	3
OT 885	Ancient Near East History	3
OT 890	Teaching Internship	3

Six hours of course work must be selected from the following:

OT 801	Advanced Hebrew Exegesis	3
OT 802	Advanced Hebrew Exegesis	3
OT 805	Exegesis of Deuteronomy	3
OT 807	Exegesis of Isaiah	3

Three hours of course work must be selected from the following:

OT 611	Exposition of the Pentateuch	3
OT 613	Exposition-Historical Books of OT	3
OT 615	Exposition of the Psalms	3
OT 616	Exposition of the OT Wisdom Books	3
OT 617	Exposition of Isaiah	3
OT 618	Exposition-Jeremiah/Ezekiel/Daniel	3
OT 619	Exposition of the Minor Prophets	3
OT 685	Biblical Geography & Archaeology	3
OT 697	Holy Land Studies	3
OT 698	Journeys of Paul	3
OT 783	Septuagint	3
OT 809	Advanced Hebrew Grammar	3

TOTAL 96

¹ Ministerial candidates are required to complete 2 hours of Ministry Practicum. This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

² Ministerial candidates are required to be enrolled in the Preacher & His Ministry class (CMn 651, 652, 701, 702) each semester they are enrolled or until they complete eight credit hours.

Prerequisites: A bachelor's degree with 70 hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 30 hours in religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work); and nine hours in Greek (through the 201 level). A Master of Arts degree in religion or its equivalent from a recognized college or university and must have evidenced the ability to pursue successfully further graduate work and research. A personal interview is required before being considered for admission.

Doctor of Philosophy Degree, Theology Major

The Doctor of Philosophy degree in Theology requires a total of 96-100 graduate hours beyond a bachelor's degree. This degree consists of a 54-hour major, including 3 hours of dissertation credit, and two 18-hour minors chosen by the student under the direction of his academic advisor. The concentrations for the minors are Old Testament, New Testament, Church History, and Church Ministries. Additional hours include 6-10 hours of practical ministerial requirements.

The doctoral program in Theology focuses on both biblical and systematic theology, with a significant emphasis on arriving at the meaning of the biblical text by careful exegesis. This is then followed by arriving at a synthesis and systematization of biblical teaching on Scripture's primary themes. This program also includes the study and refutation of the theological systems of Roman Catholicism, liberal Protestantism, and the major cults which base their teachings on a misreading of the Bible.

The following core courses are required:

	Minors (2, 18-hour concentrations)	36
	Theology Dissertation Research	3
CMn 610	Ministry Practicum ¹	2
CMn 701	Issues in Church Ministry ²	2
CMn 702	History of Fund & Evangelicalism ²	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
Th 640	Old Testament Theology	3
Th 650	New Testament Theology	3
Th 671	History of Doctrine	3
Th 672	History of Doctrine	3
Th 753	The Holy Spirit	3
Th 759	Eschatology	3
Th 841	Advanced Old Testament Theology I	3
Th 842	Advanced Old Testament Theology II	3
Th 850	Advanced New Testament Theology	3
Th 851	Christology	3
Th 863	Contemporary Theology	3
Th 890	Teaching Internship	3

Nine hours of course work must be selected from the following:

CH 601	Church History	3
CH 602	Church History	3
CMn 607	Pastoral Theology	2
NT 697	Holy Land Studies	3
NT 698	Journeys of Paul	3
Th 612	Christian Apologetics	3
Th 758	The Church	2
Th 761	Theological Systems	3
Th 855	Soteriology	3
Th 873	History of Chr Creeds & Confessions	3
Th 879	Seminar in Theological Classics	3
Th 885	Readings in Theology	3
TOTAL		96

¹ Ministerial candidates are required to complete 2 hours of Ministry Practicum. This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

² Ministerial candidates are required to be enrolled in the Preacher & His Ministry class (CMn 651, 652, 701, 702) each semester they are enrolled or until they complete eight credit hours.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including 30 semester hours in religion (courses with a Bi, OT, NT, CMn, or CM prefix, or the equivalent in transfer work); and nine semester hours in Greek (through the 201 level). A Master of Arts degree in religion or its equivalent from a recognized college or university and must have evidenced the ability to pursue successfully further graduate work and research. A personal interview is required before being considered for admission.

SCHOOL OF Fine Arts



Dean
Darren P. Lawson, Ph.D.

GENERAL INFORMATION

Purpose

The School of Fine Arts has a twofold purpose: the training of students at a professional level for careers in the arts and in Christian ministries related to the arts and the providing of a broad range of cultural experiences for the University student body in general in line with the charter of the institution and the original intentions of the Founder.

Divisions and Departments

The School of Fine Arts is organized into five divisions:

- I. **Division of Art**
- II. **Division of Music**
 - Department of Music History and Literature
 - Department of Music Theory
 - Department of Music Technology
 - Department of Church Music
 - Department of Voice
 - Department of Piano
 - Department of Piano Pedagogy
 - Department of Organ
 - Department of String Instruments
 - Department of Woodwind Instruments
 - Department of Brass and Percussion Instruments
- III. **Division of Speech Communication**
 - Department of Communication Studies
 - Department of Interpretative Speech
 - Department of Rhetoric and Public Address
 - Department of Dramatic Production
 - Department of Speech Pedagogy
 - Department of Communication Disorders
- IV. **Division of Film, Video, and Broadcasting**
 - Department of Cinema and Video Production
 - Department of Radio and Television Broadcasting
- V. **Division of Graduate Studies**
 - Art
 - Music
 - Speech Communication
 - Film, Video, and Broadcasting

DEGREES OFFERED

Graduate Degrees

The *Master of Arts* degree with majors in Cinema and Video Production, Dramatic Production, Fine Arts, Graphic Design, Illustration, Interpretative Speech, Platform Arts, Rhetoric and Public Address and Studio Art.

The *Master of Music* degree with majors in Church Music, Orchestral Instrument Performance, Organ Performance, Piano Pedagogy, Piano Performance and Voice Performance.

The *Master of Music Education* degree.

The *Master of Science* degree with majors in Broadcast Management and Radio and Television Broadcasting.

Undergraduate Degrees (*Secure Undergraduate Catalog for more information.*)

The *Bachelor of Arts* degree with majors in Dramatic Production, Interpretative Speech and Rhetoric and Public Address.

The *Bachelor of Fine Arts* degree with a major in Studio Art.

The *Bachelor of Music* degree with majors in Church Music, Orchestral Instrument Performance, Organ Performance, Piano Pedagogy, Piano Performance, String Pedagogy and Voice Performance.

The *Bachelor of Science* degree with majors in Cinema and Video Production, Communication Disorders, Graphic Design, Mass Media, Organizational Communication, Radio and Television Broadcasting and Speech Pedagogy.

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Admission

The prospective graduate student in the School of Fine Arts should consult the information on both general admission and admission to graduate work in the introductory section of this catalog. A bachelor's degree from a recognized college with 70 semester hours of liberal arts courses is required before the student will be considered for admission to graduate school. The student should have a 2.5 grade point average based on a four-point scale.

For the Master of Arts degree in the field of art, the student may select Studio Art, Graphic Design, or Illustration. In each area, a portfolio of student work must be submitted in advance and should not be in excess of 26" x 20". Three-dimensional material should not be sent. Photographs and/or slides may be submitted instead of actual work and will serve as the portfolio.

For the Master of Arts degree in Studio Art, it is preferred that the student have an undergraduate degree in studio art and demonstrate by his portfolio a suitable proficiency in art.

For the Master of Arts degree in Graphic Design or Illustration it is preferred that the student have an undergraduate degree in graphic design or illustration, and demonstrate by his portfolio a proficiency in graphic design or illustration.

For the Master of Music degree, the student must have a bachelor's degree with a major concentration of 30 semester hours in music.

Prospective graduate music students must arrange for an audition or send an audition tape prior to admission. In addition, composition students must submit a portfolio of original compositions.

For the Master of Arts degree or the Master of Science degree in the Divisions of Speech Communication and Film, Video, and Broadcasting, the student must present a minimum of 18-24 semester hours of acceptable undergraduate credits in his proposed major field, which courses must be equivalent to those required for the bachelor's degree in this field at Bob Jones University.

Prospective graduate Speech Communication and Film, Video, and Broadcasting students must arrange for an audition or send an audition tape prior to admission.

For the Master of Arts degree in Cinema and Video Production, the student should plan to begin his work in the fall semester, particularly if there are undergraduate deficiencies to be made up.

For the Master of Arts degree in Fine Arts, the student must present at least 36 semester hours of acceptable undergraduate credits in two of the three fields of music, speech, and art, with not fewer than 12 semester hours in either field. The student must show special aptitude in both fields, and the creative project required must represent both fields. Candidates for either primary or secondary concentration in art must submit a portfolio for approval into the program.

Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. Students with 13 or more hours of deficiencies may be accepted as a postgraduate special student making up deficiencies. After deficiencies have been reduced to 12 or fewer hours, students will be reevaluated for graduate consideration. Art deficiencies must be completed before submitting the portfolio. All transfer students must take two semesters of Bible. In certain cases, six hours of approved graduate credit may be transferred from a recognized graduate school.

Curricula and Requirements

One year of residence, 30 semester hours of graduate credits (32 for the Master of Arts degree in Art and 31 or 32 for the Master of Music degree), is required. The completion of a recital, thesis, or other approved project is required. The maximum full-time load for a graduate student is 16 hours a semester.

The Master of Arts degree in Art with studio performance places strong emphasis on the production of fine art in any media. The Master of Arts degree in Art with emphasis in either graphic design or illustration is directed toward performance in the commercial field. A major one-person exhibition is required for graduation in each area.

The student majoring in Performance must present a public recital between 50 and 70 minutes in length before graduation. The Piano Pedagogy students present two recitals: a lecture recital, or an ensemble recital during one year and a 40-50 minute solo recital the other year. For the student majoring in Church Music, a public recital between 40 and 50 minutes in length is required before graduation. Conducting principals will prepare and conduct a public choral concert 35-50 minutes in length in lieu of a solo recital. Composition principals will present a public recital of original compositions and/or arrangements in lieu of a solo recital. The program will be 25-40 minutes in length. No recital is required for the Master of Music Education degree.

A student majoring in Voice must have taken two years of undergraduate French, German, or Italian or must take one year of one of these languages concurrent with his graduate studies. He must be able to demonstrate correct pronunciation of all three languages.

Students seeking admission to the Master of Music program in Performance, Piano Pedagogy, or Church Music must present an audition at Bob Jones University or send a tape if conditions prevent a live audition. (Those wishing to pursue the Master of Music degree in Church Music with a choral conducting principal must audition in person.) In addition, prospective composition principals must submit a portfolio of at least three short works (comprising at least eight minutes of music), must have successfully completed the following undergraduate courses: MT 501, 502, 504, and 505, and must successfully pass the Music Theory Placement Test. Master of Music Education candidates must demonstrate senior-level ability in one performance area. Repertoire requirements for all auditions may be obtained from the Dean of the School of Fine Arts. The audition must be completed before being considered for admission.

Applicants for teaching assistantships should submit a 20- to 25-minute videotaped segment of their teaching a private lesson (child or adult). A letter of recommendation from a private teacher or a teacher of a pedagogy course that the applicant has taken should be included with the videotape.

It is, of course, understood that a student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his earning an average of B in the work he takes while registered as a graduate student. A maximum of 6 hours of C grades may be applied toward the requirements of the masters' programs. Furthermore, a grade of D or F disqualifies a student as a candidate for an advanced degree.

Residence Requirements

Any master's degree student who interrupts his enrollment for more than twelve months, having completed twenty of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

Standards for Projects and Theses

All graduate papers and theses are to be prepared according to Kate L. Turabian: *A Manual for Writers of Term Papers, Theses, and Dissertations*, (6th Ed.), published by The University of Chicago Press, the form being adapted to the particular kind of writing to be done. The graduate student should begin early to know thoroughly the proper technical form for his graduate papers. The form of every thesis must be approved by a designated member of the English faculty. In addition, the graduate student must present his thoughts and research in an acceptable and correct grammatical style. Mere technical form is not enough; the material should reflect the high quality of research and knowledge expected of graduate students.

All theses or special projects prepared as part of the requirements for university degrees automatically become the property of the University and may not be published or reproduced without the consent of the University. All graduate projects must be completed and approved and the registrar notified of the completion by April 15 for May graduation or by July 15 for August graduation. Graduate Fine Arts faculty are not available to students in Fine Arts from the end of summer school through the week of registration in the fall or during the Christmas break.

Any student who has completed all the requirements for any graduate degree, with the exception of his thesis or special project, must be registered in the University each semester until the thesis or project is completed and approved.

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DIVISION OF GRADUATE STUDIES

Art

DAVID EARL APPLEMAN, M.A., *Division Chairman*

Master of Arts Degree, Graphic Design Major

The Master of Arts degree program in Graphic Design provides a series of courses planned for development as an artist. While there is a structured program, the arrangement is to promote independent study and personal growth. It features an exhibition before graduation. This program requires 31 hours.

First Year

Ar 609	Graduate Art Studio	3	Ar 607	Aesthetics & Criticism	3
Ar 610	Graduate Art Studio	3	Ar 611	Graduate Art Studio	3
Ar 605	Graphic Visualization	2	Ar 612	Graduate Art Studio	3
Ar 530	History of Graphic Arts	3	Ar 614	Graduate Typography	3
Ar 606	Principles of Art Composition	3		Contemporary or Renaissance Art ¹	3
	Art or Education Elective ²	2		TOTAL	15
	TOTAL	16			

¹ Three hours must be taken from the following courses: Ar 503 Seminar in Contemporary Art and Ar 604 Renaissance Art.

² Two hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. It is preferred that the student have an undergraduate major or its equivalent in graphic design or illustration and demonstrate by his portfolio a suitable proficiency in art. A portfolio of student work must be submitted in advance and should not be in excess of 26" x 20". **Three-dimensional material should not be sent.** Photographs and/or slides may be submitted instead of actual work and will serve as a portfolio. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Arts Degree, Illustration Major

The Master of Arts degree program in Illustration provides a series of courses planned for development as an artist. While there is a structured program, the arrangement is to promote independent study and personal growth. It features an exhibition before graduation. This program requires 31 hours.

First Year

Ar 609	Graduate Art Studio	3	Ar 607	Aesthetics & Criticism	3
Ar 610	Graduate Art Studio	3	Ar 611	Graduate Art Studio	3
Ar 605	Graphic Visualization	2	Ar 612	Graduate Art Studio	3
Ar 530	History of Graphic Arts	3	Ar 615	Graduate Illustration	3
Ar 606	Principles of Art Composition	3		Contemporary or Renaissance Art ¹	3
	Art or Education Elective ²	2		TOTAL	15
	TOTAL	16			

¹ Three hours must be taken from the following courses: Ar 503 Seminar in Contemporary Art and Ar 604 Renaissance Art.

² Two hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. It is preferred that the student have an undergraduate major or its equivalent in illustration and demonstrate by his portfolio a suitable proficiency in art. A portfolio of student work must be submitted in advance and should not be in excess of 26" x 20". **Three-dimensional material should not be sent. Photographs and/or slides may be submitted instead of actual work and will serve as a portfolio.** Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Arts Degree, Studio Art Major

The Master of Arts degree program in Studio Art provides a series of courses planned for development as an artist. While there is a structured program with an emphasis in drawing and painting, the arrangement is to promote independent study and personal growth. It features an exhibition before graduation. This program requires 31 hours.

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First Year

Ar 609	Graduate Art Studio	3	Ar 607	Aesthetics & Criticism	3
Ar 610	Graduate Art Studio	3	Ar 611	Graduate Art Studio	3
Ar 605	Graphic Visualization	2	Ar 612	Graduate Art Studio	3
Ar 606	Principles of Art Composition	3	Ar 613	Graduate Art Studio	3
Ar 604	Renaissance Art	3	Ar 503	Seminar in Contemporary Art	3
	Art or Education Elective ¹	2		TOTAL	15
	TOTAL	16			

¹ Two hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. It is preferred that the student have an undergraduate major or its equivalent in studio art and demonstrate by his portfolio a suitable proficiency in art. A portfolio of student work must be submitted in advance and should not be in excess of 26" x 20". **Three-dimensional material should not be sent. Photographs and/or slides may be submitted instead of actual work and will serve as a portfolio.** Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Music

P. EDWARD DUNBAR, D.M.A., *Division Chairman*

Master of Music Degree, Church Music Major

The Master of Music degree program in Church Music focuses on the preparation for service in the musical program within a church's overall ministry, such as music director, accompanist, youth and children's choir director, and for men, the music pastorate. This program emphasizes advanced study in voice, piano, organ, one of the standard orchestral instruments, choral conducting, or composition and provides specialized study of hymnology, children's choirs, and seasonal programs and is supplemented with continued study of music history, theory, choral conducting, and composition. A recital in the applied principal is required before graduation. This degree may be earned during the regular school year or may be completed in four consecutive summers (four-week sessions in July). Some modification in the course outline is possible for those pursuing the degree during the school year. This program requires 31 hours.

Students seeking admission to the program with a voice, piano, organ, or orchestral instrument principal must present an audition at Bob Jones University or send a tape if conditions prevent a live audition. Those wishing to pursue a choral conducting principal must audition in person. Conducting and composition principals must demonstrate senior-level ability in one performance

area. Composition principals must submit a portfolio of original compositions and must successfully pass the Music Theory Placement Test.

Orchestral Instrument principals include: violin, viola, cello, flute, oboe, clarinet, bassoon, saxophone, trumpet, French horn, trombone, euphonium, tuba, or percussion. Instrumental students will be required to hold membership in the orchestra, band, or an instrumental ensemble.

(Composition Principal)

The following core courses are required:

	Music Elective ¹	4
	Voice or Orchestral Instrument	2
MT 506	Introduction to Schenkerian Analysis	2
MT 603	Advanced Choral Conducting ²	2
MT 604	Stylistic Analysis	2
MT 611	Private Composition	1
MT 621	Private Composition	1
MT 631	Private Composition	1
MT 641	Private Composition	1
Mu 508	Research & Writing in Music	2
SM 601	Church Music: Protestant Tradition	3
SM 602	American Hymnody	3
SM 603	Graded Choirs.	2

78 Three hours of course work must be selected from the following:

Mu 619	Choral Literature.	3
Mu 620	Instrumental Ensemble Literature.	3

Two hours of course work must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance.	2
Mu 615	Baroque Era.	2
Mu 616	Classic Era.	2
Mu 617	Romantic Era	2
Mu 618	Music Since 1900	2

TOTAL 31

¹ Composition principals must pass the Music Theory Placement Test. Failure to pass this test will remove the student from the principal area. Four hours must be taken at the 500 level or above.

² Composition principals may substitute MT 607 Advanced Instrumental Conducting for this requirement.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

(Conducting Principal)

The following core courses are required:

	Voice	2
MT 601	Theory Review ¹	2
MT 603	Advanced Choral Conducting.	2
MT 604	Stylistic Analysis	2
Mu 508	Research & Writing in Music	2
SM 601	Church Music: Protestant Tradition	3
SM 602	American Hymnody	3
SM 603	Graded Choirs.	2
SM 604	Church Music & Drama.	2
SM 605	Church Music Composition & Arranging.	2
SM 606	Group Vocal Techniques	2
SM 609	Private Conducting	1
SM 610	Private Conducting	1

Three hours of course work must be selected from the following:

Mu 619	Choral Literature.	3
Mu 620	Instrumental Ensemble Literature.	3

Two hours of course work must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance.	2
Mu 615	Baroque Era.	2
Mu 616	Classic Era.	2
Mu 617	Romantic Era	2
Mu 618	Music Since 1900	2

TOTAL 31

¹ Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music, religion or education elective at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

(Orchestral Instrument Principal)

The following core courses are required:

Orchestral Instrument	4
MT 601 Theory Review ¹	2
MT 603 Advanced Choral Conducting	2
MT 604 Stylistic Analysis	2
Mu 508 Research & Writing in Music	2
SM 601 Church Music: Protestant Tradition	3
SM 602 American Hymnody	3
SM 603 Graded Choirs	2
SM 604 Church Music & Drama	2
SM 605 Church Music Composition & Arranging	2
SM 606 Group Vocal Techniques	2

Three hours of course work must be selected from the following:

Mu 619 Choral Literature	3
Mu 620 Instrumental Ensemble Literature	3

Two hours of course work must be selected from the following:

Mu 613 Middle Ages	2
Mu 614 Renaissance	2
Mu 615 Baroque Era	2
Mu 616 Classic Era	2
Mu 617 Romantic Era	2
Mu 618 Music Since 1900	2

TOTAL 31

¹ Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music, religion or education elective at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

(Organ Principal)

The following core courses are required:

Organ	4
MT 601 Theory Review ¹	2
MT 603 Advanced Choral Conducting	2
MT 604 Stylistic Analysis	2
Mu 508 Research & Writing in Music	2
SM 601 Church Music: Protestant Tradition	3
SM 602 American Hymnody	3
SM 603 Graded Choirs	2
SM 604 Church Music & Drama	2
SM 605 Church Music Composition & Arranging	2
SM 606 Group Vocal Techniques	2

Three hours of course work must be selected from the following:

Mu 619 Choral Literature	3
Mu 620 Instrumental Ensemble Literature	3

Two hours of course work must be selected from the following:

Mu 613 Middle Ages	2
Mu 614 Renaissance	2
Mu 615 Baroque Era	2
Mu 616 Classic Era	2
Mu 617 Romantic Era	2
Mu 618 Music Since 1900	2

TOTAL 31

¹ Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music, religion or education elective at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

(Piano Principal)

The following core courses are required:

	Piano	4
MT 601	Theory Review ¹	2
MT 603	Advanced Choral Conducting	2
MT 604	Stylistic Analysis	2
Mu 508	Research & Writing in Music	2
SM 601	Church Music: Protestant Tradition	3
SM 602	American Hymnody	3
SM 603	Graded Choirs	2
SM 604	Church Music & Drama	2
SM 605	Church Music Composition & Arranging	2
SM 606	Group Vocal Techniques	2

Three hours of course work must be selected from the following:

Mu 619	Choral Literature	3
Mu 620	Instrumental Ensemble Literature	3

Two hours of course work must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music Since 1900	2

TOTAL 31

¹ Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music, religion or education elective at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

(Voice Principal)

The following core courses are required:

	Voice	4
MT 601	Theory Review ¹	2
MT 603	Advanced Choral Conducting	2
MT 604	Stylistic Analysis	2
Mu 508	Research & Writing in Music	2
SM 601	Church Music: Protestant Tradition	3
SM 602	American Hymnody	3
SM 603	Graded Choirs	2
SM 604	Church Music & Drama	2
SM 605	Church Music Composition & Arranging	2
SM 606	Group Vocal Techniques	2

Three hours of course work must be selected from the following:

Mu 619	Choral Literature	3
Mu 620	Instrumental Ensemble Literature	3

Two hours of course work must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music Since 1900	2

TOTAL 31

¹ Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music, religion or education elective at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Music Degree, Orchestral Instrument Performance Major

The Master of Music degree program in Orchestral Instrument Performance is designed to prepare the student for a career as a church musician, a private studio teacher, a symphony musician, or a teacher at the college level. The student will receive training that is thorough in technique and repertoire and at the same time practical. Degree programs are available in one of the following standard orchestral instruments: violin, viola, cello, flute, oboe, clarinet, bassoon, saxophone, trumpet, French horn, trombone, euphonium, tuba, or percussion. A recital in the performance field is required before graduation. This program requires 32 hours.

(Brass Principal)

The following core courses are required:

	Music Elective ¹	6
	Orchestral Instrument	10
MT 601	Theory Review ²	2
MT 604	Stylistic Analysis	2
Mu 508	Research & Writing in Music	2

Six hours of course work must be selected from the following:

Mu 607	String Literature	3
Mu 608	String Literature	3
Mu 609	Woodwind Literature	3
Mu 610	Woodwind Literature	3
Mu 611	Brass Literature	3
Mu 612	Brass Literature	3

Four hours of course work must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music Since 1900	2

TOTAL 32

¹ Six hours must be taken at the 500 level or above.

² Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music, religion or education elective at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Music Degree, Organ Performance Major

The Master of Music degree program in Organ Performance is designed to prepare the student for a career as a church musician, a private studio teacher, or a teacher at the college level. The student will receive training that is thorough in technique and repertoire and at the same time practical and useful in service playing. A recital is required before graduation. This program requires 32 hours.

The following core courses are required:

	Music Elective ¹	4
	Organ	10
MT 601	Theory Review ²	2
MT 602	Advanced Keyboard Skills	2
MT 604	Stylistic Analysis	2
Mu 508	Research & Writing in Music	2
Mu 605	Organ Literature	3
Mu 606	Organ Literature	3

Four hours of course work must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music Since 1900	2
TOTAL		32

¹ Four hours must be taken at the 500 level or above.

² Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music, religion or education elective at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Music Degree, Piano Pedagogy Major

82 The Master of Music degree program in Piano Pedagogy is designed to prepare the student for a career as a private studio teacher or a teacher at the college level. The student will receive training that is thorough in technique and repertoire and at the same time practical and useful in service playing. Two recitals in the performance field are required before graduation: the first a lecture recital, pedagogy workshop, concerto or ensemble program, the second a solo recital. This program requires 32 hours.

The following core courses are required:

	Piano	6
MT 601	Theory Review ¹	2
MT 602	Advanced Keyboard Skills	2
Mu 508	Research & Writing in Music	2
Mu 603	Piano Literature	3
Mu 604	Piano Literature	3
PPd 601	Advanced Piano Pedagogy	2
PPd 602	Current Trends in Piano Pedagogy	2
PPd 603	Teaching Intermed. & Adv Piano Lit	2
PPd 604	Ensemble Music in Piano Teaching	2
PPd 611	Internship in Piano Teaching	1
PPd 612	Internship in Piano Teaching	1
PPd 613	Internship in Piano Teaching	1
PPd 614	Internship in Piano Teaching	1

Two hours of course work must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music Since 1900	2
TOTAL		32

¹ Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music, religion or education elective at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Music Degree, Piano Performance Major

The Master of Music degree program in Piano Performance is designed to prepare the student for a career as a church musician, a private studio teacher, or a teacher at the college level. The student will receive training that is thorough in technique and repertoire and at the same time practical and useful in service playing. Two recitals are required before graduation: the first a concerto

or ensemble program, the second a solo recital. This program requires 32 hours.

The following core courses are required:

	Music Elective ¹	4
	Piano	10
MT 601	Theory Review ²	2
MT 602	Advanced Keyboard Skills	2
MT 604	Stylistic Analysis	2
Mu 508	Research & Writing in Music	2
Mu 603	Piano Literature	3
Mu 604	Piano Literature	3

Four hours of course work must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music Since 1900	2

TOTAL 32

¹ Four hours must be taken at the 500 level or above.

² Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music, religion or education elective at the 500 level or above.

· Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Music Degree, Voice Performance Major

The Master of Music degree program in Voice Performance is designed to prepare the student for a career as a church musician, a private studio teacher, or a teacher at the college level. The student will receive training that is thorough in technique and repertoire and at the same time practical and useful. A recital is required before graduation. This program requires 32 hours.

The following core courses are required:

	Music Elective ¹	2
	Voice	10
MT 601	Theory Review ²	2
MT 604	Stylistic Analysis	2
Mu 508	Research & Writing in Music	2
Mu 601	Voice Literature	3
Mu 602	Voice Literature	3
Vo 505	Diction for Singers ³	2
Vo 601	Advanced Methods of Vocal Technique	2

Four hours of course work must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music Since 1900	2

TOTAL 32

¹ Two hours must be taken at the 500 level or above.

² Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music, religion or education elective at the 500 level or above.

³ Students who have taken this course will substitute this requirement with a music elective.

· Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with a major concentration of 30 semester hours in music. Two years of undergraduate French, German, or Italian are required or one year of these languages concurrent with graduate studies. The student must be able to demonstrate correct pronunciation of all three languages. Repertoire requirements for all auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Music Education Degree

The Master of Music Education degree program is designed to prepare teachers, department chairmen, and supervisors for a dynamic ministry in the Christian school. It focuses on producing concerned and clear-thinking teachers. It develops the ability to generate fresh, original lessons without undue dependence on structured teacher's manuals. It also promotes the evaluation of academic curricula as well as the formulation of a strong Christian philosophy of education. This program does not lead to certification. This program requires 30 hours.

The following core courses are required:

ME 611	Music Curriculum	2
ME 612	Principles/History of Music Educ	3
ME 614	Psychology of Music	3
ME 691	Testing & Research in Music Ed	3
MT 601	Theory Review ¹	2
Mu 507	The Christian Musician	1

Three hours of course work must be selected from the following:

Ed 600	Foundations of Education	3
Ed 608	Philosophy of Education	3

Eight hours of course work must be selected from the following:

ME 522	Music for Exceptional Learners	3
ME 613	Special Methods in Music Education	2
ME 780	Readings in Music Education	3
MT 501	Eighteenth Century Counterpoint	2
MT 502	Choral Writing & Arranging	2
MT 506	Introduction to Schenkerian Analysis	2
MT 601	Theory Review	2
MT 602	Advanced Keyboard Skills	2
MT 603	Advanced Choral Conducting	2
MT 607	Advanced Instrumental Conducting	2
MT 608	Studies in Schenkerian Analysis	2
MTc 501	Sequencing in Music	2
MTc 502	Adv. Music Notation & Web Publishing	2
PPd 601	Advanced Piano Pedagogy	2
PPd 602	Current Trends in Piano Pedagogy	2
PPd 603	Teaching Intermed. & Adv Piano Lit	2
PPd 604	Ensemble Music in Piano Teaching	2
SM 603	Graded Choirs	2
SM 604	Church Music & Drama	2
SM 605	Church Music Composition & Arranging	2
SM 606	Group Vocal Techniques	2

Five hours of course work must be selected from the following:

Mu 501	Voice Literature Survey	3
Mu 502	Piano Literature Survey	3
Mu 503	Organ Literature Survey	3
Mu 504	String Literature Survey	3
Mu 505	Woodwind Literature Survey	3
Mu 506	Brass Literature Survey	3
Mu 508	Research & Writing in Music	2
Mu 601	Voice Literature	3
Mu 602	Voice Literature	3
Mu 603	Piano Literature	3
Mu 604	Piano Literature	3
Mu 605	Organ Literature	3
Mu 606	Organ Literature	3
Mu 607	String Literature	3
Mu 608	String Literature	3
Mu 609	Woodwind Literature	3
Mu 610	Woodwind Literature	3
Mu 611	Brass Literature	3
Mu 612	Brass Literature	3
Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music Since 1900	2
Mu 619	Choral Literature	3
Mu 620	Instrumental Ensemble Literature	3

TOTAL 30

¹ Students who pass the Music Theory Placement Test may have this requirement waived and substitute it with a music elective at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. Including nine semester hours in education and/or psychology courses (not including General Psychology) and the equivalent of a major with 30 semester hours in music. The teaching courses in Elementary School Music and Secondary School Music are also required. Students must meet senior-level standards in the primary performance area and must demonstrate this ability in an audition before a faculty committee. Repertoire requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Speech Communication

LONNIE R. POLSON, Ed.D., *Division Chairman*

Master of Arts Degree, Dramatic Production Major

The Master of Arts degree program in Dramatic Production is designed to help the student develop an understanding of theatrical principles along with biblical philosophy for the selection and production of plays. The student has the unique opportunity for practical hands-on experience in a thoroughly Christian environment. Before graduation the student will prepare and present a dramatic production project such as writing and producing an original play or producing some other play or designing and assisting with execution of costumes and scenery or technical devices for a major University production. This program requires 30 hours.

First Year

Sp 601	Introduction to Graduate Studies	2	DP 613	Advanced Stage Directing	3
DP 612	Costume Design	2	DP 614	Dramaturgy	3
DP 611	Scene Design & Stage Lighting	3	DP 513	Seminar in Christian Drama	2
DP 509	Stage Makeup	2	DP 601	Theater History Survey	3
	Dramatic Production Elective ¹	3		Dramatic Production Elective ¹	3
	Private Instruction in DP ²	2		Private Instruction in DP ²	2
	TOTAL	14		TOTAL	16

¹ Six hours must be taken at the 500 level or above (three hours may include an education course).

² Four hours must be taken from the following courses: DP 603 Private Instruction-Dramatic Prod, DP 604 Private Instruction-Dramatic Prod, DP 605 Private Instruction-Dramatic Prod, DP 606 Private Instruction-Dramatic Prod, DP 607 Private Instruction-Dramatic Prod, DP 608 Private Instruction-Dramatic Prod, DP 609 Private Instruction-Dramatic Prod and DP 610 Private Instruction-Dramatic Prod.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. A minimum of 18 semester hours of acceptable undergraduate credit in proposed major field, including courses in voice and diction, dramatic production, stage directing, stagecraft, and acting. Prospective graduate students must arrange for an audition. The graduate audition consists of the performance of a directed scene chosen in consultation with the faculty and presented live or by videotape. Requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Arts Degree, Interpretative Speech Major

The Master of Arts degree program in Interpretative Speech provides the student with a broader theoretical base for his art, while at the same time allowing him to further develop his skills. A recital project in interpretative speech is required before graduation. This program requires 30 hours.

First Year

Sp 601	Introduction to Graduate Studies	2	IS 602	Contemporary Narrative Performance	3
IS 601	Perf of Poetry-Historical Perspect	3		Interpretative Speech Elective ¹	3
	Interpretative Speech Elective ¹	3		Private Lessons in Interp. Speech ²	3
	Interpretative Speech Elective ¹	3		Speech, Education, or Psychology ³	3
	Private Lessons in Interp. Speech ²	2		Speech, Education, or Psychology ³	3
	Speech Communication Elective	2		TOTAL	15
	TOTAL	15			

¹ Nine hours must be taken at the 500 level or above.

² Five hours must be taken from the following courses: IS 603 Private Lessons in Interp Speech, IS 604 Private Lessons in Interp Speech, IS 605 Private Lessons in Interp Speech, IS 606 Private Lessons in Interp Speech, IS 607 Private Lessons in Interp Speech, IS 608 Private Lessons in Interp Speech, IS 609 Private Lessons in Interp Speech and IS 610 Private Lessons in Interp Speech.

³ Six hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. A minimum of 18 semester hours of acceptable undergraduate credit in proposed major field, including courses in voice and diction, fundamental of interpretation, performance and narrative and drama, and acting. Prospective graduate students must arrange for an audition. Requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Arts Degree, Platform Arts Major

The Master of Arts degree program in Platform Arts is designed to prepare the student for teaching speech at the college level or for careers in public relations and communication consulting. The electives in Rhetoric and Public Address and Interpretative Speech are arranged to best suit the needs and abilities of the students. A lecture-recital or some other approved project combining work in interpretative speech and rhetoric and public address is required before graduation. This program requires 31 hours.

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First Year

Sp 601	Introduction to Graduate Studies	2	IS 602	Contemporary Narrative Performance	3
IS 601	Perf of Poetry-Historical Perspect	3		Interpretation or Rhetoric Elective ¹	2
RPA 502	Ancient-Contemp Rhetorical Theory	3		Interpretation or Rhetoric Elective ¹	2
RPA 602	Rhetorical Criticism	3		Private Lessons in IS or RPA	2
	Private Lessons in IS or RPA	3		Speech, Education, or Psychology ²	3
	Seminar in Public Address ³	2		Speech, Education, or Psychology ²	3
	TOTAL	16		TOTAL	15

¹ Four hours must be taken at the 500 level or above.

² Six hours must be taken at the 500 level or above.

³ Two hours must be taken from the following courses: RPA 511 Seminar in Public Address and RPA 601 Seminar in Public Address.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. A minimum of 18 semester hours of acceptable undergraduate credit in proposed major field, including courses in voice and diction, interpretative speech, and rhetoric and public address. Prospective graduate students must arrange for an audition. Requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Arts Degree, Rhetoric and Public Address Major

The Master of Arts degree program in Rhetoric and Public Address helps the student continue to develop skills in public speaking as well as extend his knowledge of social and political applications of rhetorical theory. A recital-project combining rhetoric and public address is required before graduation. This program requires 31 hours.

First Year

Sp 601	Introduction to Graduate Studies	2		Private Lessons in Public Address ¹	3
RPA 602	Rhetorical Criticism	3		Rhetoric and Public Address Elective ²	3
	Private Lessons in Public Address ¹	2		Speech Communication Elective ³	3
	Rhetoric and Public Address Elective ²	2		Speech Communication Elective ³	3
	Seminar in Public Address ⁴	2		Speech, Education, or Psychology ⁵	3
	Speech Communication Elective ³	2		TOTAL	15
	Speech, Education, or Psychology ⁵	3		TOTAL	16

¹ Five hours must be taken from the following courses: RPA 603 Private Lessons in Public Address, RPA 604 Private Lessons in Public Address, RPA 605 Private Lessons in Public Address, RPA 606 Private Lessons in Public Address, RPA 607 Private Lessons in Public Address, RPA 608 Private Lessons in Public Address, RPA 609 Private Lessons in Public Address and RPA 610 Private Lessons in Public Address.

² Five hours must be taken at the 500 level or above.

³ Eight hours must be taken at the 500 level or above.

⁴ Two hours must be taken from the following courses: RPA 511 Seminar in Public Address and RPA 601 Seminar in Public Address.

⁵ Six hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. A minimum of 18 semester hours of acceptable undergraduate credit in proposed major field, including courses in voice and diction, public speaking, and principles of communication. Prospective graduate students must arrange for an audition. Requirements for auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Film, Video, and Broadcasting

TIMOTHY MICHAEL ROGERS, M.A., *Division Chairman*

Master of Arts Degree, Cinema and Video Production Major

The Master of Arts degree program in Cinema and Video Production furnishes advanced training in this medium. The program has gained an excellent reputation because it provides a practical, hands-on approach to all aspects of film and video production, including directing, editing, camera work, sound, animation, and lighting. Opportunities are also available in still photography. Before graduation the student will complete a project in some phase of motion picture production. This program requires 30 hours.

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First Year

Ci 601	Editing & Post Production I	3	Ci 604	Seminar in Creative Cinema II	3
Ci 617	Professional Sound Production	3		Cinema and Video Production Elective 1	3
Ci 603	Seminar in Creative Cinema I	3		Cinema and Video Production Elective 1	3
	Cinema and Video Production Elective 1	3		Cinema and Video Production Elective 1	3
	Cinema and Video Production Elective 1	3		Cinema and Video Production Elective 1	3
	TOTAL	15		TOTAL	15

¹ Eighteen hours must be taken with a Ci prefix at the 500 level or above. Students also may take Ar 607 Aesthetics & Criticism.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. A minimum of 18 semester hours of acceptable undergraduate credit in proposed major field. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Science Degree, Broadcast Management Major

The Master of Science degree program in Broadcast Management is designed for students who want further preparation as a manager or executive in missionary broadcasting, domestic radio and television stations, networks, and broadcast ministries. Special emphasis is given to understanding the structures and philosophies of the Christian and secular broadcasting industries. Before graduation the student will complete a project or thesis in some phase of radio and television station management. This program requires 32 hours.

First Year

RTV 606	Broadcast Management	3	Com 503	Organizational Communication	3
RTV 613	Broadcast Mgmt Systems Analysis	1	RTV 605	Broadcast Law	3
RTV 612	Broadcast Mgmt Systems Analysis	1	RTV 614	Broadcast Mgmt Systems Analysis	1
RTV 601	Seminar in Broadcasting	3	Mkt 605	Introduction to Marketing	3
BA 603	Introduction to Management	3		Broadcast Practicum Elective 1	3
	Fine Arts Elective ²	3		Fine Arts Elective ²	3
	Radio and Television Elective ³	2		TOTAL	16
	TOTAL	16			

¹ Three hours must be taken from the following courses: RTV 607 Broadcast Sales Practicum and RTV 608 Broadcast Management Practicum.

² Six hours must be taken at the 500 level or above.

³ Two hours must be taken at the 500 level or above.

- If a student has received credit for a business course that duplicates a course required in the program, substations may be made from any business course at the 500 level or above.
- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. A minimum of 18 semester hours of acceptable undergraduate credit in proposed major field including Principles of Accounting I or its equivalent. Principles of Management is recommended. A radio or television project must be submitted and approved by the Radio and Television faculty before acceptance in the program. Requirements for the project may be obtained from Admissions of the Dean of the School of Fine Arts. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Science Degree, Radio and Television Broadcasting Major

The Master of Science degree program in Radio and Television Broadcasting is designed for students who want to further develop their skills as technicians, performers, editors, producers, writers, reporters, salesmen, or managers in missionary broadcasting, domestic radio and television stations, networks, and broadcast ministries. Special emphasis is given to the practical as well as the philosophical aspects of broadcasting. Before graduation the student will complete a project in some phase of radio and television broadcasting. This program requires 32 credit hours.

88 First Year

RTV 602	Advanced Broadcast Writing	3	RTV 611	Private Instruct-Broadcast Directing	1
RTV 609	Private Instruct-Broadcast Directing	1	RTV 610	Private Instruct-Broadcast Directing	1
RTV 601	Seminar in Broadcasting	3	RTV 603	Special Problems in Prod Directing	3
	Fine Arts Elective ¹	3		Fine Arts Elective ¹	3
	Fine Arts Elective ¹	3		Fine Arts Elective ¹	3
	Radio and Television Elective ²	3		Radio and Television Elective ²	3
	TOTAL	16		Radio and Television Elective ²	2
				TOTAL	16

¹ Twelve hours must be taken at the 500 level or above with no more than three hours in private lessons. Com 508 and Com 511 are recommended.

² Eight hours must be taken at the 500 level or above.

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. A minimum of 18 semester hours of acceptable undergraduate credit in proposed major field. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Interdisciplinary

Master of Arts Degree, Fine Arts Major

The Master of Arts degree program in Fine Arts has an interdisciplinary emphasis that provides the student with a broad base in the Fine Arts with a primary and secondary concentration. The concentrations will be selected from the following: art, music, and speech. The student must show distinct aptitude in both concentrations. A thesis-project or recital that incorporates both concentrations is required before graduation. This program requires 30 hours.

First Year

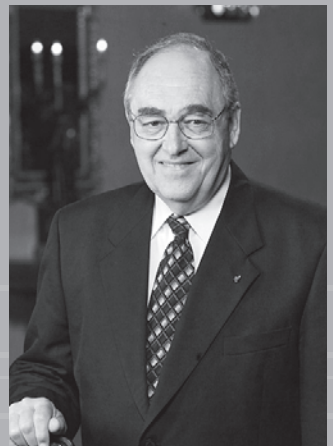
Primary Concentration Elective ¹	3	Primary Concentration Elective ¹	3
Primary Concentration Elective ¹	3	Primary Concentration Elective ¹	3
Primary Concentration Elective ¹	3	Primary Concentration Elective ¹	3
Secondary Concentration Elective ²	3	Secondary Concentration Elective ²	3
Secondary Concentration Elective ²	3	Secondary Concentration Elective ²	3
TOTAL	15	TOTAL	15

¹ Eighteen hours must be taken at the 500 level or above.

² Twelve hours must be taken at the 500 level or above.

- Prerequisites: A bachelor's degree with 70 hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. A minimum of 36 hours of acceptable undergraduate credits in two of the three fields of art, music, or speech communication, with not fewer than 12 hours in either field. Prospective graduate students must arrange for an audition in their areas of interest. Requirements for all auditions may be obtained from Admissions or the Dean of the School of Fine Arts. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

SCHOOL OF Education



Dean
James W. Deuink, Ed.D.

GENERAL INFORMATION

Purpose

The Division of Graduate Studies of the School of Education is a standard professional school which at the graduate level is designed to train prospective public school teachers for elementary and secondary levels and to train private school teachers for the elementary, secondary, and college levels. The Division of Graduate Studies is also designed to train administrative personnel and counselors for leadership roles in private educational institutions and similar Christian ministries.

Divisions and Departments

The School of Education is organized into six divisions:

- I. **Division of Elementary Education**
- II. **Division of Special Education**
- III. **Division of Secondary Education**
 - Department of Art Education
 - Department of English Education
 - Department of Modern Language Education
 - Department of Mathematics Education
 - Department of Music Education
 - Department of Science Education
 - Department of Social Studies Education
- IV. **Division of Physical Education and Exercise Science**
- V. **Division of Psychology**
- VI. **Division of Graduate Studies**

DEGREES OFFERED

Graduate Degrees

The *Master of Arts in Teaching* degree with majors in Elementary Education, English, Mathematics and Multi-Categorical Special Education.

The *Master of Education* degree with majors in Elementary Education, English, History, Mathematics, Multi-Categorical Special Education and Secondary Education.

The *Master of Science* degree with majors in Counseling, Educational Leadership and Personnel Services.

The *Specialist in Education* degree with majors in Counseling, Educational Leadership and Personnel Services.

The *Doctor of Education* degree with majors in Curriculum and Instruction and Educational Leadership.

Undergraduate Degrees *(Secure Undergraduate Catalog for more information.)*

The *Bachelor of Arts* degree with a major in Counseling.

The *Bachelor of Science* degree with majors in Art Education, Biology Education, Composite Science Education, Composite Social Studies Education, Early Childhood Education, Elementary Education, English Education, English Education with TESL Emphasis, Health, Fitness & Recreation, Mathematics Education, Middle School Education—Language Arts/Social Studies, Middle School Education—Mathematics/Science, Multi-Categorical Special Education, Music Education and Spanish Education.

Program Emphasis

Graduate programs leading to the Master of Arts in Teaching and Master of Education degrees are designed to prepare teachers for public and private school teaching at the elementary and secondary levels. Graduate programs leading to the Master of Science, Specialist in Education, and Doctor of Education degrees are designed primarily for preparation for counseling, administration, and teaching in private elementary and secondary schools, and college-level school positions.

Graduate students taking the Master of Arts degree in any fine arts area will be able to select from 3 to 6 graduate hours in education as part of their program. Doctor of Philosophy candidates in the Division of Graduate Studies of the Seminary and Graduate School of Religion may select a minor in education of 18 to 24 graduate hours.

Teacher Education Programs

The requirements for teacher education are too detailed to include in this catalog. The paragraphs below summarize this information. All teacher education majors will be provided a personal copy of the *Teacher Education and Competency Handbook* (TEACH) upon enrolling in the teacher education program. This booklet provides detailed information on these requirements.

General Education Requirements

92 Courses to support the core curriculum and subject matter areas in teacher education programs are offered by the College of Arts and Science, the Seminary and Graduate School of Religion, the School of Fine Arts, and the School of Business Administration. Coordination of course work needed to support the curriculum is the responsibility of the University Scholarship Committee consisting of the deans of the various academic units of the University, the registrar, and the provost.

Computer Literacy

All degree candidates in programs leading to teacher certification must be computer literate. All candidates are required to take Ed 603 Microcomputers for Teachers.

Pre-Directed Teaching Internship

Prior to the semester in which Directed Teaching is scheduled, the student must accumulate at least 75 hours of practical experiences. All 75 hours must take place in a supervised school setting. Full details of requirements for teacher education programs are contained in the *Teacher Education and Competency Handbook* (TEACH).

Directed Teaching

Students must formally apply for Directed Teaching by filing an application with the Education Office one academic year in advance of the semester they intend to do their directed teaching. If they have met all the requirements, they will be sent a notification of acceptance, and their names will be forwarded for a teaching assignment with the appropriate public or private schools.

Students in approved South Carolina professional education programs do their directed teaching experience in area public schools under a certified teacher who has been trained in the student's major field. This cooperating teacher has also been trained to use the State Department of Education's evaluation instrument (ADEPT). Other students do their directed teaching experience in area private schools.

During the semester of Directed Teaching, students will register for 6 hours of course work on a special two-week block schedule that will be followed by Directed Teaching. It is not permissible to have any other course work in progress during Directed Teaching.

In preparation for the Directed Teaching experience, students should be aware that they need to supply their own transportation to the school to which they are assigned. Students are prohibited from assuming on-campus responsibilities the semester they are doing their student teaching experience, i.e., recitals, exhibitions, society offices; music or speech ensembles; and performance in plays, vespers, operas, or student productions. Furthermore, no cuts are permitted during the directed teaching experience, except when the school where the directed teaching is done is not in session and it does not conflict with an attendance requirement at the University.

Teacher Certification

All graduates of the School of Education are required to take the appropriate Praxis II specialty area examination corresponding to their teaching field and the Principles of Learning and Teaching (PLT). Scores on the Praxis II Examination are used by the State Department of Education to determine a student’s eligibility for certification in South Carolina.

The various states and private school credentialing agencies have established minimum standards and passing scores independent of one another. Upon completion of their programs, students should contact the appropriate agencies for further information concerning the tests and test scores that are required. It is the student’s responsibility to make application for any certification desired, since no credentials are issued automatically.

Approved Teacher Education Programs

The Master of Arts in Teaching programs have been developed to meet South Carolina teacher certification requirements. Students completing degree requirements and meeting certain other specified criteria are eligible for certification in the following areas:

Multi-Categorical Special Education	K–12
Elementary Education	2–6
English	9–12
Mathematics	9–12

In addition to the specific course criteria outlined in the Catalog, candidates for certification with the State Department of Education in South Carolina must meet the following guidelines:

- a. Regular admission to the professional education program is available to students in approved programs who have obtained two recommendations from faculty (one from a professional education member and one from a major field teacher),
- b. and who have maintained a cumulative GPA of at least 3.0 on a 4.0 point scale at the time of application.
- c. No more than nine hours of C grades are acceptable and a grade of D or F results in termination from the program.

Application for admission to the professional education program, and subsequently for Directed Teacher should occur in the first semester of enrollment in the MAT program.

Ancillary Services

Career Development and Placement

Assistance in finding employment is available to current students and graduates through the Office of Career Development and Placement. The placement office schedules special classes to help students write resumes and to prepare for job interviews. Assistance is provided to graduates, former students, and prospective employers without charge. Contact with graduates is maintained through various activities and services. Notices of public school teaching opportunities are maintained in the office. Public school districts are invited to participate in the annual job fair held each March.

The placement office also coordinates and hosts the annual Principals Recruitment Conference. Up to 150 principals from Christian schools all over the world attend this two-day conference to recruit students for various jobs in the field of Christian education.

Media Center

The Media Center has been equipped with curriculum materials for use by education students. The Mack Library maintains a collection of state-adopted textbooks on all levels and subjects. This collection is housed on the second floor of the library. Curriculum guides from various school districts in which students will have pre-directed teaching internship and do their directed teaching are also kept in this area.

The Media Center also houses a variety of instructional technologies, which are available for the student's use. It includes videotape recording facilities, a computer lab, and a production center for making projectuals, charts, and slides. Education majors also have access to computer labs maintained in Mack Library, the business wing of the Alumni Building, the art and music departments in the Gustafson Fine Arts Center, and the computer science lab in the Howell Memorial Science Building.

Student teachers use the facilities for preparing lessons in connection with their directed teaching experience. The Media Center is also a service agency for all courses in the School of Education and makes available its materials for the faculty teaching in the various academic divisions of the University.

Media Center personnel conduct teacher workshops in the production of instructional materials, and the Media Center facilities are available to graduates of the University who are current members of the Alumni Association and cooperating teachers for Directed Teaching.

Reading Laboratory

The School of Education maintains a Reading Laboratory, which provides training in diagnostic and remedial reading procedures. The Laboratory course is set up to help every student to improve his own reading skills and become acquainted with reading equipment.

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Learning Resource Center

Operated by the School of Education, the Learning Resource Center (LRC) is open for all University students with documented disabilities who have met the University's regular admission requirements. Typically, a student's with disability will have been documented prior to enrolling in college. Students who did not receive testing and evaluation during their elementary/secondary school years but who submit documentation of a disability after being admitted to college will also qualify for services from the LRC. The evaluation must have been done by an appropriate professional and have been completed within the last three calendar years.

The mission of the LRC is to assist students with disabilities in successfully completing their degree programs by providing them with reasonable accommodations and individualized instruction. Upon admission to the program, each student receives an individual accommodations plan that links the student's cognitive and academic deficits with the most appropriate accommodations. Limited tutorial assistance is also available in the LRC. University students with disabilities take the same required courses for their degree programs as nondisabled students. Students who will need accommodations for any course must secure them through the LRC on a required attendance or drop-in basis. Those who receive services on a required attendance basis (three hours per week) must enroll in the LRC through a 0 credit, 3 load course (Rdg 095). Enrollment in the LRC through Rdg 095 is available on a first-come, first-served basis. Drop-in accommodations are available to all qualifying students.

The LRC is under the direction of the chairman of the Division of Special Education. Special education professors serve as consultants to the program, and University graduate and upper class undergraduate students completing degrees in special education serve as teachers in the LRC.

Association of Christian Teachers

The Association of Christian Teachers is an integral part of the School of Education. The programs and activities are correlated very closely with the emphasis of the individual classes. This organization provides opportunities for all education students to secure leadership training and many professional contacts. Each of the professional education departments elect representatives to serve as officers, and some of the departmental meetings are part of the A.C.T. programming.

All prospective teachers, counselors, and administrators are urged to become members of A.C.T. Two major activities are featured each year. Introduction to The World of Special Olympics is a special program for the handicapped children in attendance at Washington Center School. Students are transported to the University campus for day-long activities the last Friday of September. The second program is a day-long field day conducted in the spring for the students at Bob Jones Elementary School.

Admission to Graduate Programs

The following prerequisites apply to all graduate programs in the Division of Graduate Studies in the School of Education except for the Master of Arts in Teaching degree: (1) a bachelor's degree from a recognized college or university which includes 70 semester hours of liberal arts, including nine semester hours of education and/or psychology courses (beyond General Psychology), which must include Ps 201 Educational Psychology and (2) a 2.5 grade point average based on a four-point scale. Prerequisites for the various Master of Arts in Teaching degrees are listed following the description of their programs in the following pages. Prerequisites vary by major. All students pursuing the Master of Education degrees except art who have not previously taken Introduction to the Exceptional Learner, or the equivalent, must include Ps 505 in their graduate program. Additional prerequisites apply to the various degree programs offered and are detailed below. Undergraduate degrees earned primarily by correspondence or external studies are not recognized as a basis for graduate studies in the School of Education. Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. Students with 13 or more hours of deficiencies may be accepted as a postgraduate special student making up deficiencies. After deficiencies have been reduced to 12 or fewer hours, students will be reevaluated for graduate consideration.

Prerequisites for the Master of Science degree in Educational Leadership, Counseling, and Personnel Services include nine semester hours of education and/or psychology. In addition, students applying for the Master of Science degree in Counseling must have an undergraduate major in Bible, Counseling, or Education or the equivalent. An equivalent program is interpreted to mean a minimum of 30 semester hours in Bible, education and/or psychology, with a minimum of 18 hours in one field.

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The Master of Education degree in Elementary Education requires 18 semester hours in education and/or psychology at the undergraduate level. The Master of Education degree in Special Education requires an undergraduate degree in Early Childhood Education, Elementary Education, Special Education, or Secondary Education or 18 semester hours of education and/or psychology course work. The Master of Education degree in Secondary Education requires a minimum of 18 hours of course work in a secondary level teaching field. The Master of Education degrees in the specific teaching areas require 18 semester hours of appropriate course work in the teaching area of their specialization except art and music. Students pursuing the Master of Education degree in Art must have the equivalent of a bachelor's degree in their field and must have taken an elementary and secondary teaching course in this field. For Art Education a portfolio of work not in excess of 26" x 20" must be submitted. Three-dimensional material should not be sent. Photographs and/or slides may be submitted instead of actual work and will serve as the portfolio.

Master programs may be completed in residence within one or two years. The School of Education provides unique scheduling for those involved in full-time Christian ministry. Students may complete their work during the June and July two- and four-week summer sessions or through special block scheduling that meet only once a week offered both first and second semester each year.

The Specialist in Education degree requires completion of a master's degree in education from a recognized college. Often the student will be continuing study in the same field as he studied at the master's degree level, but that is not required.

The Doctor of Education candidate is required to have completed a master's degree or its equivalent and must have evidenced the ability to pursue successfully further graduate study and research. A 3.25–3.5 GPA average in the requirements completed for a master's degree and/or work completed beyond the master's degree should be evident. No more than half the hours required for the doctorate may be transferred—that is, at least 45 semester hours of appropriate graduate work must be taken at Bob Jones University. A personal interview is required before the admission process can be completed.

Quality of Work

It is, of course, understood that a student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his

earning an average of B in the work he takes while registered as a graduate student. A maximum of 6 hours of C grades may be applied toward the requirements of an advanced degree. M.A.T. students may apply up to 9 hours of C grades. Furthermore, a grade of D or F disqualifies a student as a candidate for a master's or doctoral program.

Those admitted to the Doctor of Education program will adhere to the following checkpoints.

1. Students are expected to make satisfactory progress toward completion of their program without inappropriate delays. Students whose cumulative GPA for graduate work completed at BJU drops below 3.25 or who do not complete course work within a three-year period of time may be dropped from the program.
2. Upon satisfactory completion of his course work, a student will be considered for admission to candidacy. Admission to candidacy is contingent upon completion of all required courses with a minimum cumulative GPA of 3.25 and satisfactory completion of the comprehensive examinations.
3. Upon admission to candidacy, the student should proceed immediately to the task of writing the dissertation. Students have four semesters to complete the dissertation.
- 96 4. When the student's chair considers him prepared to defend the dissertation, the dean will be notified and requested to schedule the defense.

Leadership Partnership Program

To help meet the need for qualified, well-educated administrators in Christian schools, BJU has three levels of financial assistance for those currently serving as administrators or those who wish to train to assume such a role in the future. For further information contact the Director of Financial Aid at 800.242.5100, ext. 3037.

Residence Requirement

The Master of Science and Master of Education degrees require successful completion of 30 hours of graduate credit. The Master of Arts in Teaching degree requires successful completion of a minimum of 47 hours of study and cannot be completed in summer sessions.

Any master's degree or specialist in education student who interrupts his enrollment for more than twelve months, having completed fifteen of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

A doctoral student who has not entered the dissertation stage of his program and does not complete any course work for three consecutive years will be dropped from his program. Should he desire to resume work later, he must reapply for Scholarship Committee approval and, if approved, meet catalog requirements in effect at the time of his reenrollment.

The Doctor of Education program normally requires a minimum of three years of work, two of which are devoted to class work and the third to the writing of the dissertation. This assumes that the student comes into the program with the equivalent of the master's degree and that he is a full-time student. If a full load is not taken, more time will be required.

The Doctor of Education degree requires successful completion of 90 semester hours of graduate work. The candidate may select his minors from among the following five schools within the University:

College of Arts and Science: English, mathematics, history

Seminary and Graduate School of Religion: Bible (OT, NT, Th, or Bi, required of those who have not had a minimum of 10 hours of Bible at the undergraduate level) Church Ministries, or Church History

School of Fine Arts: art, music, speech communication, cinema and video production and/or radio/television broadcasting

School of Education: psychology, elementary education, secondary education, special education, educational leadership

School of Business Administration: business

All candidates must select one minor from the Seminary and Graduate School of Religion. Students failing to present a substantial amount of Bible credit at the undergraduate or master's degree level will be expected to elect Bible as one of their minors. The doctor's degree will be conferred not merely on the basis of the accumulation of semester credits but strictly on the high degree of scholarship and mastery of the chosen field.

Each student's doctoral program will be tailor-made to capitalize and build upon his previous education. Applicants having already completed a substantial number of hours in one area as part of their master's degree program may petition to have a comprehensive minor rather than having to complete two different minor fields.

Doctoral students should take their comprehensive examinations during the academic term in which they complete their course work. The comprehensives must be passed within six months of completing the last course. The dissertation is to be completed within two years of passing the comprehensives. Requests for extensions of time to complete the dissertation will be reviewed by the Scholarship Committee. To be considered, the request must be supported by a recommendation for approval from the student's committee chairman and the Dean of the School of Education. To be considered for the first extension, the student must have submitted an approved prospectus during the two-year period for completing the dissertation. To be eligible for a second and final extension, the student must have completed a substantial portion of the dissertation (approximately 50 percent). Any extensions are for one year. Decisions of the Scholarship Committee are final. The student who fails to meet these deadlines disqualifies himself as a doctoral candidate.

Standards for Papers and Dissertations

The doctoral candidate shall select for his dissertation a subject approved by the faculty of the School of Education. The student is responsible to select a committee of graduate faculty members according to his chosen fields of specialization. The dissertation must exhibit originality and thoroughness of research and must be an exhaustive treatment of the subject chosen. When the dissertation has been accepted by his committee, the candidate shall appear before the committee and successfully defend his dissertation.

All graduate papers and the thesis or dissertation are to be prepared according to the *Publication Manual of the American Psychological Association* (5th ed.), the form being adapted to the particular kind of writing to be done. Early in his program the graduate student should thoroughly know the proper technical form for his graduate papers. In addition, the graduate student must present his thoughts and research in an acceptable and correct grammatical style. Mere technical form is not enough; the material should reflect the high quality of research and knowledge expected of a graduate student. Students will find Dr. Ronald Horton's *College Writing* published by Bob Jones University Press an excellent resource. All graduate education students are urged to purchase a copy for their professional library.

Any student who has completed all of the requirements for any doctoral degree with the exception of the dissertation must be registered in the University each semester until the dissertation is approved. This requirement must be met whether or not the student is residing in Greenville while doing this work. The student must be registered for dissertation credit the academic term in which he defends his dissertation.

The candidate must submit one typewritten dissertation or thesis copy prepared according to literary standards acceptable to the committee. Additional copies shall be made by the Bellis Copy Center as needed. The student is required to provide two bound copies for the library and one additional copy for the chairman of his doctoral committee. The original will be returned to the student. This work, prepared as part of the requirements for university degrees, will automatically become the property of the University and may not be published or reproduced without the consent of the University. All dissertations or theses and graduate projects must be completed and submitted to the registrar for his approval by April 1 for May graduation or July 15 for August graduation. Graduate education faculty are not available to doctoral students in education

from the end of summer school through the week of registration in the fall or during Christmas break.

Course Sequence

The Master of Science, Master of Education, and Doctor of Education degrees are designed to accommodate students who desire to complete degree requirements during the regular semester, summer sessions, or a combination of the two. The Master of Arts in Teaching degree must be completed during the regular school year. Students should consult the Graduate Education Course Track at the end of the School of Education section. Students are encouraged to follow this schedule closely in planning their summer programs to avoid difficulty in completing requirements on schedule.

DIVISION OF GRADUATE STUDIES

- JAMES WILLIAM DEUINK, Ed.D., *Chairman*
- DONALD LEE JACOBS, JR., Ed.D., *Chairman, Elementary Education*
- JOE P. SUTTON, Ph.D., *Chairman, Special Education*
- 98 WILLIAM L. YOST, Ph.D., *Chairman, Secondary Education*
- GREGORY JOSEPH MAZAK, Ph.D., *Chairman, Division of Psychology*

Master of Arts in Teaching Degree, Elementary Education Major

The Master of Arts in Teaching degree program in Elementary Education (2-6 Grade) is designed to provide those with baccalaureate degrees outside the field of education with the professional preparation needed for classroom teaching. This program has been approved for certification in South Carolina. With this degree we are trying to produce thinking teachers. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher's manuals. This program requires 47 hours.

First Year

Ed 631	Production of Instruct Resources	3	Ed 600	Foundations of Education	3
Ed 690	Research in Education.	3	Ed 608	Philosophy of Education	3
EE 642	Teach Language Arts/Social Studies	3	EE 609	Corrective Rdg Tech	3
EE 505	Teaching Health & Physical Education.	3	EE 633	Internship: MAT-P-8th Grade.	1
EE 605	Teaching Reading	3	EE 645	Teaching Mathematics & Science.	3
EE 641	Teaching Techniques (P-8)	1	EE 640	Teaching the Young Child	3
	TOTAL	16		TOTAL	16

Second Year

SSS 501	Trends & Issues in Society	3
EE 699	Directed Teaching: MAT	9
Ed 603	Microcomputers for Teachers	3
	TOTAL	15

- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above. Either Hi 101 or 102 or an upper level course in history of western and non-western civilization; and 3 hours of art and/or music. At least 6 hours of science in a laboratory setting, including one course in physical science and one course in biological science. Credit for Ps 201 Educational Psychology, Ps 203 Human Growth & Development or Ps 300 Child Psychology, and Ps 505 Introduction to Exceptional Learners. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.
- During the first year, students will make application to do Directed Teaching during I or II Semester of the second year. The application must be submitted at least one academic year in advance of the semester intended for Directed Teaching.
- During the semester of Directed Teaching, students will register for 6 hours of course work on a special two-week block schedule that will be followed by 13 weeks of Directed Teaching.
- If a student has received credit for a course which duplicates a course required in the program, substitutions may be made from any education course (Ed, EE, or Exc prefix) at the 600-level or above.

Master of Arts in Teaching Degree, English Major

The Master of Arts in Teaching degree program in English (9th-12th Grade) is designed to provide those with baccalaureate degrees outside the field of education with the professional preparation needed for classroom teaching. This program has been approved for certification in South Carolina. With this degree we are trying to produce thinking teachers. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher's manuals. This program requires 47 hours.

First Year

En 502	Adolescent Literature	3	En 508	History of the English Language	3
En 680	Teaching Writing	3	Ed 600	Foundations of Education	3
Ed 630	Methods & Materials of Teaching	3	Ed 608	Philosophy of Education	3
Ed 690	Research in Education	3	SE 633	Internship: MAT-Grades 7-12	1
SE 641	Teaching Techniques (5-12)	1	SE 607	Teaching English: MAT	3
	English Literature Elective	3	SE 606	Teaching Reading in Content Areas	3
	TOTAL	16		TOTAL	16

Second Year

Ed 603	Microcomputers for Teachers	3
SSS 501	Trends & Issues in Society	3
SE 699	Directed Teaching: MAT	9
	TOTAL	15

- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above. Either Hi 101 or 102 or an upper level course in history of western and non-western civilization; and 3 hours of art and/or music. Liberal arts courses must include credit for Ps 201; at least 6 hours of science in a laboratory setting, including one course in physical science and one course in biological science. Undergraduate work must include credit for En 102, 103, 202, 203, 204, 300, 381, and 509 or the equivalent. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.
- If a student has received credit for a course which duplicates a course required in the program, substitutions may be made from any En course at the 600 level.
- During the first year, students will make application to do Directed Teaching during I or II Semester of the second year. The application must be submitted at least one academic year in advance of the semester intended for Directed Teaching.
- During the semester of Directed Teaching, students will register for 6 hours of course work on a special two-week block schedule that will be followed by 13 weeks of Directed Teaching.

Master of Arts in Teaching Degree, Mathematics Major

The Master of Arts in Teaching degree program in Math (9th-12th Grade) is designed to provide those with baccalaureate degrees outside the field of education with the professional preparation needed for classroom teaching. This program has been approved for certification in South Carolina. With this degree we are trying to produce thinking teachers knowledgeable in their subject area. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher's manuals. This program requires 47 hours.

First Year

Ma 507	Modern Geometry	3	Ma 502	Abstract Algebra	3
Ma 504	Probability & Statistics I	3	Ed 600	Foundations of Education	3
Ed 630	Methods & Materials of Teaching	3	Ed 608	Philosophy of Education	3
Ed 690	Research in Education	3	SE 633	Internship: MAT-Grades 7-12	1
SE 641	Teaching Techniques (5-12)	1	SE 609	Teaching Mathematics: MAT	3
	Mathematics Elective	3	SE 606	Teaching Reading in Content Areas	3
	TOTAL	16		TOTAL	16

Second Year

Ed 603	Microcomputers for Teachers	3
SSS 501	Trends & Issues in Society	3
SE 699	Directed Teaching: MAT	9
	TOTAL	15

¹ Three hours must be taken at the 500 level or above.

- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above. Either Hi 101 or 102 or an upper level course in history of western and non-western civilization; and 3 hours of art and/or music. Liberal arts courses must include credit for Ps 201; at least 8 hours of science in a laboratory setting, including one course in physical science and one course in biological science. Undergraduate work must include credit for Ma 105, 200, 201, 300, and 301 or the equivalent. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.
- During the first year, students will make application to do Directed Teaching during I or II Semester of the second year. The application must be submitted at least one academic year in advance of the semester intended for Directed Teaching.
- During the semester of Directed Teaching, students will register for 6 hours of course work on a special two-week block schedule that will be followed by 13 weeks of Directed Teaching.
- If a student has received credit for a course which duplicates a course required in the program, substitutions may be made from any mathematics course at the 600 level or above.

Master of Arts in Teaching Degree, Multi-Categorical Special Education Major

The Master of Arts in Teaching degree program in Multi-Categorical Special Education (K–12th Grade) is designed to provide those with baccalaureate degrees outside the field of education with the initial professional preparation needed for teaching students with mild to moderate disabilities (e.g., attention deficit/hyperactivity disorder and emotionally, learning, and mental disabilities) in special education classrooms. Prerequisite and graduate course work focuses on legal aspects of the profession, characteristics of mildly to moderately disabled learners, procedures for special education programming, evidence-based teaching methodologies, formal and informal assessment, behavior management, and internship experiences. Graduates from this program qualify for employment in public or private schools. This program requires 48 hours.

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First Year

Ed 630	Methods & Materials of Teaching	3	Ed 600	Foundations of Education	3
Ed 690	Research in Education	3	Ed 608	Philosophy of Education	3
Exc 652	Adv. Teaching Tech: Mildly Disabled	3	Exc 553	Behavior Management	3
Exc 512	Characteristics: Learning Disabilities	3	Exc 659	Psychoeducational Assessment	3
Exc 641	Internship I: Multi-categorical	1	Exc 651	Teach Lang Arts to Mildly Disabled	3
	Characteristics of EBD or MR Elective ¹	3	Exc 642	Internship II: Multi-categorical	1
	TOTAL	16		TOTAL	16

Second Year

EE 641	Teaching Techniques (P-8)	1
Ed 603	Microcomputers for Teachers	3
SSS 501	Trends & Issues in Society	3
SE 699	Directed Teaching: MAT	9
	TOTAL	16

¹ Three hours must be taken from the following courses: Exc 511 Characteristics: Emot Disabilities and Exc 513 Characteristics: Mental Disabilities.

² One hour must be taken from the following courses: Exc 642 Internship II: Multi-cat..

- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above. Either Hi 101 or 102 or an upper level course in history of western and non-western civilization; and 3 hours of art and/or music. At least 6 hours of science in a laboratory setting, including one course in physical science and one course in biological science. Credit for at least 18 hours of education and/or psychology courses which include credit for Ps 201, EE 508, Exc 205, Exc 223, 323, and 551 or the equivalent. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.
- During the first year, students will make application to do Directed Teaching during I or II Semester of the second year. The application must be submitted at least one academic year in advance of the semester intended for Directed Teaching.
- During the semester of Directed Teaching, students will register for 6 hours of course work on a special two-week block schedule that will be followed by of Directed Teaching.
- If a student has received credit for a course which duplicates a course required in the program, substitutions may be made from any special education course (Exc prefix) at the 600 level or above.

Master of Education Degree, Elementary Education Major

The Master of Education degree program in Elementary Education is designed to prepare teachers, department chairmen, and supervisors for a dynamic ministry in the Christian school. Certification or public school preparation is not a goal of this program. With this degree we are trying to produce thinking teachers. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher's manuals. The training in this program will equip students to evaluate academic curricula as well as to formulate a strong Christian philosophy of education. This program may be taken during the regular academic year, or it may be taken in summer sessions. Eighteen hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 12 hours of residence work at BJU. This program requires 33 hours. A maximum of six hours of 500 level courses may be included in the major requirements.

The following core courses are required:

Ed 608	Philosophy of Education	3
Ed 632	Instructional Strategies	3
Ed 690	Research in Education	3
EE 620	Classroom Management	3
Ps 661	Tests & Measurements	3

Three hours of course work must be selected from the following:

Ed 600	Foundations of Education	3
Ed 638	Curriculum Development	3
Ps 610	Psychology of Education	3

12 hours of course work must be selected from the following:

Ed 603	Microcomputers for Teachers	3
Ed 607	Library Science	3
Ed 630	Methods & Materials of Teaching	3
Ed 631	Production of Instruct Resources	3
Ed 632	Instructional Strategies	3
EE 605	Teaching Reading	3
EE 607	Teaching Writing	3
EE 609	Corrective Rdg Tech	3
EE 620	Classroom Management	3
EE 640	Teaching the Young Child	3
EE 642	Teach Language Arts/Social Studies	3
EE 645	Teaching Mathematics & Science	3
EE 780	Readings in Elementary Education	3
Exc 511	Characteristics: Emot Disabilities	3
Exc 512	Characteristic: Learning Disabilities	3
Exc 513	Characteristics: Mental Disabilities	3
ME 521	Teaching Music	3
Ps 505	Introduction to Exceptional Learners	3

TOTAL 30

- A maximum of 6 hours of 500 level courses may be included in major requirements.
- If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above including 18 semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Education Degree, English Major

The Master of Education degree program in English is designed to prepare teachers, department chairmen, and supervisors for a dynamic ministry in the Christian school. Certification or public school preparation is not a goal of this program. With this degree we are trying to produce thinking teachers. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher's manuals. The training in this program will equip students to evaluate academic curricula as well as to formulate a strong Christian philosophy of education. This program may be taken during the regular academic year, or it may be taken in summer sessions. In the summer sessions, subject matter courses are available only in July. Eighteen hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours. A maximum of six hours of 500 level courses may be included in the major requirements.

The following core courses are required:

Ed 608	Philosophy of Education	3
Ed 632	Instructional Strategies	3
Ed 690	Research in Education	3
Ps 661	Tests & Measurements	3
SE 620	Classroom Management	3

102 Three hours of course work must be selected from the following:

En 503	Chaucer	3
En 504	Milton	3
En 505	Modern Poetry	3
En 506	Modern Fiction	3
En 507	Twentieth Century Drama	3
En 508	History of the English Language	3
En 509	Structure of Modern English	3
En 510	Advanced Grammar for TESL	2
En 511	Shakespeare: Early Plays	3
En 512	Shakespeare: Late Plays	3
En 513	The Bible as Literature	3
En 516	Teach English as a Second Language	3
En 517	TESL Practicum	1
En 521	Sixteenth Century Literature	3
En 522	Seventeenth Century Literature	3
En 525	Contemporary Poetry	3
En 526	Contemporary Fiction	3
En 531	Eighteenth Century Literature	3
En 532	British Romantic Literature	3
En 533	Victorian Literature	3
En 541	Early American Literature	3
En 542	American Romantic Literature	3
En 543	American Realistic Literature	3

Nine hours of course work must be selected from the following:

En 600	Literary Research	3
En 620	Medieval English Literature	3
En 621	The Tudor Renaissance	3
En 622	The Later Renaissance	3
En 631	Neoclassicism	3
En 632	British Romanticism	3
En 633	Victorianism	3
En 641	Colonial & Revolutionary Writers	3
En 642	American Romanticism	3
En 643	American Realism	3
En 651	Twentieth Century British Literature	3
En 652	Twentieth Cent American Literature	3
En 680	Teaching Writing	3
En 681	Writing Theory	3
En 682	Literary Theory: The Tradition	3
En 683	Literary Theory: The Modern Era	3

Three hours of course work must be selected from the following:

Ed 600	Foundations of Education	3
Ps 610	Psychology of Education	3

TOTAL 30

· If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above.

· Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above including 9 semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent, and a minimum of 18 hours of appropriate English courses. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Education Degree, History Major

The Master of Education degree program in History is designed to prepare teachers, department chairmen, and supervisors for a dynamic ministry in the Christian school. Certification or public school preparation is not a goal of this program. With this degree we are trying to produce thinking teachers. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher's manuals. The training in this program will equip students to evaluate academic curricula as well as to formulate a strong Christian philosophy of education. This program may be taken during the regular academic year, or it may be taken in summer sessions. In the summer sessions, subject matter courses are available only in July. Eighteen hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours. A maximum of six hours of 500 level courses may be included in the major requirements.

The following core courses are required:

Ed 608	Philosophy of Education	3
Ed 632	Instructional Strategies	3
Ed 690	Research in Education	3
Ps 661	Tests & Measurements	3
SE 620	Classroom Management	3

Three hours of course work must be selected from the following:

Ed 600	Foundations of Education	3
Ps 610	Psychology of Education	3

12 hours of course work must be selected from the following:

Hi 500	Special Topics in History	3
Hi 501	Puritanism	3
Hi 502	Renaissance	3
Hi 503	Europe in the 19th Century	3
Hi 504	Recent America	3
Hi 505	Reformation	3
Hi 506	Historiography	3
Hi 507	American Legal History	3
Hi 508	American Constitutional History	3
Hi 509	The Middle East	3
Hi 510	Africa	3
Hi 516	Baptist History	2
Hi 518	History of Religion in America	3
Hi 520	History of Christianity	2
Hi 530	Early National Era	3
Hi 539	The Gilded Age	3
Hi 540	Historical Research & Writing	3
Hi 550	Special Topics in History	3
Hi 598	American Studies: History	3
Hi 599	European Studies: Early Modern Era	3
Hi 600	Special Topics in History	3
Hi 611	Forces in American History	3
Hi 612	The British Empire & Imperialism	3
Hi 613	Decline of Rome	3
Hi 614	Philosophy of History	3
Hi 615	History of Liberalism & Conservatism	3
Hi 650	Special Topics in History	3
SE 780	Readings in Secondary Education	3

TOTAL 30

- A maximum of 6 hours of 500 level courses may be included in major requirements.
- If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above including 9 semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent, and a minimum of 18 hours of appropriate history courses. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Education Degree, Mathematics Major

The Master of Education degree program in Mathematics is designed to prepare teachers, department chairmen, and supervisors for a dynamic ministry in the Christian school. Certification or public school preparation is not a goal of this program. With this degree we are trying to produce thinking teachers knowledgeable in their subject matter area. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher's manuals. The training in this program will equip students to evaluate academic curricula as well as to formulate a strong Christian philosophy of education. This program may be taken during two summers and an academic year (July through July of the following year). Six hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied. This program requires 30 hours. A maximum of six hours of 500 level courses may be included in the major requirements.

The following core courses are required:

Ed 608	Philosophy of Education	3
Ed 632	Instructional Strategies	3
Ed 690	Research in Education	3
Ma 610	History of Mathematics	3
Ps 661	Tests & Measurements	3
SE 620	Classroom Management	3

104 Three hours of course work must be selected from the following:

Ed 600	Foundations of Education	3
Ps 610	Psychology of Education	3

Nine hours of course work must be selected from the following:

Ma 501	Elementary Number Theory	3
Ma 502	Abstract Algebra	3
Ma 503	Intermediate Analysis	3
Ma 504	Probability & Statistics I	3
Ma 505	Probability & Statistics II	3
Ma 506	Differential Equations	3
Ma 507	Modern Geometry	3
Ma 509	Introduction to Topology	3
Ma 520	Computational Mathematics	3
Ma 597	Independent Study	3
Ma 610	History of Mathematics	3
Ma 615	Set Theory & Logic	3
Ma 620	Complex Variables	3
Ma 630	Advanced Linear Algebra	3
Ma 640	Combinatorial Mathematics	3
Ma 645	Ring Theory	3
Ma 650	Introduction to Stochastic Processes	3
Ma 660	Non-Euclidean Geometry	3
Ma 665	Projective Geometry	3
Ma 697	Independent Study	3
SE 780	Readings in Secondary Education	3

TOTAL 30

- If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above including 9 semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent, and a minimum of 18 hours of appropriate mathematics courses. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.
- A maximum of 6 hours of 500 level courses may be included in major requirements.

Master of Education Degree, Multi-Categorical Special Education Major

The Master of Education degree program in Special Education is designed to prepare two groups of professionals: (1) general education teachers with degrees in elementary, middle, or secondary education who desire to teach mildly to moderately disabled learners (K-12th Grade) in private Christian schools, and (2) practicing special educators with baccalaureate degrees in special education who desire extended professional preparation in the field. Graduate course work focuses on legal aspects of the profession, characteristics of mildly to moderately disabled learners, procedures for special education programming, evidence-based teaching methodologies, formal and informal assessment, behavior management, and internship experiences. Although state certification is not a goal of this program, graduates from this program may qualify for employment in public or private schools. This program may be taken during the regular academic year, or it may be taken in summer sessions. Eighteen hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

The following core courses are required:

Ed 608	Philosophy of Education.....	3
Ed 690	Research in Education.....	3
Exc 551	Teaching Math: Mildly Disabled ¹	3
Exc 553	Behavior Management ¹	3
Exc 651	Teach Lang Arts to Mildly Disabled.....	3
Exc 652	Adv. Teaching Tech: Mildly Disabled.....	3
Exc 659	Psychoeducational Assessment.....	3

Six hours of course work must be selected from the following:

Exc 511	Characteristics: Emot Disabilities ¹	3
Exc 512	Characteristics: Learning Disabilities ¹	3
Exc 513	Characteristics: Mental Disabilities ¹	3

Three hours of course work must be selected from the following:

Ed 600	Foundations of Education.....	3
Ps 610	Psychology of Education.....	3

TOTAL 30

¹ Students who have received previous credit for Exc 511, Exc 512, Exc 513, Exc 551 and/or Exc 553 (or their equivalent) will substitute one or two of the following courses: Exc 501, Exc 508, Exc 522, Exc 609, Exc 691, Exc 692, Exc 693, or Exc 780.

- Any student without previous credit for the course Ps 505 Introduction to Exceptional Learners (or the equivalent) must include Ps 505 as a program requirement.
- Graduate Special Education majors are expected to serve as teachers in the Learning Resource Center, the University's special education resource program for college students with disabilities, for which they will receive mini-practicum credit in Exc course work.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above including a major in elementary education, special education, or secondary education or a minimum of 18 semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Education Degree, Secondary Education Major

The Master of Education degree program in Secondary Education is designed to prepare teachers, department chairmen, and supervisors for a dynamic ministry in the Christian school. Certification or public school preparation is not a goal of this program. With this degree we are trying to produce thinking teachers knowledgeable in their subject matter area. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher's manuals. The training in this program will equip students to evaluate academic curricula as well as to formulate a strong Christian philosophy of education. This program may be taken during the regular academic year, or it may be taken in summer sessions. In the summer sessions, subject matter courses are available only in July. Eighteen hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

The following core courses are required:

Ed 608	Philosophy of Education	3
Ed 610	Fundamentals of Curriculum	3
Ed 630	Methods & Materials of Teaching	3
Ed 632	Instructional Strategies	3
Ed 690	Research in Education	3
Ps 661	Tests & Measurements	3
SE 620	Classroom Management	3

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Three hours of course work must be selected from the following:

Ed 600	Foundations of Education	3
Ed 638	Curriculum Development	3
Ps 610	Psychology of Education	3

Three hours of course work must be selected from the following:

ECS 622	Counseling	3
Ed 603	Microcomputers for Teachers	3
Ed 607	Library Science	3
Ed 631	Production of Instruct Resources	3
Ed 632	Instructional Strategies	3
Ed 800	Crucial Issues in Education	3
Ps 505	Introduction to Exceptional Learners	3
SE 606	Teaching Reading in Content Areas	3
SE 620	Classroom Management	3
SE 780	Readings in Secondary Education	3

Three hours of course work must be selected from the following:

Exc 511	Characteristics: Emot Disabilities	3
Exc 512	Characteristic: Learning Disabilities	3
Exc 513	Characteristics: Mental Disabilities	3
Ps 505	Introduction to Exceptional Learners	3

TOTAL 30

· If a student has previously received credit for a course required in the program, substitutions can made from any education course at the 500 level or above.

· Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above including 9 semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent, and at least 18 semester hours of course work in a secondary teaching field. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Science Degree, Counseling Major

The Master of Science degree program in Counseling is designed to prepare students for a wide range of counseling opportunities, particularly those within a Christian setting. Counselors require a firm foundation in Scripture which is addressed in the 15 semester hours of Bible required in the program. Courses in education and psychology prepare students to make a practical application of biblical principles in solving problems. This program may be taken during the regular academic year, or it may be taken in summer sessions. For individuals currently holding or seeking positions as a counselor in a Christian setting. This program is not intended for those who will require licensure or certification. Eighteen hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

The following core courses are required:

ECS 621	Theories of Counseling	3
ECS 622	Counseling	3
NT 620	Survey of the New Testament ¹	2
OT 620	Survey of the Old Testament ¹	2
OT 633	Biblical Hermeneutics	2
Ps 661	Tests & Measurements	3
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3

Six hours of course work must be selected from the following:

EAS 620	Pupil Personnel Services	3
ECS 629	Counseling Internship	3
ECS 780	Readings in Personnel Services	3
Ps 501	Abnormal Psychology	3
Ps 505	Introduction to Exceptional Learners	3
Ps 511	Counseling Women	3
Ps 524	Crisis Counseling	1
Ps 525	Premarital Counseling	1
Ps 526	Family Counseling	1
Ps 623	Counseling Case Studies	3
Ps 630	Counseling Children & Adolescents	3
Ps 633	Career Counseling	3
Ps 637	Marriage & Family Counseling	3
Ps 640	Counseling Applications	3
Ps 690	Counseling Issues Seminar	3

Three hours of course work must be selected from the following:

NT 650	New Testament Theology	3
OT 640	Old Testament Theology	3

TOTAL 30

¹ This requirement may be substituted with a three-hour OT, NT, or Th course at the 600 level or above.

· If a student has previously received credit for a course required in the program, substitutions can be made from any education or religion course at the 600 level or above.

· Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above. An undergraduate major in Bible, Counseling, or Education, or the equivalent. An equivalent program is interpreted to mean a minimum of 30 semester hours of Bible, education, and/or psychology with a minimum of 18 hours in one field. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Science Degree, Educational Leadership Major

The Master of Science degree program in Educational Leadership is designed to prepare students for educational leadership positions in Christian elementary and secondary schools and similar ministries. The degree provides instruction in the vital areas required to develop the knowledge and skills necessary for leaders to deal effectively with the wide range of problems facing Christian schools and other educational ministries in the world today. This program may be taken during the regular academic year, or it may be taken in summer sessions. For individuals currently holding or seeking positions as a Christian school administrator, church/school business manager, principal, assistant principal, or supervisor. Eighteen hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

The following core courses are required:

	Education or Psychology Elective	3
EAS 663	School Business Management	3
Ed 608	Philosophy of Education	3
Ed 610	Fundamentals of Curriculum	3
Ed 690	Research in Education	3

12 hours of course work must be selected from the following:

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EAS 620	Pupil Personnel Services	3
EAS 660	Principles of Administration	3
EAS 661	Admin. Leadership/Supervision	3
EAS 662	Educational Leadership	3
EAS 663	School Business Management	3
EAS 665	Supervision of Instruction	3
EAS 667	Microcomputers for Administrators	3
EAS 675	Public Relations in Education	3
EAS 751	Administrative Strategies	3
EAS 761	School Finance	3
EAS 762	School Law	3
EAS 763	School Plant	3
EAS 764	Personnel Administration	3
EAS 773	The Principalship	3
EAS 780	Readings in Educational Admin	3
EAS 860	Higher Education Administration	3
EAS 865	Administrative Internship	3
EAS 871	Organizational & Admin Theory	3
EAS 881	Higher Ed. Admin. Internship	3
Ed 710	Special Topics	3

Three hours of course work must be selected from the following:

Ed 600	Foundations of Education	3
Ps 610	Psychology of Education	3

TOTAL 30

· Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above including nine semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Master of Science Degree, Personnel Services Major

The Master of Science degree program in Personnel Services is designed to prepare individuals for the role of guidance counselor as in a Christian school or similar ministry. This major is also appropriate for those desiring preparation for positions as supervisors or elementary or secondary principals. This program is designed to develop leaders that are capable of dealing effectively with various problems associated with leadership in Christian educational ministries. This program may be taken during the regular academic year, or it may be taken in summer sessions. Eighteen hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

The following core courses are required:

EAS 620	Pupil Personnel Services	3
Ed 608	Philosophy of Education	3
Ed 610	Fundamentals of Curriculum	3
Ed 690	Research in Education	3
Ps 661	Tests & Measurements	3

12 hours of course work must be selected from the following:

EAS 660	Principles of Administration	3
EAS 661	Admin. Leadership/Supervision	3
EAS 662	Educational Leadership	3
EAS 665	Supervision of Instruction	3
EAS 764	Personnel Administration	3
ECS 621	Theories of Counseling	3
ECS 628	Personnel Services Internship	3
ECS 629	Counseling Internship	3
ECS 780	Readings in Personnel Services	3
Ps 505	Introduction to Exceptional Learners	3
Ps 630	Counseling Children & Adolescents	3
Ps 633	Career Counseling	3
Ps 637	Marriage & Family Counseling	3
Ps 640	Counseling Applications	3

TOTAL 27

- If a student has previously received credit for a course required in the program, substitutions can made from any education course at the 500 level or above.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above including nine semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Specialist in Education Degree, Counseling Major

The Specialist in Education degree program in Counseling is designed to prepare students for a wide range of counseling opportunities, particularly those within a Christian setting. This program is tailored to meet the needs and background of each student using his master's degree program as a base. The student will develop an acceptable program of study in cooperation with his advisor. The program may be taken during the regular academic year, or it may be taken in summer sessions. Eighteen hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 12 hours of at BJU. This program requires 30 hours.

The following core courses are required:

ECS 621	Theories of Counseling	3
ECS 622	Counseling	3
NT 620	Survey of the New Testament ¹	2
OT 620	Survey of the Old Testament ¹	2
OT 633	Biblical Hermeneutics	2
Ps 661	Tests & Measurements	3
Th 601	Systematic Theology ²	3
Th 602	Systematic Theology ²	3

Nine hours of course work must be selected from the following:

EAS 620	Pupil Personnel Services	3
ECS 629	Counseling Internship	3
ECS 780	Readings in Personnel Services	3
NT 650	New Testament Theology	3
OT 640	Old Testament Theology	3
Ps 501	Abnormal Psychology	3
Ps 505	Introduction to Exceptional Learners	3
Ps 511	Counseling Women	3
Ps 524	Crisis Counseling	1
Ps 525	Premarital Counseling	1
Ps 526	Family Counseling	1
Ps 623	Counseling Case Studies	3
Ps 630	Counseling Children & Adolescents	3
Ps 633	Career Counseling	3
Ps 637	Marriage & Family Counseling	3
Ps 640	Counseling Applications	3
Ps 690	Counseling Issues Seminar	3

TOTAL 30

¹ This requirement may be substituted with a three-hour OT, NT, or Th course at the 600 level or above.

² This requirement may be substituted with a three-hour Bi, OT, NT, or Th course at the 600 level or above.

Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above including nine semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent; and a master's degree in education from a recognized college or university. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 501 and Bi 502 in addition to other degree requirements.

Specialist in Education Degree, Educational Leadership Major

The Specialist in Education degree program in Educational Leadership is tailored to meet the needs and background of each student using his master's degree program as a base. The student will develop an acceptable program of study in cooperation with his advisor. The program may be taken during the regular academic year, or it may be taken in summer sessions. Eighteen hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

The following core courses are required:

Ed 600	Foundations of Education.	3
Ed 608	Philosophy of Education.	3
Ed 610	Fundamentals of Curriculum	3
Ed 690	Research in Education.	3
Ps 610	Psychology of Education.	3
Th 601	Systematic Theology ¹	3
Th 602	Systematic Theology ¹	3

12 hours of course work must be selected from the following:

EAS 620	Pupil Personnel Services	3
EAS 660	Principles of Administration	3
EAS 661	Admin. Leadership/Supervision	3
EAS 662	Educational Leadership.	3
EAS 663	School Business Management	3
EAS 665	Supervision of Instruction.	3
EAS 667	Microcomputers for Administrators	3
EAS 675	Public Relations in Education.	3
EAS 751	Administrative Strategies.	3
EAS 761	School Finance	3
EAS 762	School Law	3
EAS 763	School Plant	3
EAS 764	Personnel Administration	3
EAS 773	The Principalship	3
EAS 780	Readings in Educational Admin	3
EAS 860	Higher Education Administration.	3
EAS 865	Administrative Internship.	3
EAS 871	Organizational & Admin Theory	3
EAS 881	Higher Ed. Admin. Internship	3
Ed 710	Special Topics	3

TOTAL 33

¹ This requirement may be substituted with a three-hour Bi, OT, NT or Th course at the 500 level or above.

Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above including nine semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent; and a master's degree in education from a recognized college or university. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 501 and Bi 502 in addition to other degree requirements.

Specialist in Education Degree, Personnel Services Major

The Specialist in Education degree program in Personnel Services is designed to prepare individuals for the role of guidance counselor in a Christian school or similar ministry. This major is also appropriate for those desiring preparation for positions as supervisors or elementary or secondary principals. This program is designed to develop leaders that are capable of dealing effectively with various problems associated with leadership in Christian educational ministries. This program is tailored to meet the needs and background of each student using his master's degree program as a base. The student will develop an acceptable program of study in cooperation with his advisor. The program may be taken during the regular academic year, or it may be taken in summer sessions. Eighteen hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

The following core courses are required:

Ed 600	Foundations of Education	3
Ed 608	Philosophy of Education	3
Ed 610	Fundamentals of Curriculum	3
Ed 690	Research in Education	3
Ps 610	Psychology of Education	3
Th 601	Systematic Theology ¹	3
Th 602	Systematic Theology ¹	3

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12 hours of course work must be selected from the following:

EAS 660	Principles of Administration	3
EAS 661	Admin. Leadership/Supervision	3
EAS 662	Educational Leadership	3
EAS 665	Supervision of Instruction	3
EAS 764	Personnel Administration	3
ECS 621	Theories of Counseling	3
ECS 628	Personnel Services Internship	3
ECS 629	Counseling Internship	3
ECS 780	Readings in Personnel Services	3
Ps 505	Introduction to Exceptional Learners	3
Ps 630	Counseling Children & Adolescents	3
Ps 633	Career Counseling	3
Ps 637	Marriage & Family Counseling	3
Ps 640	Counseling Applications	3

TOTAL 33

¹ This requirement may be substituted with a three-hour Bi, OT, NT, or Th course at the 600 level or above.

Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above including nine semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent; and a master's degree in education from a recognized college or university. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 501 and Bi 502 in addition to other degree requirements.

Doctor of Education Degree, Curriculum and Instruction Major

The Doctor of Education degree in Curriculum and Instruction is a thorough preparation for those desiring to specialize in curriculum and instruction in either secondary or elementary education. Our faculty here at the University are well-trained and highly experienced, having advanced degrees in their respective fields, as well as practical experience as educators. Graduates of this program will be prepared to serve in many different positions such as teaching on the high school or college level and writing curriculum/textbooks for Christian schools and universities. This program is designed with the purpose of meeting the degree candidate's needs and objectives by providing flexibility in the selection of courses for the major and minors. This program requires a total of 90 graduate hours beyond bachelor's degree; that includes 33 hours of required courses, 24 hours for a curriculum conc entration, 15 hours for one minor, 15 hours for a second minor, and 3-6 hours of dissertation credit.

Beyond the master's degree, the coursework for this degree can be completed during the regular school year or four to five summers. Up to 21 hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 24 hours of residence work at BJU.

The curriculum concentration includes 24 hours from the following: Art, Elementary Education, English, History, Mathematics, Music, Secondary Education, Special Education, or Speech.

Students who have completed 24 or more hours of graduate level subject matter course work in another field at another institution prior to enrolling in this program may petition to have the field declared as their major.

Students must have one 15-hour minor from the Seminary and Graduate School of Religion and one additional 15-hour minor from the College of Arts and Science, School of Fine Arts, School of Education, or School of Business Administration. A student who has completed 30 to 36 hours in one academic field prior to enrolling in the program, and does not choose to use this as his major field, may petition to have a comprehensive minor. All students must complete at least six hours of graduate level Bible course work.

The minors include two 15-hour concentrations from the following groups:

One required minor concentration of 15 hours in the Seminary and Graduate School of Religion: Bible (OT, NT, Th, or Bi, requires of those who have not had a minimum of 10 hours of Bible at the undergraduate level), Church Ministries, or Church History.

One elective minor concentration of 15 hours from:

College of Arts and Science: English, Mathematics, History

School of Fine Arts: Art, Music, Speech Communication, Cinema and Video Production, and/or Radio and Television Broadcasting

School of Education: Elementary Education, Special Education, Secondary Education, Educational Leadership, or Psychology

School of Business Administration: Business

Students who have completed extensive work in a content area prior to enrolling in this program may petition to have a comprehensive minor of 30-36 semester hours.

The following core courses are required:

Ed 600	Foundations of Education	3
Ed 608	Philosophy of Education	3
Ed 610	Fundamentals of Curriculum	3
Ed 690	Research in Education	3
Ed 820	Professional Writing	3
Ed 891	Descriptive Statistics	3
Ed 892	Inferential Statistics	3
Ps 610	Psychology of Education	3
	Dissertation Research ¹	6
	Curriculum Concentration Electives ²	24
	Minor (Elective Concentration)	15
	Minor (Religion Concentration) ³	15

Three hours of course work must be selected from the following:

Ed 603	Microcomputers for Teachers	3
Ed 607	Library Science	3
Ed 630	Methods & Materials of Teaching	3
Ed 631	Production of Instruct Resources	3
Ed 632	Instructional Strategies	3
Ed 638	Curriculum Development	3
Ed 800	Crucial Issues in Education	3

Three hours of course work must be selected from the following:

Ed 893	Quantitative Research Methods	3
Ed 894	Qualitative Research Methods	3

¹ Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. Three to six credit hours may count toward the degree requirements. The Dissertation may be completed away from the campus.

² Twenty-four hours must be taken at the 500 level or above.

³ All students must complete at least six hours of graduate level Bible course work.

Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above. A master's degree or its equivalent from a recognized college or university and evidence of the ability to pursue successfully further graduate work and research. A 3.25 to 3.5 GPA in the requirements completed

for a master's degree and/or completed work beyond the master's degree should be evident. A personal interview is required before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above (Ed, EE, Exc, SE, EAS, ECS, or Ps prefix).

Doctor of Education Degree, Educational Leadership Major

The Doctor of Education degree in Educational Leadership is a thorough preparation for a leadership position in an educational institution at the elementary, secondary, or college level. Our faculty here at the University are well-trained and highly experienced, holding advanced degrees in their respective fields, as well as practical experience as educators. Our graduates of this program serve in various positions—private school administrators and faculty members in all educational levels, pastors and missionaries, and leaders in educational associations. This program is designed with the purpose of meeting the degree candidate's needs and objectives by providing flexibility in the selection of courses for the major and minors. This program requires a total of 90 graduate hours beyond the bachelor's degree that includes 24-30 hours of required courses, 24 for the major, 15 hours for one minor, 15 hours for a second minor, and 3-6 hours of dissertation credit.

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Beyond the master's degree, the coursework for this degree can be completed during the regular school year or four to five summers. Up to 21 hours of credit by video/satellite instruction from BJU's Office of Extended Education may be applied with a minimum of 24 hours of residence work at BJU.

The minors include two 15-hour concentrations from the following groups:

One required minor concentration of 15 hours in the Seminary and Graduate School of Religion: Bible (OT, NT, Th, or Bi, requires of those who have not had a minimum of 10 hours of Bible at the undergraduate level), Church Ministries, or Church History.

One elective minor concentration of 15 hours from:

College of Arts and Science: English, Mathematics, or History

School of Fine Arts: Art, Music, Speech Communication, Cinema and Video: Production, and/or Radio and Television Broadcasting

School of Education: Psychology

School of Business Administration: Business

Students who have completed extensive work in a content area prior to enrolling in this program may petition to have a comprehensive minor of 30-36 semester hours.

The following core courses are required:

	Dissertation Research ¹	6
	Minor (Elective Concentration)	15
	Minor (Religion Concentration) ²	15
Ed 600	Foundations of Education	3
Ed 608	Philosophy of Education	3
Ed 610	Fundamentals of Curriculum	3
Ed 630	Methods & Materials of Teaching	3
Ed 690	Research in Education	3
Ed 820	Professional Writing	3
Ed 891	Descriptive Statistics	3
Ed 892	Inferential Statistics	3
Ps 610	Psychology of Education	3

24 hours of course work must be selected from the following:

EAS 620	Pupil Personnel Services	3
EAS 660	Principles of Administration	3
EAS 661	Admin. Leadership/Supervision	3
EAS 662	Educational Leadership	3
EAS 663	School Business Management	3
EAS 665	Supervision of Instruction	3
EAS 667	Microcomputers for Administrators	3
EAS 675	Public Relations in Education	3
EAS 751	Administrative Strategies	3

EAS 761	School Finance	3
EAS 762	School Law	3
EAS 763	School Plant	3
EAS 764	Personnel Administration	3
EAS 773	The Principalship	3
EAS 780	Readings in Educational Admin	3
EAS 860	Higher Education Administration	3
EAS 865	Administrative Internship	3
EAS 871	Organizational & Admin Theory	3
EAS 881	Higher Ed. Admin. Internship	3
Ed 800	Crucial Issues in Education.	3

Three hours of course work must be selected from the following:

Ed 893	Quantitative Research Methods.	3
Ed 894	Qualitative Research Methods.	3

¹ Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. Three to six credit hours may count toward the degree requirements. The Dissertation may be completed away from the campus.

² All students must complete at least six hours of graduate level Bible course work.

· If a student has previously received credit for a course required in the program, substitutions can made from any education course at the 500 level or above (Ed, EE, Exc, SE, EAS, ECS, or Ps prefix).

· Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above. A master's degree or its equivalent from a recognized college or university and evidence of the ability to pursue successfully further graduate work and research. A 3.25 to 3.5 GPA in the requirements completed for a master's degree and/or completed work beyond the master's degree should be evident. A personal interview is required before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible Courses Bi 501 and Bi 502 in addition to other degree requirements.

Summer 2006	Four-Week Session June 5–30		Four-Week Session July 3–28	
	1st Two Weeks	2nd Two Weeks	1st Two Weeks	2nd Two Weeks
Subject Areas	1st Two Weeks	2nd Two Weeks	1st Two Weeks	2nd Two Weeks
Education	Ed 600 Ed 632	Ed 630 Ed 690		Ed 820
Elementary			EE 640	EE 645
Special Education		Exc 512	Exc 651	Exc 659
Secondary				
Music Ed	ME 522	ME 611		
Administration		EAS 761 EAS 773	EAS 663 EAS 871	EAS 665 EAS 763
Counseling/ Personnel Services			ECS 621	ECS 622
Psychology	Ps 505	Ps 507	Ps 621	Ps 622 Ps 661
English	En 509	En 532	En 541	En 621
History			Hi 611	Hi 612
Mathematics			Ma 611	Ma 612

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Summer 2007	Four-Week Session June 7–July 2		Four-Week Session July 5–30	
	1st Two Weeks	2nd Two Weeks	1st Two Weeks	2nd Two Weeks
Subject Areas	1st Two Weeks	2nd Two Weeks	1st Two Weeks	2nd Two Weeks
Education	Ed 600 Ed 632	Ed 630 Ed 690		Ed 710 Ed 820
Elementary			EE 640	EE 645
Special Education	Exc 522	Exc 513	Exc 651	Exc 659
Secondary				
Music Ed	ME 522	ME 611		
Administration		EAS 667 EAS 773 EAS 761	EAS 663	EAS 662
Counseling/ Personnel Services			ECS 621	ECS 622
Psychology	Ps 505 Ps 610		Ps 621	Ps 622 Ps 661
English	En 509	En 522	En 543	En 641
History			Hi 611	Hi 612
Mathematics			Ma 611	Ma 612

Summer 2008	Four-Week Session June 2–27		Four-Week Session June 30–July 25	
	1st Two Weeks	2nd Two Weeks	1st Two Weeks	2nd Two Weeks
Subject Areas	1st Two Weeks	2nd Two Weeks	1st Two Weeks	2nd Two Weeks
Education	Ed 600 Ed 632	Ed 630 Ed 690		Ed 820
Elementary			EE 640	EE 645
Special Education		Exc 512	Exc 651	Exc 659
Secondary				
Music Ed	ME 522	ME 611		
Administration		EAS 761 EAS 773	EAS 663 EAS 871	EAS 665
Counseling/ Personnel Services			ECS 621	ECS 622
Psychology	Ps 505		Ps 621	Ps 622 Ps 661
English	En 509	En 532	En 541	En 621
History			Hi 611	Hi 612
Mathematics			Ma 611	Ma 612

SCHOOL OF Business Administration



Dean

Aaron C. Goldsmith, Ph.D.

GENERAL INFORMATION

Purpose

The School of Business Administration exists within the Scripturally-based liberal arts education of Bob Jones University to equip Christian men and women for the ministry of business.

Divisions and Departments

The School of Business Administration is organized into four divisions:

- I. Division of Accounting
- II. Division of Management
- III. Division of Administrative Management & Technology
- IV. Division of Graduate Studies

DEGREES OFFERED

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Graduate Degrees

The *Master of Business Administration* degree.

The *Master of Science* degree with a major in Accountancy.

Undergraduate Degrees *(Secure Undergraduate Catalog for more information.)*

The *Bachelor of Science* degree with majors in Accounting, Administrative Management, Automotive Service Management, Aviation Management, Business and Commercial Aviation, Comprehensive Business Management, Financial Management, Global Technologies Management, Horticulture Management, Hospitality & Conference Management, Human Resource Development, International Business, Marketing Management, Operations Management, Residential Construction Management and Restaurant Management.

Program Emphases

The School of Business Administration master's degree programs are designed to prepare businesspeople for the challenges in today's dynamic and competitive business climate.

The Master of Science degree in Accountancy is a resident course program. It provides the student knowledge in accounting and general business courses for the disciplines to work in a professional position in public accounting, private, industry, and not-for-profit organizations. This degree prepares the graduate for the CPA examination and career advancement.

The Master of Business Administration degree is a distance education program with a monthly residency requirement. It provides development of marketing strategies, comprehension of information technology and e-business, utilization of negotiation skills, and procurement of enterprise funding.

Admission

Prospective graduate students need to consult general and specific admission information in this catalog. A bachelor's degree from a recognized college with 70 semester hours of liberal arts courses is a prerequisite for admission to graduate study.

Applicants for the Master of Business Administration degree with a non-business undergraduate

major or minor must complete six hours of business courses prior to enrollment. The six-hour requirement includes a three-hour marketing course and MBA 500 Introduction to Business & Mathematical Concepts the summer prior to the first semester. Candidates for the program must evidence significant leadership qualities presaging success potential in the ministry of business. Each applicant will be evaluated on the basis of past academic performance, work experience, GMAT score, professional certifications, and letters of recommendation.

Applicants for the Master of Science must also have completed 39 hours of accounting work on the undergraduate level. The student should have a 2.5 grade point average based on a four-point scale.

Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. Students with 13 or more hours of deficiencies may be accepted as a postgraduate special student making up deficiencies. All transfer students must take two semesters of Bible. After deficiencies have been reduced to 12 or fewer hours, students will be reevaluated for graduate consideration. In certain cases, six hours of approved graduate credit may be transferred from a recognized graduate school.

Curricula and Requirements

120 A student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his earning an average of B in the work he takes while registered as a graduate student. A maximum of 6 hours of C grades may be applied toward the requirements of the master's program. MBA students may apply up to 9 hours of C grades. Furthermore, a grade of D or F disqualifies a student as a candidate for the graduate degree.

Course Sequence

The Master of Science degree can be completed in two semesters plus summer school.

The two-year MBA program requires five or six semesters for completion and is designed for full-time students (9 hours per semester). Its effectiveness depends largely upon the student's wholehearted participation in each course. Students may enter the program in the fall semester or in the spring semester. The 39-hour curriculum can be completed in five consecutive semesters. Students with a non-business undergraduate degree need 45 hours of course work which can be completed in six consecutive semesters.

Residence Requirement

The Master of Science degree requires successful completion of 30 hours of graduate credit. The maximum full-time load for a graduate student is 16 hours a semester.

The MBA emphasis course schedule provides for approximately three weekend classroom instructions per semester on the campus of Bob Jones University. Personal attendance at these sessions is mandatory. All other sessions will be scheduled for Monday, Tuesday, and Thursday evenings as a combination of live instruction and distance education technology. Students may miss no more than two class sessions per semester. A student who withdraws during the program must reapply for admission and will be considered for reenrollment on the basis of prior academic work and potential for successful completion of the MBA degree.

Any master's degree student who interrupts his enrollment for more than twelve months, having completed twenty of the required hours for his degree, must complete the remaining hours within three years of his last residence or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

DIVISION OF GRADUATE STUDIES

AARON CLAIR GOLDSMITH, Ph.D., *Chairman*

Master of Business Administration Degree

The Master of Business Administration degree is for the professional who wants to further his knowledge and career potential in ministries in both the public and private sectors. This program is designed around the biblical worldview and integrates theory with practice. This program requires 39 credit hours.

First Year

MBA 602 Business Ethics	3	MBA 680 Emerging Business Development	3
MBA 625 Information Systems Management	3	MBA 675 Emerging Technologies/E-Commerce	3
TOTAL	6	MBA 685 Managing Human Resources	3
		TOTAL	9

First Summer

MBA 635 Economics	3
MBA 650 Fundamentals of Business Law	3
MBA 620 Managing Operations	3
TOTAL	9

Second Year

MBA 630 Managerial Aspects of Accounting	3	MBA 632 Managerial Finance	3
MBA 610 Statistical Applications in Business	3	MBA 645 Marketing Strategy	3
TOTAL	6	MBA 665 Mgmt Effectiveness & Communication	3
		TOTAL	9

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- MBA candidates without an undergraduate business degree may be required to take MBA 500 Introduction to Business & Mathematical Concepts the summer prior to the first year.
- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses from a recognized college or university.
- Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses BI 501 and 502 in addition to other degree requirements.

Master of Science Degree, Accountancy Major

The Master of Science degree in Accountancy is designed for the student seeking to work in the professional accountancy field with positions in public accounting, industry, or not-for-profit organizations. The program prepares one for public accounting certification and career development. This program requires 30 credit hours.

First Year

Ac 603 Tax Research	3	Accounting Elective ¹	3
MBA 602 Business Ethics	3	Communication Elective ²	3
Accounting Elective ¹	3	Professional Business Elective ³	3
Finance Elective ⁴	3	Professional Business Elective ³	3
TOTAL	12	TOTAL	12

Second Year

Ac 601 Current Topics Acct./Assurance	3	Ac 602 Auditing Theory & Application	3
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¹ Six hours must be taken from the following courses: Ac 502 Contemp Issues in Financial Acctg, Ac 504 Advanced Managerial Accounting, Ac 505 Advanced Taxation, Ac 507 Financial Statement Analysis and Ac 510 Accounting Theory.
² Three hours must be taken with a Com prefix of 500 or higher.
³ Six hours must be taken with a MBA prefix.
⁴ Three hours must be taken from the following courses: EAS 663 School Business Management, Fin 502 Financial Theory & Application, Fin 504 Advanced Financial Management and Fin 505 Investment Portfolio Management.

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses from a recognized college or university; a cumulative GPA of 2.5 or above including 39 hours of accounting or the equivalent. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses BI 501 and 502 in addition to other degree requirements.

COURSES OF INSTRUCTION

Course Credits

Indicated after the description of each course is the semester in which it is normally offered and the amount of credit in semester hours which it carries.

Credit is given in semester hours, each semester hour representing 16 hours of class work or a minimum of 32 hours of laboratory work. Therefore, a class which meets for class work three hours a week and for laboratory work a minimum of two hours a week will give four semester hours of credit.

Distance Education Courses

The Office of Extended Education is a separate division within the University which offers a wide variety of undergraduate and graduate courses taught by BJU faculty through their Division of Correspondence and Extended Education Satellite program. Courses available by distance education are indicated with OEE.

College of Arts And Science

122 English

En 501—Children's Literature.

Interpretative and critical study of literature suitable for children. Addresses subject matter, literary style, and methods of illustration. *Not applicable toward an English major or minor. Both semesters and summer, three hours.*

En 502—Adolescent Literature.

Interpretative and critical study of literature especially suitable for adolescents. *Not applicable toward an English major or minor. First semester and summer, three hours.*

En 503—Chaucer.

Poems representative of Chaucer's three literary periods, with primary emphasis upon *Canterbury Tales* and *Troilus and Criseyde*. No previous training in Middle English required. *First semester, even-numbered years, three hours.*

En 504—Milton.

The poetry and prose of John Milton, with primary emphasis upon *Paradise Lost*. *First semester, odd-numbered years, three hours.*

En 505—Modern Poetry.

Major British and American poetry from 1914 to 1945. *Second semester, odd-numbered years, three hours.*

En 506—Modern Fiction.

Major British and American fiction from 1914 to 1945. *Second semester, even-numbered years, three hours.*

En 507—Twentieth Century Drama.

Major American and European drama during the last century, inclusive of the forerunners Ibsen and Chekhov. *Three hours.*

En 508—History of the English Language.

The English language from the time of earliest records, with emphasis on major external influences and internal changes that have shaped our present language. *Second semester, three hours.*

En 509—Structure of Modern English.

The phonology, morphology, and syntax of English according to the most significant theoretical approaches. *First semester, three hours.*

En 510—Advanced Grammar for TESL.

Concentration on areas of English structure that are most important in teaching English as a second language. *Second semester, two hours. Prerequisite: En 509.*

En 511—Shakespeare: Early Plays.

Selected histories, comedies, and early tragedies inclusive of *Hamlet*. *First semester, three hours. Excludes: En 351.*

En 512—Shakespeare: Late Plays.

Selected comedies, late romances, and major tragedies exclusive of *Hamlet*. *Second semester, three hours. Excludes: En 351.*

En 513—The Bible as Literature.

Literary approaches to the understanding and appreciation of the Bible with emphasis upon its unique status as the supernaturally inspired written revelation of God. *First semester, three hours.*

En 516—Teaching English as a Second Language.

Theory and techniques for teaching oral and written English to students whose native language is not English. *Second semester, three hours. Prerequisite: En 509.*

En 517—TESL Practicum.

Supervised teaching of English to a small group of students whose native language is not English. *Both semesters, one hour. Prerequisite: En 510 and En 516.*

En 521—Sixteenth Century Literature.

English literature from 1485 to 1603 inclusive of Shakespeare. *First semester, even-numbered years, three hours.*

En 522—Seventeenth Century Literature.

English literature from 1603 to 1688 exclusive of Shakespeare. *Second semester, odd-numbered years, three hours.*

En 525—Contemporary Poetry.

Major British and American poetry from 1945 to the present. *Second semester, odd-numbered years, three hours.*

En 526—Contemporary Fiction.

Major British and American fiction from 1945 to the present. *Second semester, even-numbered years, three hours.*

En 531—Eighteenth Century Literature.

British literature from 1688 to 1789. *First semester, odd-numbered years, three hours.*

En 532—British Romantic Literature.

British literature from 1789 to 1832. *First semester, even-numbered years, three hours.*

En 533—Victorian Literature.

British literature from 1832 to 1914. *Second semester, even-numbered years, three hours.*

En 541—Early American Literature.

American literature to 1820. *Second semester, even-numbered years, OEE, three hours.*

En 542—American Romantic Literature.

American literature from 1820 to 1865. *Second semester, odd-numbered years, three hours.*

En 543—American Realistic Literature.

American literature from 1865 to 1914 inclusive of naturalism. *First semester, odd-numbered years, three hours.*

En 596—European Studies: Theater.

A study tour of Greece, Italy, and England designed to acquaint students with the historical and cultural background of significant European and English dramas; expose them to theater history and architecture; and give them opportunities to attend selected productions. *Not applicable toward a major or minor. Identical to DP 596. Summer only, three hours.*

En 597—Field Work: TESL.

Practical experience teaching English as a second language in a foreign country. *Not applicable toward a major or minor. Summer only, three hours.*

En 598—European Studies: English Literature.

Study tour of England, Scotland, and Wales designed to include locations representing British literature from medieval to modern writings. *Summer only, three hours.*

En 599—American Studies: Literature.

Study tour of the Eastern United States designed to include locations representing the American literary heritage. *Summer only, three hours.*

En 600—Literary Research.

Introduction to the tools and techniques of literary scholarship. *First semester, three hours.*

En 620—Medieval English Literature.

Studies in Old and Middle English literature. *Three hours. Prerequisite: En 508.*

En 621—The Tudor Renaissance.

Studies in English literature from 1485 to 1603. *Three hours.*

En 622—The Later Renaissance.

Studies in English literature from 1603 to 1688. *Three hours.*

En 631—Neoclassicism.

Studies in British literature from 1688 to 1785. *Three hours.*

En 632—British Romanticism.

Studies in British literature from 1785 to 1832. *Three hours.*

En 633—Victorianism.

Studies in British literature from 1832 to 1914. *Three hours.*

En 641—Colonial & Revolutionary Writers.

Studies in American literature from the beginnings to 1820. *Three hours.*

En 642—American Romanticism.

Studies in American literature from 1820 to 1865. *Three hours.*

En 643—American Realism.

Studies in American literature from 1865 to 1914. *Three hours.*

En 651—Twentieth Century British Literature.

Studies in twentieth century British literature from 1914 onward. *Three hours.*

En 652—Twentieth Century American Literature.

Studies in twentieth century American literature from 1914 onward. *Three hours.*

En 680—Teaching Writing.

Practical techniques and curriculum philosophy for teaching writing. *First semester, three hours.*

En 681—Writing Theory.

A critical survey of current composition theory in relation to a Christian philosophy of communication and with practical applications to student writing. *Second semester, three hours.*

En 682—Literary Theory: The Tradition.

Major texts of literary theory from Plato to Eliot. *Second semester, even-numbered years, three hours.*

En 683—Literary Theory: The Modern Era.

Major texts of recent and contemporary literary theory. *Second semester, odd-numbered years, three hours.*

Linguistics**Li 510—Language Learning.**

The task and resources of the language learner. Practical methods for getting the most from a language school experience, and ways to organize raw language data for efficient learning even in the absence of language instruction. Multiple approaches to language learning. *Summer only, odd-numbered years, two hours.*

Li 511—Phonetics & Phonology.

Phonetics: pronunciation of the sounds of world languages, with emphasis on natural and accurate production of the sounds. Phonology: how to discover the phonemes of a language (the sounds that can distinguish words) and their positional variants. Principles for using phonological information (1) to pronounce the language more accurately and (2) to devise a practical writing system for the language, if needed. *Summer only, odd-numbered years, three hours.*

Li 512—Grammar in Use.

Analyzing word-forms and grammatical constructions with regard to form (morphology and syntax), meaning (semantics), and use in context (pragmatics). Identification of form and meaning in data samples from many languages. Grammatical meanings. Major concepts of pragmatics, including inference from situational context, speech acts, and information structuring. *Summer only, odd-numbered years, three hours. Prerequisite: Li 510 and Li 511.*

Li 513—Field Methods & Literacy.

Application of linguistic skills in a field situation: working with a native speaker so as to analyze and

learn the language. Includes extensive practice. Also, making primers and teaching reading. *Summer only, odd-numbered years, two hours. Requisite: Li 512.*

Li 514—Semantics & Translation.

Analysis of meaning, including components of meaning, propositions, relations between propositions, multiple senses, and metaphor. Philosophy of translation. *Summer only, odd-numbered years, one hour.*

Li 520—Bible Translation.

Principles and methodology, practical approaches to specific Bible translation problems, general history, current trends, and details of current theories about "equivalence." Overview of steps and procedures in an actual Bible translation project. *Summer only, odd-numbered years, three hours. Prerequisite: Li 513 and Li 514.*

Li 521—Translation Technology.

Guided experience working with Bible concordance programs, grammatical searches, orthography, type for specialized characters, and word processing techniques to enhance translation efforts. *Summer only, odd-numbered years, one hour. Prerequisite: Li 520.*

Li 699—Translation Internship.

On-site instruction and observation of a Bible translation project, under the leadership of an experienced translation consultant. Experiences will be arranged to give the student an overall view of translation projects. *Two hours. Prerequisite: Li 521.*

Philosophy

Ph 504—History & Philosophy of Science.

The history and philosophy of science with an emphasis on a Christian world view, the limitations of science, the impact of evolutionary theory, and the rise of the modern creationist movement. *Identical to SSS 503. First semester, three hours.*

Ph 508—Philosophy of Education.

A comparison of the important philosophies of education and their bearing upon educational theory. Formulation of a personal philosophy of education. *Identical to Ed 608. Second semester, OEE, three hours.*

Mathematics

Ma 501—Elementary Number Theory.

Divisibility, congruences, theorems of Fermat and Wilson, primitive roots, indices, and quadratic reciprocity. *Second semester, three hours.*

Ma 502—Abstract Algebra.

The theory of mathematical structures with an emphasis on group theory. Examples are taken from the real number system, linear algebra, and calculus. Elements of number and set theory are used extensively. The study of homomorphisms, isomorphisms, and related theory is included. *Second semester, three hours.*

Ma 503—Intermediate Analysis.

The real and complex number systems, point-set theory, concepts of limits and continuity, differentiation of functions of one and more variables, functions of bounded variation, rectifiable curves, and connected sets. *Three hours.*

Ma 504—Probability & Statistics I.

Elementary combinatorial analysis, independence and dependence, distribution functions, moment-generating functions, random variables, central limit theorem, elementary point and interval estimation, and hypothesis testing. *First semester, three hours.*

Ma 505—Probability & Statistics II.

Type of convergence in probability, law of large numbers, Chebychev's inequality, central limit theory proven, development of point and interval estimates and hypothesis testing, regression, ANOVA, Chi square. *Second semester, three hours. Prerequisite: Ma 504.*

Ma 506—Differential Equations.

Ordinary differential equations, methods of solution and applications, higher-order linear equations, series solutions, systems of linear equations, Laplace transforms and numerical solutions. *Second semester, three hours.*

Ma 507—Modern Geometry.

Methods and theory of transformational geometry in the plane and space, finite geometry, advanced Euclidean geometry, constructions, non-Euclidean geometry, projective geometry, and experience with *Geometer's Sketchpad*. *First semester, three hours.*

Ma 509—Introduction to Topology.

An axiomatic development of point-set topology; connectivity, compactness, metrization, separability, and topological equivalence. *Three hours.*

Ma 520—Computational Mathematics.

Solve interesting problems from upper level mathematics or computer science by programming one's own solution or by using a standard mathematical program like *Mathematica* or *Maple*. *Second semester, even-numbered years, three hours.*

Ma 597—Independent Study.

Special study of a project chosen in consultation with mathematics faculty. *Three hours.*

Ma 610—History of Mathematics.

A study of the development of mathematics and the influences of these developments on the history of our western civilization. *Three hours.*

Ma 615—Set Theory & Logic.

A course dealing with set theory and logic as they apply to mathematical reasoning. Problem solving will be dealt with at great length. *Three hours.*

Ma 620—Complex Variables.

Topics include complex numbers, analytic functions, elementary transformations, and complex integration. *Three hours.*

Ma 630—Advanced Linear Algebra.

A study of linear transformations, vector spaces, and matrix theory with an emphasis on canonical forms. *Three hours.*

Ma 640—Combinatorial Mathematics.

Topics include permutations, combinations, generating functions, and recurrence relations. *Three hours.*

Ma 645—Ring Theory.

A study of various types of rings with the aim of providing the secondary school mathematics teacher with ability to give students examples of the concepts commonly taught in high school. *Three hours.*

Ma 650—Introduction to Stochastic Processes.

Topics include Markov Chains, martingales, random walks, and Brownian motion, among others. *Three hours.*

Ma 660—Non-Euclidean Geometry.

A presentation of alternatives to Euclid's Parallel Postulate and the resulting geometries. *Three hours.*

Ma 665—Projective Geometry.

A study of projective space, the principle of duality, Desargues' Theorem, harmonic sets, and other topics. *Three hours.*

Ma 697—Independent Study. Special study of a project chosen in consultation with mathematics faculty. Open to graduate students with permission of the division chairman and dean. *Three hours.*

History**Hi 500—Special Topics in History.**

Instructor-selected topics and historical approaches for in-depth study. *Identical to Hi 600. Three hours.*

Hi 501—Puritanism.

The rise of Puritanism in England, its planting in new England, and its influence on both countries. Special attention given to personalities, religious beliefs, theories of state and society, and education. *First semester, three hours.*

Hi 502—Renaissance.

The transition in Europe from the Middle Ages to the Early Modern Era, including historical background, developments in thought and philosophy, humanism, the arts, and government. 1300-1550. *First semester, OEE, three hours.*

Hi 503—Europe in the 19th Century.

Europe from the fall of Napoleon to the outbreak of World War I. Modern nationalism, militarism, and imperialism, and their influence upon international affairs and upon the forms of international relationships. *First semester, three hours.*

Hi 504—Recent America.

America from 1945 to the present with emphasis on political, economic, diplomatic, cultural, and social aspects. *First semester, odd-numbered years, three hours.*

Hi 505—Reformation.

Precursors of the German Reformation with emphasis on the contributions of Martin Luther, the Reformation in other countries, and the Roman Catholic reaction. *Second semester, OEE, three hours.*

Hi 506—Historiography.

Introduction to the history of history and the philosophy of history; the use of historical tools; methods of investigation; problems of interpretation. *Both semesters, three hours.*

Hi 507—American Legal History.

Major developments in American legal history from the colonial period to the present with emphasis on the nineteenth and twentieth centuries. *First semester, three hours.*

Hi 508—American Constitutional History.

English and Colonial background of constitutional government; the steps in the framing, adoption, and ratification of the Constitution; and the ways in which it has been adapted to the needs of a changing society. *Second semester, OEE, three hours.*

Hi 509—The Middle East.

A history of the Middle East from the introduction of Islam to the present. Includes a comparison of basic Islamic and Christian doctrines and practices. *First semester, three hours.*

Hi 510—Africa.

The development of native cultures, European colonization, and emergence into the modern world. *Second semester, three hours.*

Hi 516—Baptist History.

The historical origins, basic polity, contributions, distinctive doctrines, and significant leaders of the Baptists. *Not applicable toward a History major or minor. Both semesters, OEE, two hours.*

Hi 518—History of Religion in America.

A survey of the major religious developments in the United States from the colonial period to the present, focusing on the transition from a predominant Protestant orthodoxy to religious pluralism. The course examines both the ideas of religious movements and their impact on American society. *Second semester, OEE, three hours.*

Hi 520—History of Christianity.

Overviews the history of the Christian faith since the New Testament era. Notes the formative influence of the early church councils and places special emphasis on the nature and contributions of the Reformation. Discusses modern Christian history with application to contemporary theological issues. *Not applicable toward a History major or minor. Both semesters, two hours. Excludes: CH 601 and CH 602.*

Hi 530—Early National Era.

Explores the challenges faced by the early American Republic, 1783-1850: The development of political and social institutions, Jeffersonian influences, political parties and mass politics, the age of Jackson, the rise of sectionalism, and major reform movements. *Three hours.*

Hi 539—The Gilded Age.

Examines the changes and growth of the United States from 1877 to 1914. Major themes include the end of Native American conflict, race relations, industrialization and labor movements, immigration, urbanization, the Populist and Progressive Movements, social movements, and reform. *Three hours.*

Hi 540—Historical Research & Writing.

Techniques of historical research, analysis, and composition culminating in a formal article-length paper based in part on primary documentation. *Required of all students majoring in History. Both semesters, three hours. Prerequisite: Hi 506.*

Hi 550—Special Topics in History.

Instructor-selected topics and historical approaches for in-depth study. *Identical to Hi 650. Three hours.*

Hi 598—American Studies: History.

Study tour of the Eastern United States designed to include locations of historical interest, with special emphasis on America's struggle for independence. *Three hours.*

Hi 599—European Studies: Early Modern Era.

Combination of travel and lectures in Europe. Visits and discussions related to men, movements, and sites of Protestant, Anglican and Roman Catholic history. *Summer only, three hours.*

Hi 600—Special Topics in History.

Instructor-selected topics and historical approaches for in-depth study. *Identical to Hi 500. Three hours.*

Hi 611—Forces in American History.

A study of selected movements shaping the development of the nation from a wilderness to a world power. *First semester, odd-numbered years, three hours.*

Hi 612—The British Empire & Imperialism.

Causes, character, and consequences of modern experiments in imperialism, beginning with the British Empire and including other major empires from the seventeenth through the twentieth centuries. *First semester, even-numbered years, three hours.*

Hi 613—Decline of Rome.

Examination of the nature of the Roman world, its strengths, the consequences of its weaknesses, and its contemporary instruction. *Second semester, even-numbered years, three hours.*

Hi 614—Philosophy of History.

Introduction to interpretation of history from the early Greek era to the 20th century, with special emphasis on the 19th and 20th centuries. Formation of a biblically consistent world-view. *Second semester and summer, odd-numbered years, three hours.*

Hi 615—History of Liberalism & Conservatism.

An examination of liberal and conservative political philosophies in the modern age with attention given to the views of historians. *Three hours.*

Hi 650—Special Topics in History.

Instructor-selected topics and historical approaches for in-depth study. *Identical to Hi 550. Three hours.*

Sociology, Social Studies

SSS 501—Trends & Issues in Society.

An overview of trends and issues in society on the national and international scene. Topics to be covered include issues involving minority and majority cultures and races, understanding diverse religions and values, gender concerns, our responsibility in protecting the environment, the influence of technology, and other issues. *Not applicable toward a major or minor. Both semesters, three hours.*

SSS 503—History & Philosophy of Science.

The history and philosophy of science with an emphasis on a Christian world view, the limitations of science, the impact of evolutionary theory, and the rise of the modern creationist movement. *Identical to Ph 504. First semester, three hours.*

SSS 504—Cultural Anthropology.

The components of culture and how they affect individual behavior. Problems of cross-cultural individual behavior; and problems of cross-cultural contact, particularly for the missionary. *First semester, three hours.*

SSS 505—Cultures in Contact.

The important elements in cultures and how to recognize them. The Christian's proper response to various types of cultural differences. *Summer only, odd-numbered years, one hour.*

SSS 510—Modern Chinese Culture.

A study of the customs and culture of the people groups in present-day China. *Second semester, three hours.*

Seminary and Graduate School of Religion

Note: Courses in this section are not applicable toward Master of Arts credit in the Graduate School of Religion, and they are applicable toward Master of Divinity credit only by permission from the Dean of the Seminary.

Bible

Bi 500—Teaching Bible Principles.

A practical study designed to provide guidelines for the effective integration of biblical principles into the teaching of various subjects. *Both semesters, OEE, two hours.*

Bi 501—Bible Doctrines.

Study of the biblical teaching concerning Scripture, God, Jesus Christ, the Holy Spirit, and Angels (including Satan). Emphasis throughout is on the practical application of the teachings of the Bible to the Christian life. *Both semesters and summer, OEE, three hours. Excludes: NT 515.*

Bi 502—Bible Doctrines.

Study of the biblical teaching concerning Man, Sin, Salvation, the Church, and Eschatology. Emphasis throughout is on the practical application of the teachings of the Bible to the Christian life. Particular attention is given to timely doctrinal questions. *Both semesters and summer, OEE, three hours. Excludes: NT 516.*

Bi 515—Pentateuch.

A pattern for a God-centered worldview in five complementary portraits of the person of God. Discussion will include God's sovereignty over His creation, His covenantal faithfulness in redeeming man for service, His desire for fellowship with man through holiness, His wise and caring leadership of His people, and His unique position as the only proper object of man's devotion. *Both semesters and summer, two hours.*

Bi 520—Prophets.

A study of the prophets as preachers of righteousness speaking to their contemporaries, and the application of their message to us. *Both semesters and summer, two hours. Excludes: OT 420.*

Bi 525—Pauline Letters.

The messages of Paul's letters to 1st-century believers and their theological and practical value for a 21st-century Christian. *Both semesters and summer, two hours.*

Bi 530—General Epistles.

A study of the messages of the non-Pauline Epistles written to 1st-century believers and their theological and practical value for a 21st-century Christian. *Both semesters and summer, two hours.*

Bi 599—Near East Studies.

Study tour of Bible lands. Lectures, reading, and papers accompanied by visits to the scenes of the main events of the Old and New Testaments. The student may specialize in Asia Minor or Palestine. *Summer only, three hours.*

New Testament

NT 515—Biblical Themes.

Study of the biblical teaching concerning Scripture, God, Jesus Christ, the Holy Spirit, and Angels (including Satan). Emphasis throughout is on the practical application of the teachings of the Bible to the Christian life. *Both semesters, three hours. Excludes: Bi 501.*

NT 516—Biblical Themes.

Study of the biblical teaching concerning Man, Sin, Salvation, the Church, and Eschatology. Emphasis throughout is on the practical application of the teachings of the Bible to the Christian life. Particular attention is given to timely doctrinal questions. *Both semesters, three hours. Excludes: Bi 502.*

NT 600—Greek Review.

A thorough review of beginning and intermediate level Greek vocabulary, grammar, and translation. *First semester, zero hours.*

NT 601—Exegesis of Matthew.

Translation in the first Gospel with studies in syntax and vocabulary. *Three hours.*

NT 603—Exegesis of Romans.

Translation of the Epistle with studies in syntax and vocabulary. *Three hours.*

NT 605—Exegesis of the Prison Epistles.

Translation of Philippians, Philemon, Colossians, and Ephesians with studies in syntax and vocabulary. *Three hours.*

NT 607—Exegesis of Revelation.

Translation of the Apocalypse with studies in syntax and vocabulary. *Three hours.*

NT 611—Exposition of the Synoptic Gospels.

A survey and comparison of the three Gospels, with an investigation of the synoptic problem and an exposition of the characteristic teachings of each Gospel. Hermeneutical principles especially applicable to the Synoptics will be considered. Preparation of expository sermons from the Synoptics required. *Three hours.*

NT 612—Exposition of John's Gospel & Epistles.

An analysis of the major theological themes of each book coupled with an exposition of selected portions of each. Special attention will be given to hermeneutical principles vital to a proper exposition of John's writings. Preparation of expository sermons from the Johannine literature required. *Three hours.*

NT 613—Exposition of Acts.

An exposition of the book, including discussions of the origin of the church at Jerusalem, the character of early Judean Christianity, initial apostolic missionary activity, and Paul's life and journeys into the Hellenistic world. Extensive exposure to the most recent commentary literature. Instruction and weekly practice in the preparation of expository sermons from Acts. *Three hours.*

NT 614—Exposition of Romans.

An exposition of the epistle in light of the circumstances and experience of the apostle Paul and the congregation in Rome. Careful attention is given to the structure of the book and the development of its major theological arguments. Exposure to both the

classic and most recent commentary literature on Romans. Preparation of expository sermons required. *First semester, even-numbered years, three hours.*

NT 615—Exposition of the Corinthian Epistles.

A thorough exposition of selected portions of the epistles. Reading from the best commentary literature on the books. Preparation of expository sermons required. *Three hours.*

NT 616—Exposition of Paul's Shorter Epistles.

An exposition of selected portions from Paul's shorter epistles (the Thessalonian, Prison, and Pastoral Epistles). Thorough exposure to the commentary literature. Direction and practice in the preparation of expository sermon series. *First semester, odd-numbered years, three hours.*

NT 618—Exposition of the General Epistles.

An exposition of the theological themes and selected portions from the general epistles. Thorough exposure to the commentary literature. Preparation of expository sermons from each book. *Three hours.*

NT 619—Exposition of Revelation.

An exposition of the content of the Apocalypse. Reading in the best, standard commentaries. Preparation of expository sermons from each section of the book. *Three hours.*

NT 620—Survey of the New Testament.

Basic background, content, and synopsis of the New Testament. Identification of major critical attacks. Introduction to key methods of Bible study. *For students with little or no undergraduate background in Bible. Second semester, two hours. Excludes: NT 681.*

NT 633—Biblical Hermeneutics.

A study of the principles and practices essential to biblical interpretation with an emphasis on the conservative grammatical-historical-contextual method. A fundamentalist, dispensational hermeneutic will be presented including a refutation of the covenant theological interpretational method, extreme reformed soteriology (i.e., hyper-Calvinism), and extreme Arminian soteriology. Special attention will also be given to the interpretation of the various literary genres of Scripture including poetry, narrative, apocalypse, and epistolary literature and their use in preaching. *Identical to OT 633. Both semesters, two hours.*

NT 650—New Testament Theology.

Application of the principles and methods of biblical theology to the study of the New Testament, with particular focus on the Kingdom of God. *Identical to Th 650. First semester, OEE, three hours.*

NT 681—New Testament Introduction.

The canon and text of the New Testament: composition, authorship, date, and content of each book. The course gives special attention to the current Greek text controversy. *Both semesters, two hours. Excludes: NT 620.*

NT 685—Biblical Geography & Archaeology.

A study of the geographical features and important archaeological discoveries of the Holy Land, enhancing the understanding of both the Old and New Testaments. *Identical to OT 685 and Min 685. Three hours.*

NT 697—Holy Land Studies.

An in-depth study tour of Bible lands, visiting the sites of the major events of the Old and New Testaments. Course requirements include assigned reading and papers. *Identical to OT 697 and Min 697. Summer only, three hours.*

NT 698—Journeys of Paul.

A study tour focusing on many sites of the missionary travels of the apostle Paul, including Asia Minor, Greece, and Rome. Course requirements include assigned readings and papers. *Identical to OT 698 and Min 698. Three hours.*

NT 702—Exegesis of Luke.

Translation and exegetical analysis of the third Gospel with an emphasis on its application to sermon preparation. *Three hours. Prerequisite: NT 601, NT 603, NT 605 or NT 607.*

NT 704—Exegesis of Acts.

Translation and exegetical analysis of the Acts of the Apostles with an emphasis on its application to sermon preparation. *Three hours. Prerequisite: NT 601, NT 603, NT 605 or NT 607.*

NT 705—Advanced Greek Grammar.

The syntax of New Testament Greek using Moulton, Robertson, and other standard grammars of advanced level. Designed to enable the student to read at sight all grammatical constructions in the Greek New Testament. *Three hours.*

NT 706—Exegesis of II Corinthians.

Translation and exegetical analysis of II Corinthians with an emphasis on its application to sermon preparation. *Three hours. Prerequisite: NT 601, NT 603, NT 605 or NT 607.*

NT 708—Exegesis of Hebrews.

Translation and exegetical analysis of Hebrews with an emphasis on its application to sermon preparation. *Three hours. Prerequisite: NT 601, NT 603, NT 605 or NT 607.*

NT 709—Septuagint.

The history and translation of the Greek Old Testament. Study and translation of passages from almost every Old Testament book. Comparisons with the Hebrew text and New Testament quotations. *Identical to OT 783. Three hours.*

NT 710—Exegesis of the General Epistles.

Translation and exegetical analysis of the General Epistles with an emphasis on its application to sermon preparation. *Three hours. Prerequisite: NT 601, NT 603, NT 605 or NT 607.*

NT 753—The Holy Spirit.

A study of the biblical doctrine of the person and work of the Holy Spirit. Includes a survey of the history of the doctrine, examination of the Old Testament evidence, exegesis of key New Testament passages, a refutation of the charismatic movement, and readings in the relevant theological literature. *Identical to Th 753. First semester, three hours.*

NT 758—The Church.

A study of the biblical doctrine of the church. Includes a survey of the biblical terminology and imagery, examination of the origin of the church and its relationship to other aspects of God's program, exegesis of key New Testament passages, study of the

purposes of the church, and readings in the theological literature. *Identical to Th 758. Second semester, two hours.*

NT 759—Eschatology.

A study of the biblical doctrine of the ends times. Includes an examination of the principles of interpretation of prophecy, exegesis of key passages of Scriptures, evaluation of the various positions on the Millennium and the Rapture, and readings in the theological literature. *Identical to Th 759. Second semester, three hours.*

NT 801—New Testament Word Study.

Studies in the history, etymology, synonymy, English cognates, and theological development of the 5,594 words of the Greek New Testament. *Three hours.*

NT 831—Problems of New Testament Interpretation I.

A study of the history and principles of interpretation as they apply to the New Testament. *First semester, even-numbered years, three hours. Excludes: OT 831.*

NT 832—Problems of New Testament Interpretation II.

Analysis and discussion of specific problem passages in the New Testament. *Second semester, even-numbered years, three hours. Prerequisite: NT 831. Excludes: OT 832.*

NT 850—Advanced New Testament Theology.

Study of the history of New Testament biblical theology and application of the methods of biblical theology to words, books, and subjects not covered in the other theology courses. *Identical to Th 850. Three hours. Prerequisite: NT 650.*

NT 881—New Testament Textual Criticism.

Studies in its history, theory, and praxis with special attention to the principal manuscripts, and the testimony of the Church Fathers. *Three hours.*

NT 885—History of New Testament Times.

The intertestamental period, the preparation of the world for Christ, and Greek and Roman history and culture as it concerns the New Testament. *Identical to CH 885. Three hours.*

NT 889—New Testament Seminar.

Directed reading with weekly seminar discussions. *Three hours.*

NT 890—Teaching Internship.

In the final year of his doctoral course work, each doctoral candidate will be assigned a faculty professor-mentor for one semester. During this semester the candidate will be assigned test construction, lecture preparation and presentation, student consultation, project grading, and course management duties by his professor. The professor will also evaluate the preparation and presentation of a multi-hour teaching unit by the candidate in a course of the professor's choosing. Subject matter and pedagogical reading will be assigned according to the need of the student, at the professor's discretion. *Identical to CH 890, OT 890 and Th 890. Both semesters, three hours.*

NT 897—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed.*

A maximum of three credit hours may count toward degree requirements. Both semesters and summer, one hour.

NT 898—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward degree requirements. Both semesters and summer, two hours.

NT 899—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward degree requirements. Both semesters and summer, three hours.

Old Testament

OT 601—Elementary Hebrew I.

Introduction to the phonology, vocabulary, grammar and syntax of biblical Hebrew. Includes translation and analysis of selected passages in the Hebrew Bible. First semester, three hours.

OT 602—Elementary Hebrew II.

Reinforces and develops the basic principles of Hebrew grammar and syntax. Includes translation and analysis of selected portions of the Hebrew Bible. Emphasizes study methodologies in the Hebrew text within the abilities of the first-year student. Second semester, three hours. Prerequisite: OT 601.

OT 611—Exposition of the Pentateuch.

An exposition of the first five books of the Old Testament. The spiritual significance of Israel's ceremonial worship practices and the theological relationship of these books to the rest of Scripture. Three hours. Prerequisite: OT 601.

OT 613—Exposition of the Historical Books of the Old Testament.

An exposition of special introductory, literary, and hermeneutical issues in the books of Joshua through Esther. Verse by verse exposition of vital theological passages will be done. Preparation of expository sermons from the books will be required. Three hours. Prerequisite: OT 601.

OT 615—Exposition of the Psalms.

The nature and characteristics of Hebrew poetry as demonstrated in the Psalms. An exposition of selected Psalms centering on worship and knowing God. Special emphasis on the homiletical value of the book. Preparation of expository sermon outlines required. Three hours. Prerequisite: OT 601.

OT 616—Exposition of the OT Wisdom Books.

An expositional study of Job, Proverbs, Ecclesiastes, and Song of Solomon. Special theological and hermeneutical problems of the books will be considered. Preparation of expository sermon outlines from selected passages required. Three hours. Prerequisite: OT 601.

OT 617—Exposition of Isaiah.

Expositional studies in Isaiah with an emphasis on the integrity of the structure of the book and

the development of the book's theme throughout its content in refutation of critical claims. Includes discussion of how to structure a preaching series from Isaiah and allows the student an opportunity to develop messages from different-sized portions of the book. Covers vital hermeneutical and translational problems in the book. Three hours. Prerequisite: OT 601.

OT 618—Exposition of Jeremiah, Ezekiel, & Daniel.

Exposition of the theology and selected passages from each book. Includes an investigation of the political and social background of the time. Emphasis on the preaching and application of the key messages from these major prophets. Preparation of expository sermons from selected passages required. Three hours. Prerequisite: OT 601.

OT 619—Exposition of the Minor Prophets.

The exposition of the content of the twelve minor prophets with special attention to the themes of the books and hermeneutically challenging passages. Preparation of expository sermons from selected passages required. Three hours. Prerequisite: OT 601.

OT 620—Survey of the Old Testament.

Orientation of the student to the content and theological message of each book of the Old Testament. The focus is on the macroscopic perspective and the relevance of the Old Testament to today. Includes discussion of key issues in scholarly debate and liberal-critical attacks. Emphasizes personal Bible study methods. For students with little or no undergraduate background in Bible. First semester, two hours. Excludes: OT 681.

OT 631—Methods of Bible Exposition.

A study of hermeneutics, sound interpretation of Scripture, methods of Bible study, principles of expository preaching, the use of commentaries, indexing systems, and practical experience explaining the Bible. OEE only, three hours.

OT 633—Biblical Hermeneutics.

A study of the principles and practices essential to biblical interpretation with an emphasis on the conservative grammatical-historical-contextual method. A fundamentalist, dispensational hermeneutic will be presented including a refutation of the covenant theological interpretational method, extreme reformed soteriology (i.e., hyper-Calvinism), and extreme Arminian soteriology. Special attention will also be given to the interpretation of the various literary genres of Scripture including poetry, narrative, apocalypse, and epistolary literature and their use in preaching. Identical to NT 633. Both semesters, two hours.

OT 640—Old Testament Theology.

Principles and methods of biblical theology as applied to the Old Testament. Identical to Th 640. Second semester, OEE, three hours.

OT 681—Old Testament Introduction.

Canon and text of the Old Testament; composition, authorship, date, and content of each book. Emphasis on refutation of critical views. Both semesters, OEE, two hours. Excludes: OT 620.

OT 685—Biblical Geography & Archaeology.

A study of the geographical features and important archaeological discoveries of the Holy Land, enhancing the understanding of both the Old and New Testaments. *Identical to NT 685 and Min 685. Three hours.*

OT 697—Holy Land Studies.

An in-depth study tour of Bible lands, visiting the sites of the major events of the Old and New Testaments. Course requirements include assigned reading and papers. *Identical to NT 697 and Min 697. Summer only, three hours.*

OT 698—Journeys of Paul.

A study tour focusing on many sites of the missionary travels of the apostle Paul, including Asia Minor, Greece, and Rome. Course requirements include assigned readings and papers. *Identical to NT 698 and Min 698. Three hours.*

OT 701—Hebrew Exegesis I.

Exegesis in the Hebrew text of selected passages from the prophets with emphasis on the practical application of Hebrew in sermon preparation. *First semester, three hours. Prerequisite: OT 602.*

OT 702—Hebrew Exegesis II.

Reinforcement and development in the principles of exegesis and application through the analysis of selected Hebrew passages in the prophets. *Second semester, three hours. Prerequisite: OT 701.*

OT 705—Biblical Aramaic.

Aramaic grammar with translation of the Aramaic portions of the Old Testament. *Second semester, even-numbered years, three hours. Requisite: OT 602.*

OT 783—Septuagint.

The history and translation of the Greek Old Testament. Study and translation of passages from almost every Old Testament book. Comparisons with the Hebrew text and New Testament quotations. *Identical to NT 709. Three hours. Prerequisite: OT 702.*

OT 801—Advanced Hebrew Exegesis.

Translation and syntactical analysis of selected portions of the Hebrew Old Testament. *First semester, even-numbered years, three hours. Prerequisite: OT 702.*

OT 802—Advanced Hebrew Exegesis.

Reinforcement and development in the grammatical and syntactical principles of exegesis through the analysis of selected passages in the Hebrew Old Testament. *Second semester, even-numbered years, three hours. Prerequisite: OT 702.*

OT 805—Exegesis of Deuteronomy.

Translation and exegetical analysis of selected passages from the fifth book of Moses. *First semester, odd-numbered years, three hours. Prerequisite: OT 702.*

OT 807—Exegesis of Isaiah.

Translation and exegetical analysis of various parts of the book of Isaiah with an emphasis on his major theological themes. *Three hours. Prerequisite: OT 702.*

OT 809—Advanced Hebrew Grammar.

Form and syntax of the Hebrew Old Testament as seen in the light of historical Semitic grammar. *Three hours. Requisite: third-year Hebrew.*

OT 831—Problems of Old Testament Interpretation I.

Study of the history and principles of interpretation as they apply to the Old Testament. *First semester, even-numbered years, three hours. Excludes: NT 831 and NT 832.*

OT 832—Problems of Old Testament Interpretation II.

Analysis and discussion of specific problem passages in the Old Testament. *Second semester, even-numbered years, three hours. Prerequisite: OT 831. Excludes: NT 832.*

OT 841—Advanced Old Testament Theology I.

Study of the history and nature of Old Testament biblical theology. Application of the principles of biblical theology to selected Old Testament books, passages, and words. *Identical to Th 841. First semester, odd-numbered years, three hours. Prerequisite: OT 640.*

OT 842—Advanced Old Testament Theology II.

Reinforcement and development in the application of the principles of biblical theology to selected Old Testament books, passages, words, and subjects. *Identical to Th 842. Second semester, odd-numbered years, three hours. Prerequisite: OT 841.*

OT 885—Ancient Near East History.

The historical background of the Old Testament and its relation to Israel. Old Testament chronology and historicity. *Three hours.*

OT 889—Old Testament Seminar.

Directed reading with weekly seminar discussions. Bibliography and scholarship, past and present, evaluated on the basis of absolute authority of the Scripture. *Three hours.*

OT 890—Teaching Internship.

In the final year of his doctoral course work, each doctoral candidate will be assigned a faculty professor-mentor for one semester. During this semester the candidate will be assigned test construction, lecture preparation and presentation, student consultation, project grading, and course management duties by his professor. The professor will also evaluate the preparation and presentation of a multi-hour teaching unit by the candidate in a course of the professor's choosing. Subject matter and pedagogical reading will be assigned according to the need of the student, at the professor's discretion. *Identical to CH 890, NT 890 and Th 890. Both semesters, three hours.*

OT 897—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of a dissertation. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward degree requirements. Both semesters and summer, one hour.*

OT 898—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of a dissertation. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward degree requirements. Both semesters and summer, two hours.*

OT 899—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of a dissertation. *Required*

each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward degree requirements. Both semesters and summer, three hours.

Church Ministries

CMn 501—Teaching Bible.

The Bible as textbook in Christian education. The aims and objectives of Bible teaching, teaching aids, the evaluation of methods and materials, and lesson building. *Open to juniors, seniors, and MDiv candidates. Second semester, two hours.*

CMn 502—Church Meeting Management. A study of leadership skills for pastors conducting various meetings. Guidelines for the pastor on the formulation and interpretation of bylaws for the church as a nonprofit organization. Practical instruction in procedures for meeting of boards, committees, and the congregation. *Two hours. Excludes: Com 509.*

CMn 508—Methods of Church Planting.

Training prospective church planters and entry-level pastors in effective methodology of planting and developing a church through the first five years: models, selecting a locale, basic business and legal issues, writing a church constitution and brochure, evangelism, church building program, and pastor-people relations. *First semester, two hours.*

CMn 510—Philosophy of Youth Ministry.

An evaluation of the principles, plans, and procedures used in ministering to today's young people. A central objective of the course will be the development of a written philosophy of youth ministry. *First semester, two hours.*

CMn 512—The Youth Pastor.

The essential qualities and characteristics of the effective youth pastor. Building on the foundational truths of 1 Timothy 4:12, this study emphasizes that the youth pastor must be a godly person before he can have a successful youth program. Includes guidelines for the youth pastor's relationship to the pastor, to the church leadership, to parents, to the congregation, and to the young people entrusted to him. *First semester, two hours.*

CMn 514—Contemporary Youth Issues.

Study of crucial issues facing today's teenager, including such problems as peer pressure, friendship, dating, sexual promiscuity, music, drugs, and drinking. *First semester, two hours.*

CMn 516—Youth Evangelism & Discipleship.

Review, reinforcement, and application of principles of youth evangelism. Guidelines for the development of spiritual maturity through the implementation of scriptural principles for devotion, duty, submission to authority, and assumption of responsibility. *First semester, two hours.*

CMn 518—Youth Program.

Study of program, strategies, and curricula for ministering to young people. Principles for the effective organization, administration, and implementation of youth programs in the local church setting. *First semester, two hours.*

CMn 520—The Pastor as Administrator.

Scriptural basis and guidelines for the pastor's administrative responsibilities as the overseer of the church,

its material assets, and its relationship with the community. *First semester, two hours.*

CMn 522—The Pastor as Educator.

The minister's responsibilities as overseer of the educational program of the church. The development of educational principles, objectives, and curricula for the biblical education of all age-groups in the local church. *First semester, two hours.*

CMn 524—The Pastor as Shepherd.

The pastor's responsibility for the welfare and spiritual maturity of his people. His leadership in establishing the scriptural mission of the church, in leading his flock in evangelistic outreach, and in the development of spiritually mature leaders among his people. *First semester, two hours.*

CMn 534—Crisis Counseling.

Looks at the crisis of life-dominating sins (addictions); presents a biblical view of sin; offers help for working with eating disorders, drugs, and alcohol. Also covers the crisis of immorality; teaches a biblical view of sex; gives help for dealing with pornography, homosexuality, adultery, etc. *Identical to Ps 524. OEE only, one hour.*

CMn 535—Premarital Counseling.

An overview of the precounseling process featuring God's goals for marriage, essential habits of Christian character as they pertain to marriage, biblical roles in marriage, communication and problem solving, finances, sexual relationships, and in-laws. *Identical to Ps 525. OEE only, one hour. Excludes: CMn 637 and Ps 637.*

CMn 536—Family Counseling.

Presents a strategy for helping family members come to reconciliation. Discusses an extended case study which teaches how to "unpack" the complex issues often involved in family problems. Instruction is also offered for the growing problem of wife abuse and provides biblical answers for helping both the wife and the abusing husband. *Identical to Ps 526. OEE only, one hour. Excludes: CMn 211, CMn 637 and Ps 637.*

CMn 601—Church Leadership & Administration.

A study of the biblical foundation for the leadership and administration of the local church. Also includes comprehensive instruction in church finances, organizational structure, meetings, legal and ethical issues, and facilities development. *Second semester, three hours.*

CMn 602—Church Management Practicum.

Practical experience in identifying and implementing effective management principles in the local church. Includes on-site training in church staff relations, administration of church finances, exposure to building programs, and management of internal and external church ministries. *Three hours.*

CMn 607—Pastoral Theology.

A study of the biblical basis for pastoral ministry. Includes examination of the qualifications and responsibilities of the office of pastor, evaluation of the various forms of church leadership and organizational polity, discussion of biblical instructions for pastoral care and church discipline, readings in the available literature, and formation of a biblical philosophy of ministry. *First semester, two hours.*

CMn 609—Practical Evangelism.

A field-based extension course required of all graduate religion women students. Requirements include participation in Christian service and personal evangelism activities. One summer required for the Master of Arts degree. *Summer only, two hours.*

CMn 610—Ministry Practicum.

A nine-week field-based extension course extension course required of all graduate ministerial students. Requirements include participation in Christian service and personal evangelism activities, reading and listening to sermons, weekly Bible reading accountability, developing and preaching sermon outlines each week, and the preparation of four fully-developed sermons. The student will submit detailed weekly reports of all activities. One summer is required for the Mast of Arts degree. Two summers (CMn 610 and 710) are required for the Master of Divinity and Doctor of Philosophy degrees. *Summer only, two hours.*

132 CMn 621—Church Discipleship Ministries.

The purposes, organization, and leadership of the church's outreach and edification ministries will be presented. Both Sunday school and the adult biblical education ministries will be discussed, including staff recruitment, leader selection and development, and teacher training. This course will demonstrate the close interrelationship between church outreach and church educational ministries. A philosophy and procedure for biblical, educational curriculum evaluation, selection, and writing will also be developed. *First semester, two hours.*

CMn 622—Church Curriculum & Methods.

A study of the principles of curriculum design and methods of teaching. Principles are developed for the evaluation of curriculum materials for each age group and agency in the church. *Three hours.*

CMn 624—Sunday School Administration.

Aims, methods, organization, and administration of the departments of the Sunday school. The officers' and teachers' meetings, the teacher training, and visitation programs. *Three hours.*

CMn 627—Christian Family.

Spiritual activities in the home. Materials and methods, relationship of home to the church, family altar, and home visitation. *Identical to Ps 627. Three hours.*

CMn 631—Theories of Counseling.

An examination of the counseling theories of prominent Christian psychiatrists, psychologists, and counselors such as Jay Adams, Gary Collins, Larry Crabb, Frank Minirth, Charles Solomon, and others. Students will be guided toward the development of a distinctly Christian counseling model. *Identical to ECS 621 and Ps 621. Second semester, three hours.*

CMn 632—Counseling.

A theological and practical introduction to the ministry of Christian counseling. Includes the establishment of a biblical foundation, the development of effective procedures, and the discussion of specific issues and problems in counseling. *Identical to ECS 622 and Ps 622. First semester, three hours.*

CMn 633—Counseling Case Studies.

Building on the foundation of CMn 632, the course focuses on solving common counseling problems

from a biblical viewpoint. Topics covered will include depression, worry, anger, and fear, as well as sexual immorality, substance abuse, and eating disorders. *Identical to Ps 623. First semester, three hours. Prerequisite: CMn 632.*

CMn 637—Marriage & Family Counseling.

Methods of marriage and family counseling within the church setting. Premarital counseling. *Identical to Ps 637. Second semester, three hours. Prerequisite: CMn 632. Excludes: Ps 525 and Ps 526.*

CMn 640—Counseling Applications.

Further practical application of the biblical counseling principles covered in CA 632. Emphasis on the student's gaining experience in how to collect data, determine problems, facilitate biblical change, and assign homework based on case studies. *Identical to Ps 640. First semester, three hours. Prerequisite: CMn 631 and CMn 632.*

CMn 651—Christian Discipleship.

The personal, biblical responsibilities of the true disciple of Christ in full-time vocational ministry; e.g., Scripture reading and meditation, prayer, obedience, forgiveness, example setting, and walking in the Spirit will be discussed. The spiritual resources found in Christ for faithfulness and spiritual integrity will be presented. The obligation of and a methodology for making and nurturing new disciples will also be explained, following the biblical model. *First semester, two hours.*

CMn 652—Ministry of Preaching: History & Philosophy.

An examination of the major biblical passages concerning preaching, coupled with a consideration of the different eras of preaching, primary models in church history, and the formulation of a scriptural philosophy of the ministry of the Word. *Second semester, two hours.*

CMn 660—Foundations of Education.

Development of educational thought and practice, stressing the implications of historical and philosophical background as it relates to movements in public and private education in America. *Identical to Ed 600. Second semester, OEE, three hours.*

CMn 664—Psychology of Education.

Survey of psychological research and practice, with special attention to teaching, development of Christian school programs, learning theory, and growth and behavior. *Identical to Ps 610. First semester, OEE, three hours.*

CMn 671—History of Christian Missions.

A study of the history of the spread of the gospel from the founding of the church. Particular emphasis will be given to key missionary-leaders and organizations of the modern missionary era (1750 to the present). Various philosophies of missionary practice will be examined from a historical perspective. *Identical to CH 603. Second semester, even-numbered years, three hours.*

CMn 672—Missionary Field Work.

On-the-field team ministry under the supervision of a faculty leader. *Summer only, two hours.*

CMn 673—Missionary Field Work.

On-the-field team ministry under the supervision of a faculty leader. *Summer only, three hours.*

CMn 690—Counseling Issues Seminar.

Examination and biblical critique of current issues, trends, and movements within fundamentalist and evangelical circles that affect the biblical counselor. Class will involve extensive reading which will be discussed in a small group setting. *Identical to Ps 690. Second semester, three hours. Prerequisite: CMn 631 and CMn 632.*

CMn 701—Issues in Church Ministry.

Experienced pastors examine key issues facing those serving in church ministry today, including the modern translation controversy, contemporary Christian music, the church marketing movement, and the believer's use of alcoholic beverages. Includes assigned readings and instruction from both resident and adjunct professors actively engaged in pastoral ministry. *First semester, two hours.*

CMn 702—History of Fundamentalism & Evangelicalism.

The origins and development of Christian Fundamentalism and the later New Evangelicalism. A comparative study of the contrasting philosophies and influences within the groups and analysis of the present status of the two movements within Christianity. *Second semester, two hours.*

CMn 707—Preacher & His Ministry.

All ministerial students must register for one of the ministerial courses (CMn 651-652, 701-702) each semester of their enrollment. If a student is unable to consecutively complete his ministerial course requirements, he must take CMn 707. Enrollment in this course requires attendance of the weekly combined ministerial class and it requires participation in ministerial extension activities. *Both semesters, zero hours.*

CMn 708—Preacher & His Ministry.

All ministerial students must register for one of the ministerial courses (CMn 651-652, 701-702) each semester of their enrollment. If a student has completed these requirements, he must take CMn 708 each semester he is enrolled until the completion of his degree. Enrollment in this course requires participation in ministerial extension activities. *Both semesters, zero hours.*

CMn 709—Pastoral Ministry Internship.

A local church internship directed by both resident seminary professors and field-based adjunct pastor-professors. The student will experience and be evaluated in multi-week on-site clinical rotations covering all dimensions of pastoral ministry. These rotations will be supported by readings and written projects in the theory of pastoral practice. Each internship will be 20 weeks (part-time, during the first and second semesters) or 10 weeks (consecutive weeks, full-time in the summer) in a church approved by the dean of the seminary. *Both semesters, three hours.*

CMn 710—Ministry Practicum.

A nine-week field-based extension course extension course required of all graduate ministerial students. Requirements include participation in Christian service and personal evangelism activities, reading and listening to sermons, weekly Bible reading accountability, developing and preaching sermon outlines each week, and the preparation of four fully-developed sermons. The student will submit

detailed weekly reports of all activities. One summer is required for the Mast of Arts degree. Two summers (CMn 610 and 710) are required for the Master of Divinity and Doctor of Philosophy degrees. *Summer only, two hours. Prerequisite: CMn 610.*

CMn 725—Children's Ministries.

Developing pastoral awareness for the needs of preschool as well as older children; physical, mental, emotional, social, and spiritual needs; programming for children, including Bible clubs, AWANA, day camps, and child-care centers. *Three hours.*

CMn 777—Biblical Strategy of Missions.

Study of a biblical philosophy of missions and basic biblical strategies. Examination of major world views. Evaluation of theories of the mission process, and current trends in Protestant missions. Also covers missionary problems, current literature, and a geographical survey of missions needs. *Second semester, odd-numbered years, two hours.*

Professional Ministry

Note: Courses in this section are open only to experienced ministers who qualify as Master, Specialist, Doctor of Ministry, and Doctor of Pastoral Theology degree candidates.

Min 600—Management Principles & Practices.

Designed to provide practical, time-tested principles of effective management as they apply to the local church and the Christian school. Topics to be covered include guidelines in leadership, effective communication, planning, organizing, implementing, and controlling. *Four hours.*

Min 605—Leadership Development in the Local Church.

Study of Christian leadership qualities, leadership styles, motivational strategies in biblical leadership. Guidelines for the development of staff and lay leadership in the local church. *Four hours.*

Min 606—Pastoral Ethics.

A thorough discussion of the ethics of church financial management for full-time vocational pastors. Ethical approaches to premarital, marital, and divorce and remarriage counseling will also be discussed. This course will also include a careful consideration of the ethics of inter-gender relations for both the pastor and church members within the context of normal church life. The ethical and legal concerns surrounding church discipline, leadership conflicts, and church divisions will also be presented with an emphasis on methods of conflict resolution. *Four hours.*

Min 611—Ministry Financial Management.

Study of financial management for the church, Christian school, and church-related parachurch organizations; includes discussions of planning, budgeting, purchasing, borrowing, investing, and building in the Christian ministry context. *Four hours.*

Min 618—The Law & Its Implications to the Local Church Ministry.

Thousands of court cases are currently pending against local churches, ministers, and Christian organizations. This course will seek to answer such questions as, "Is biblical Christianity becoming illegal?" "What are biblical parameters for the local church in its relationship to the government?" "What types of

legal recourse are available for a local church?" *Four hours.*

Min 632—Interpretation & Application in Preaching.

Principles of accurate interpretation and application of various types of literature in the Old and New Testaments. *Four hours.*

Min 633—Expository Preaching from Biblical Historical Narratives.

Vital hermeneutical principles for the interpretation and proclamation of the narrative sections of both the Old and New Testaments. One of the canons of Scripture, Old or New Testament, will be emphasized each week. Written sermonic examples will be provided and discussed. *Four hours.*

Min 636—Expository Preaching from OT Poetry.

Practical guidelines and hermeneutical principles involved in the effective expository preaching of the poetical literature of the Old Testament. Emphases will include Psalms, Proverbs, Ecclesiastes, and Song of Solomon. *Four hours.*

Min 638—Expository Preaching from Prophecy.

Interpretation and application guidelines for the effective expository preaching of the prophetic portions of the Word of God. One week of the course will emphasize Old Testament prophecy and the other New Testament prophecy. *Four hours.*

Min 641—Expository Preaching from Matthew.

Practical guideline and hermeneutical principles involved in effective expository preaching from the Gospel of Matthew. *Four hours.*

Min 651—Media & the Ministry.

Instruction and hands-on experience in the use of modern communication tools in the ministry. The use of radio, TV, visual aids, and photography in the ministry of the local church. Basics in the effective use of the written word for advertisements, newspaper articles, letters to the editor, newsletters, and church catalogs. The use of computers and special computer programs that enhance and augment the work of the ministry, including guidelines for desktop publishing. *Four hours.*

Min 659—Preaching Practicum.

An intensive study of sermons preached in the past. Candidate's sermon outlines evaluated and critiqued. Candidates submit one taped sermon to be evaluated. *OEE, three hours.*

Min 661—Evangelism & Outreach Ministries of the Local Church.

Study and evaluation of the philosophy, methodology, and results of various types of evangelistic and Christian service ministries of the local church. *Four hours.*

Min 663—Biblical Missions.

Study and discussion of the biblical mission strategy, including evaluation of current methods and trends in missions. *Four hours.*

Min 669—Field Strategies in Missions.

Directed study in the demographics of a selected mission field. Identification and evaluation of ethnic groups, including how to contact them, how they make decisions, how to disciple them, and how to nationalize the ministry. *OEE, three hours.*

Min 679—Theological Issues on the Mission Field.

Directed study of contemporary theological issues indigenous to selected mission fields. *OEE, three hours.*

Min 685—Biblical Geography & Archaeology.

A study of the geographical features and important archaeological discoveries of the Holy Land, enhancing the understanding of both the Old and New Testaments. *Identical to OT 685 and NT 685. Three hours.*

Min 697—Holy Land Studies.

An in-depth study tour of Bible lands, visiting the sites of the major events of the Old and New Testaments. Course requirements include assigned reading and papers. *Identical to OT 697 and NT 697. Summer only, three hours.*

Min 698—Journeys of Paul.

A study tour focusing on many sites of the missionary travels of the apostle Paul, including Asia Minor, Greece, and Rome. Course requirements include assigned readings and papers. *Identical to OT 698 and NT 698. Three hours.*

Min 699—European Studies: Early Modern Era.

Combination of travel and lectures in Europe. Visits and discussions related to men, movements, and sites of Protestant, Anglican, and Roman Catholic history. *Summer only, three hours.*

Min 700—The Pastor's Personal Life & Development.

Study of biblical and practical principles of spiritual development as they apply to the minister and to the problems and pressures he faces in the ministry. *Four hours.*

Min 708—Philosophy & Ministry of Church Music.

The place and purpose of music in the ministry of the local church. Establishing a biblical philosophy of church music. The pastor's place and responsibilities in the music ministry of the local church. *Four hours.*

Min 711—Discipleship Training.

A study of the philosophy, principles, and proven methods of discipling converts and developing strong lay Christians in the local church. *Four hours.*

Min 721—Prayer & Revival in Scripture & History.

A study of the spiritual revivals recorded in both Scripture and church history, with a view toward arriving at guiding principles for present-day ministry. Selected readings will include descriptions of major historical revivals and those who led them. *Four hours.*

Min 741—Premarital, Marital, & Family Counseling.

An intensive study of the dynamics and techniques in the biblical approach to marital and family counseling. Includes discussion of the essential ingredients of a successful marriage; preparing young people for marriage; keys to recognizing potential high-risk marriages; dealing with marital problems and family tensions; parent-child relationships; divorce and remarriage. *Four hours.*

Min 751—The Pastor as a Crisis Counselor.

Biblical strategies for handling crisis issues such as suicide, abuse, sexual perversion, addictive behaviors, marriage problems, divorce, terminal disease, and bereavement. *Four hours.*

Min 771—Current Biblical & Theological Issues.

Examination and biblical evaluation of theological issues, trends, movements, and people affecting modern Christianity. *Four hours.*

Min 773—Current Cultic & Humanistic Philosophies.

Study of the philosophy, methods, and challenge of current cultic and humanistic movements. Includes examination of secular humanism, the New Age movement, Reconstructionism, New Evangelicalism, and Modernism. *Four hours.*

Min 775—Theology & Practice of Prayer.

Investigation and systematization of the teaching of Scripture from Biblical models, commands, and instructions concerning prayer. Readings from the major devotional and expository classics on the subject. *Four hours.*

Min 797—Dissertation Project.

Guidance in the selection and implementation of a dissertation project. The dissertation project combines research based on class work and assignments with the practical application of principles, guidelines, and methods to some aspect of the local church ministry. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward the degree requirements. Both semesters and summer, one hour.*

Min 798—Dissertation Project.

Guidance in the selection and implementation of a dissertation project. The dissertation project combines research based on class work and assignments with the practical application of principles, guidelines, and methods to some aspect of the local church ministry. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward the degree requirements. Both semesters and summer, two hours.*

Min 799—Dissertation Project.

Guidance in the selection and implementation of a dissertation project. The dissertation project combines research based on class work and assignments with the practical application of principles, guidelines, and methods to some aspect of the local church ministry. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward the degree requirements. Both semesters and summer, three hours.*

Seminar Series

Note: These seminars may be taken as electives in any of the degree programs offered through the Seminary and Graduate School of Religion.

Rel 700—Institute for Critical Ministry Issues.

A seminar on topics of current, vital relevance to the philosophy and practice of the Christian ministry. A

different topic will be considered each time the seminar is offered. *One hour.*

Rel 701—Biomedical Ethics.

Fundamentalist Christian physicians, theologians, and attorneys offer insightful answers to difficult moral and spiritual questions, all raised by the pharmaceutical, surgical, and technological progress of recent years. Topics addressed include the "do not resuscitate order" and other end-of-life decisions, gene therapy, abortion, birth control, medical power of attorney, and many others. *OEE only, one hour.*

Rel 702—A Culture in Crisis.

Christian educators in philosophy, literature, visual arts, and music offer thoughtful explanations and valuable guidance for the following topics: the importance of great literature, drama, art, and music in developing Christian character; the influence of pop culture on society; the impact of media and technology on teaching and learning; the Christian's responsibility in developing aesthetic understanding; the potential for reclaiming the Arts from the current moral decadence prevalent in today's culture. *Identical to Ed 649. One hour.*

Rel 709—Biblical Fundamentalism.

An in-depth study of biblical Fundamentalism. This course discusses issues such as the definition of Fundamentalism, the doctrine of separation, and the authority of Scripture on the personal and ecclesiastical levels. The distinctions between Fundamentalism, Evangelicalism, New Evangelicalism, Neo-Orthodoxy, and Liberalism will be presented. The unbiblical divisions among Fundamentalists are also discussed. *OEE only, one hour.*

Rel 710—Institute for World Evangelization.

A seminar on the philosophy and practice of world evangelization from a fundamentalist, Christian perspective. A different dimension of domestic and foreign missions ministry will be considered each time the seminar is offered. *One hour.*

Rel 720—Institute for Pastoral Leadership.

A seminar addressing issues in pastoral leadership philosophy and skills. A different dimension of pastoral leadership, as developed in Scripture and implemented in practice, will be discussed each time the seminar is offered. Current trends and literature focussing on pastoral ministry will be discussed. *One hour.*

Rel 730—Institute for Christian Leadership.

A seminar designed to develop the ministry philosophy and skills of non-vocational leaders in the church. These seminars will discuss the qualifications and responsibilities of deacons, Sunday school teachers and superintendents, and others who serve in non-pastoral leadership roles in the church. A different dimension of non-pastoral leadership will be examined each time the seminar is offered. *One hour.*

Rel 740—Institute for Church Ministries.

A seminar presenting fresh programmatic initiatives for evangelism and discipleship through church ministry. Examination of current philosophies and practice in church ministry in the light of Scripture teaching will be presented. Each seminar will treat a different dimension of church ministry (e.g. youth,

music, visitation, senior adults, Sunday school, etc.).
One hour.

Church History

CH 589—European Studies: Early Modern Era.
Combination of travel and lectures in Europe and Asia Minor. Visits and discussions related to men, movements, and sites of Protestant, Eastern Orthodox, and Roman Catholic history. *Summer only, three hours.*

CH 601—Church History.
History of the professing Christian Church from the apostolic age through medieval times. *First semester, OEE, three hours.*

CH 602—Church History.
History of the professing Christian Church from the Reformation to the present. *Second semester, OEE, three hours. Excludes: Hi 520.*

CH 603—History of Christian Missions.
A study of the history of the spread of the gospel from the founding of the church. Particular emphasis will be given to key missionary-leaders and organizations of the modern missionary era (1750 to the present). Various philosophies of missionary practice will be examined from a historical perspective. *Identical to CMn 671. Second semester, even-numbered years, three hours.*

CH 650—American Church History.
History of the Christian Church in America from its European origins to the present: Colonial beginnings, Puritanism, revivalism, the church and the Revolution, religious liberty, the church and slavery, sectionalism, denominationalism, and recent tendencies. *First semester, three hours.*

CH 671—History of Doctrine.
An historical study of the development in the understanding and expression of Christian doctrines in ancient and medieval times. Special attention is given to leaders of theological thought, philosophical backgrounds in the history of dogma, and the creeds of Christendom. *Identical to Th 671. First semester, three hours.*

CH 672—History of Doctrine.
An historical study of the development in the understanding and expression of Christian doctrines from the Reformation to modern times. Special attention is given to leaders of theological thought, philosophical backgrounds in the history of dogma, and the creeds of Christendom. *Identical to Th 672. Second semester, three hours.*

CH 751—Colonial American Church History.
Movements significant to the churches in America's formative period. Colonial revivals, colleges, missionary movements, denominations and attitudes. *Three hours.*

CH 755—The Church Fathers.
The major fathers from the New Testament through Augustine, including their doctrines, contributions, outside influences, and their place in Church history. *Three hours.*

CH 825—The Roman Catholic Church.
The origins, history, polity, basic theology, liturgy, and significant leaders of this system. *Three hours.*

CH 830—The Reformation Era.
Forerunners, causes, chief leaders, progress, and effects of the movement. Emphasis on the lives and labors of the reformers and the major developments in structure and thought of the age. *Three hours.*

CH 831—The Reformation Era Literature.
Studies in the personal and public writings of representatives of the era. *Identical to Th 831. Three hours.*

CH 840—European Christianity Since 1750.
A factual survey of religious life in Europe since 1750. Special attention will be devoted to significant changes in established churches and their entry into the ecumenical movement. Rise of new Christian groups. Missionary efforts. *Three hours.*

CH 846—The British Church Since the Reformation.
History of the development of the Protestant movement in England and Scotland. Puritanism, Methodism, Presbyterianism, and Baptists. Erastian vs. Free Churches. *Three hours.*

CH 873—History of Christian Creeds & Confessions.
History and contents of creeds and confessions of the Christian faith, their expression in the distinctive doctrines of the various churches or denominations. Denominational origins, backgrounds and histories. *Identical to Th 873. Three hours. Prerequisite: CH 671.*

CH 879—Seminar in Theological Classics.
Studies in the theological works of great Christian writers. *Identical to Th 879. Three hours.*

CH 881—Church Historiography.
A study of the outstanding writers of Church history in ancient, medieval, and modern periods. Examples, emphases, evaluations, and qualifications. *Three hours.*

CH 885—History of New Testament Times.
The intertestamental period, the preparation of the world for Christ, and Greek and Roman history and culture as it concerns the New Testament. *Identical to NT 885. Three hours.*

CH 889—Church History Seminar.
Studies under guidance in the areas of particular interest. Research and reports. Men, movements, ministries, and major trends. *(Up to nine credit hours may be taken.) Three hours.*

CH 890—Teaching Internship.
In the final year of his doctoral course work, each doctoral candidate will be assigned a faculty professor-mentor for one semester. During this semester the candidate will be assigned test construction, lecture preparation and presentation, student consultation, project grading, and course management duties by his professor. The professor will also evaluate the preparation and presentation of a multi-hour teaching unit by the candidate in a course of the professor's choosing. Subject matter and pedagogical reading will be assigned according to the need of the student, at the professor's discretion. *Identical to OT 890, NT 890 and Th 890. Both semesters, three hours.*

CH 897—Dissertation Research.
Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed.*

A maximum of three credit hours may count toward degree requirements. Both semesters and summer, one hour.

CH 898—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward degree requirements. Both semesters and summer, two hours.

CH 899—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward degree requirements. Both semesters and summer, three hours.

Homiletics

Hom 634—Expository Sermon Preparation.

A step-by-step approach to the development of expository sermons, with careful attention to exegetical accuracy and effective homiletical formatting. Students will prepare sermons from a variety of biblical genres, including Old Testament and New Testament passages. Both semesters, two hours.

Hom 635—Bible Teaching Methods for Women.

A practical approach for women in developing Bible lessons designed for presentation to women. Special emphasis on discerning the meaning of a passage of Scripture and communicating that message effectively. Students will gain experience working with a variety of biblical genres from both the Old and New Testaments. Both semesters, two hours.

Hom 726—Homiletics.

The preparation, delivery, and evaluation of Biblical messages based on the student's oral presentation of sermons prepared in previous seminary classes. Required of Master of Divinity candidates who have completed RPA 303 Pulpit Speech or the equivalent. Elective for others. Both semesters, two hours.

Theology

Th 601—Systematic Theology.

A study of the nature, necessity, methods, and materials of theology; and the application of the principles of systematic theology to the scriptural revelation about God, man, and sin, following a biblical dispensational hermeneutic. Preparation of an ordination doctrinal statement for ministerial students; theological reading summaries for others. Students from a Baptist heritage will be expected to clearly articulate Baptist theological distinctives and church polity. Each student's doctrinal statement/theological summaries will be prepared so as to reflect a biblical dispensational hermeneutic. First semester and summer, three hours.

Th 602—Systematic Theology.

The application of the principles of systematic theology to the doctrines of Christ, salvation, the Church and the end times, following a biblical dispensational hermeneutic. Preparation of an ordination doctrinal statement for ministerial students; theological summaries for others. Students from a Baptist heritage will be expected to clearly articulate Baptist theological distinctives and church polity. Each student's doc-

trinal/theological summary will be prepared so as to reflect a biblical dispensational hermeneutic. Second semester and summer, three hours.

Th 612—Christian Apologetics.

The development of a biblical philosophy concerning the rational and evidential defense of the Christian Faith. Proofs relating to the existence of God, the historicity of Jesus Christ, and the truthfulness of biblical miracles will be presented. Includes discussion of manuscript, archaeological, and scientific evidence supporting the Bible. Offers a critical examination and refutation of worldviews based on evolution, relativism, and anti-biblical theism. OEE, three hours.

Th 640—Old Testament Theology.

Principles and methods of biblical theology as applied to the Old Testament. Identical to OT 640. Second semester, OEE, three hours.

Th 650—New Testament Theology.

Application of the principles and methods of biblical theology to the study of the New Testament, with particular focus on the Kingdom of God. Identical to NT 650. First semester, OEE, three hours.

Th 671—History of Doctrine.

An historical study of the development in the understanding and expression of Christian doctrines in ancient and medieval times. Special attention is given to leaders of theological thought, philosophical backgrounds in the history of dogma, and the creeds of Christendom. Identical to CH 671. First semester, three hours.

Th 672—History of Doctrine.

An historical study of the development in the understanding and expression of Christian doctrines from the Reformation to modern times. Special attention is given to leaders of theological thought, philosophical backgrounds of the history of dogma, and the creeds of Christendom. Identical to CH 672. Second semester, three hours.

Th 753—The Holy Spirit.

A study of the biblical doctrine of the person and work of the Holy Spirit. Includes a survey of the history of the doctrine, examination of the Old Testament evidence, exegesis of key New Testament passages, a refutation of the charismatic movement, and readings in the relevant theological literature. Identical to NT 753. First semester, three hours.

Th 758—The Church.

A study of the biblical doctrine of the church. Includes a survey of the biblical terminology and imagery, examination of the origin of the church and its relationship to other aspects of God's program, exegesis of key New Testament passages, study of the purposes of the church, and readings in the theological literature. Identical to NT 758. Second semester, two hours.

Th 759—Eschatology.

A study of the biblical doctrine of the ends times. Includes an examination of the principles of interpretation of prophecy, exegesis of key passages of Scriptures, evaluation of the various positions on the Millennium and the Rapture, and readings in the theological literature. Identical to NT 759. Second semester, three hours.

Th 761—Theological Systems.

A study of the teachings of the major systems of theology, including Roman Catholicism, Judaism, Liberalism, Neo-Orthodoxy, the major cults, and the major Protestant systems. *First semester, even-numbered years, three hours.*

Th 831—The Reformation Era Literature.

Studies in the personal and public writings of representatives of the era. *Identical to CH 831. Three hours.*

Th 841—Advanced Old Testament Theology I.

Study of the history of Old Testament biblical theology. Application of the principles of biblical theology to selected Old Testament books, passages, and words. *Identical to OT 841. First semester, odd-numbered years, three hours. Prerequisite: Th 640.*

Th 842—Advanced Old Testament Theology II.

Reinforcement and development in the application of the principles of biblical theology to selected Old Testament books, passages, words, and subjects. *Identical to OT 842. Second semester, odd-numbered years, three hours. Prerequisite: Th 841.*

Th 850—Advanced New Testament Theology.

Study of the history of New Testament biblical theology and application of the methods of biblical theology to words, books, and subjects not covered in the other theology courses. *Identical to NT 850. Three hours. Prerequisite: Th 650.*

Th 851—Christology.

A systematic study of the biblical doctrine of the person of Christ, including exegesis of the key Christological passages of the New Testament, refutation of modern theological errors, and a thorough survey of the classic scholarly literature. *Three hours.*

Th 855—Soteriology.

A systematic study of the biblical doctrine of salvation, including exegesis of the key New Testament passages on the salvific work of Christ and its application to the believer. Examination of the various schools of thought concerning the doctrine, and a thorough survey of the salient theological literature. *Three hours.*

Th 863—Contemporary Theology.

An examination of the most important contemporary theologians and the relationship of their theology to biblical teaching. *First semester, odd-numbered years, three hours.*

Th 873—History of Christian Creeds & Confessions.

History and contents of creeds and confessions of the Christian faith, their expression in the distinctive doctrines of the various churches or denominations. Denominational origins, backgrounds and histories. *Identical to CH 873. Three hours. Prerequisite: Th 671.*

Th 879—Seminar in Theological Classics.

Studies in the theological works of great Christian writers. *Identical to CH 879. Three hours.*

Th 885—Readings in Theology.

Readings in the areas of individual theological interest (e.g. Thomas Aquinas, Luther and Lutheranism, Calvin and Calvinism) or of special doctrinal problems. *Three hours.*

Th 890—Teaching Internship.

In the final year of his doctoral course work, each doctoral candidate will be assigned a faculty professor-mentor for one semester. During this semester the candidate will be assigned test construction, lecture preparation and presentation, student consultation, project grading, and course management duties by his professor. The professor will also evaluate the preparation and presentation of a multi-hour teaching unit by the candidate in a course of the professor's choosing. Subject matter and pedagogical reading will be assigned according to the need of the student, at the professor's discretion. *Identical to CH 890, OT 890 and NT 890. Both semesters, three hours.*

Th 897—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward degree requirements. Both semesters and summer, one hour.*

Th 898—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward degree requirements. Both semesters and summer, two hours.*

Th 899—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A maximum of three credit hours may count toward degree requirements. Three hours.*

School of Fine Arts

Art

Ar 501—History of Art.

Survey of art history from prehistoric to the middle ages. Also includes art from oriental and non-western cultures. *First semester, three hours.*

Ar 502—History of Art.

Survey of art history from the Renaissance to the present. Special emphasis is placed on the relationship of art to culture and the comparison of periods of art. *Second semester, three hours.*

Ar 503—Seminar in Contemporary Art.

The development of the arts following the Industrial Revolution: the nineteenth century to the present day. The development of styles primarily in painting and sculpture. *Three hours.*

Ar 510—Foundry Arts.

A course in foundry techniques related to sculpture. Traditional sand and investment molding, experimental sand casting, ceramic shell mold process, patination, and finishing of sculptures in non-ferrous metals. *First semester, two hours.*

Ar 511—Beginning Metals.

Casting and metalsmithing techniques for jewelry fabrication with emphasis on design. *Second semester, two hours.*

Ar 521—Printmaking: Lithography & Serigraphy. Drawings executed on lithographic stones and plates are printed in color and/or black and white. Silk screen prints are produced using various water-based methods. *First semester, two hours.*

Ar 522—Printmaking: Intaglio & Relief. Collagraphs, etchings, aquatints, photoengraving, linocut, and woodcuts are printed in colors and black and white. *Second semester and summer, two hours.*

Ar 523—Advanced Printmaking. Pursuit and development of printing techniques of specific interest to the individual artist. *Both semesters and summer, two hours. Prerequisite: Ar 521 and Ar 522.*

Ar 530—History of Graphic Arts. An introductory overview of the development of graphic imagery, design, and printing from the Gutenberg era to the present age of computer graphics. *Three hours.*

Ar 599—European Studies: Art. The development of art in Europe from Renaissance to modern times; provides a background for the appreciation of art through direct contact with European culture. Special emphasis on Renaissance art in Northern Europe and Italy. Offered in conjunction with summer study tours. *Summer only, three hours.*

Ar 604—Renaissance Art. An historical, iconographical, and structural analysis with special emphasis on the University's collection of sacred art. *Three hours.*

Ar 605—Graphic Visualization. An exploration and minute investigation into the nature of form through drawing. A full range of graphic media used. *Two hours.*

Ar 606—Principles of Art Composition. A study of the underlying and universal principles of composition, including some textural assignments and studio assignments to develop the student's personal use of both studied and intuitive solutions to compositional problems. *Three hours.*

Ar 607—Aesthetics & Criticism. Examination of the aesthetic in writings of selected major philosophers and artists and their correlation with the general field of aesthetics and criticism with emphasis on the philosophic structure for a Christian aesthetic. *Three hours.*

Ar 608—Project Research. Research in the area of regional and national competitive exhibitions and the preparation of an original creative project or studio thesis. *One hour.*

Ar 609—Graduate Art Studio. A workshop program with direction in solving individual studio problems with specific emphasis on the area in which the individual student is concentrating. *Both semesters, three hours.*

Ar 610—Graduate Art Studio. A workshop program with direction in solving individual studio problems with specific emphasis on the area in which the individual student is concentrating. *Both semesters, three hours. Prerequisite: Ar 609.*

Ar 611—Graduate Art Studio. A workshop program with direction in solving individual studio problems with specific emphasis on the area in which the individual student is concentrating. *Both semesters, three hours. Prerequisite: Ar 610.*

Ar 612—Graduate Art Studio. A workshop program with direction in solving individual studio problems with specific emphasis on the area in which the individual student is concentrating. *Both semesters, three hours. Prerequisite: Ar 611.*

Ar 613—Graduate Art Studio. A workshop program with direction in solving individual studio problems with specific emphasis on the area in which the individual student is concentrating. *Both semesters, three hours. Prerequisite: Ar 612.*

Ar 614—Graduate Typography. Advanced study in typography and design which considers the semiotic relationships between letterforms, shapes, spaces, and colors. Assigned studio problems develop the student's graphic knowledge, artistic eye, and production ability. *Three hours.*

Ar 615—Graduate Illustration. A professional level of training for illustrators in the techniques, style, and dynamics of visual storytelling. *Three hours.*

DIVISION OF MUSIC

Music History and Literature

Mu 500—Percussion Literature Survey. An introduction to representative solo literature, stressing the acquiring of a broad knowledge of standard repertoire and styles. *Three hours.*

Mu 501—Voice Literature Survey. An introduction to representative solo literature, stressing the acquiring of a broad knowledge of standard repertoire and styles. *First semester, odd-numbered years, three hours.*

Mu 502—Piano Literature Survey. An introduction to representative solo literature, stressing the acquiring of a broad knowledge of standard repertoire and styles. *Second semester, odd-numbered years, three hours.*

Mu 503—Organ Literature Survey. An introduction to representative solo literature, stressing the acquiring of a broad knowledge of standard repertoire and styles. *Three hours.*

Mu 504—String Literature Survey. An introduction to representative solo literature, stressing the acquiring of a broad knowledge of standard repertoire and styles. *Three hours.*

Mu 505—Woodwind Literature Survey. An introduction to representative solo literature, stressing the acquiring of a broad knowledge of standard repertoire and styles. *Three hours.*

Mu 506—Brass Literature Survey. An introduction to representative solo literature, student etudes, and reference works for each brass instrument. *Three hours.*

Mu 507—The Christian Musician. The development of a distinctly Christian philosophy of music based on and in agreement with Scripture.

Readings in and examination of modern trends, styles, and movements in secular and church music in the light of Scripture. *Second semester, one hour.*

Mu 508—Research & Writing in Music.

An introduction to research and writing techniques in music. Emphasis on musical analysis and description and investigation of appropriate sources. *First semester, two hours.*

Mu 509—Introduction to Chamber Music.

An introduction to chamber music stressing topics such as technical demands of ensembles, survey of important repertoire, rehearsal techniques and communication, intonation, programming, and stage deportment. Chamber groups and repertoire assigned and/or approved by the instructor. Performance opportunities provided. *Both semesters, one hour.*

Mu 510—Harp Literature Survey.

An introduction to representative solo literature, stressing the acquiring of a broad knowledge of standard repertoire and styles. *Three hours.*

140 **Mu 599—European Studies: Music.**

The development of music in Europe from Renaissance to modern times; provides a background for the appreciation of music through direct contact with European culture. Attendance at European music festival concerts and operas correlated with a survey of European music. *Summer only, three hours.*

Mu 601—Voice Literature.

Vocal literature of the different periods of composition with special emphasis upon analysis and classification of these works as to grade of difficulty, technical problems involved, and suitable grouping for recital purposes. *First semester, even-numbered years, three hours.*

Mu 602—Voice Literature.

A continuation of the study of vocal literature of the different periods of composition with special emphasis upon analysis and classification of these works as to grade of difficulty, technical problems involved, and suitable grouping for recital purposes. *Second semester, even-numbered years, three hours.*

Mu 603—Piano Literature.

Solo literature for the piano from Bach to the late sonatas of Beethoven with special emphasis on analysis, style, pedagogical considerations, and performers of the literature. *First semester, even-numbered years, three hours.*

Mu 604—Piano Literature.

Solo literature for the piano from the early Romantic Era to the present with special emphasis on analysis, style, pedagogical considerations, and performers of the literature. *Second semester, even-numbered years, three hours.*

Mu 605—Organ Literature.

Literature for the organ from the Middle Ages through J.S. Bach with special emphasis on analysis, style, and development of technique. *Three hours.*

Mu 606—Organ Literature.

Literature for the organ from J.S. Bach through present-day composers and schools, with special emphasis on analysis, style, and development of technique. *Three hours.*

Mu 607—String Literature.

Directed study in the literature for the student's principal instrument and the other string instruments. Special emphasis on analysis, style, and development of technique. *Three hours.*

Mu 608—String Literature.

A continuation of the study in the literature for the student's principal instrument and the other string instruments. Special emphasis on analysis, style, and development of technique. *Three hours.*

Mu 609—Woodwind Literature.

Directed study in the literature for the student's principal instrument and the other woodwind instruments. Special emphasis on the historical development of solo and chamber literature, the grading and grouping of this literature for recital purposes, and the use of pedagogical literature in teaching. *Three hours.*

Mu 610—Woodwind Literature.

A continuation of the study in the literature for the student's principal instrument and the other woodwind instruments. Special emphasis on the historical development of solo and chamber literature, the grading and grouping of this literature for recital purposes, and the use of pedagogical literature in teaching. *Three hours.*

Mu 611—Brass Literature.

Directed study in the literature for the student's principal instrument and the other brass instruments. Special emphasis on analysis, style, and development of technique. *Three hours.*

Mu 612—Brass Literature.

A continuation of the study in the literature for the student's principal instrument and the other brass instruments. Special emphasis on analysis, style, and development of technique. *Second semester, odd-numbered years, three hours.*

Mu 613—Middle Ages.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores, and classroom performances. *Two hours.*

Mu 614—Renaissance.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores, and classroom performances. *Two hours.*

Mu 615—Baroque Era.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores, and classroom performances. *First semester, even-numbered years, two hours.*

Mu 616—Classic Era.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores, and classroom performances. *Two hours.*

Mu 617—Romantic Era.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores, and classroom performances. *Two hours.*

Mu 618—Music Since 1900.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores, and classroom performances. *Second semester, even-numbered years, two hours.*

Mu 619—Choral Literature.

A genre-based survey of choral literature from all style periods, including a survey of current literature from major publishing companies suitable for church and school. *Second semester, odd-numbered years, three hours.*

Mu 620—Instrumental Ensemble Literature.

Secular and sacred literature appropriate for instrumental ensembles, band, and orchestra. *Three hours.*

Mu 621—Music Ensemble.

Participation in University music organizations and in chamber ensembles. *Both semesters and summer, one hour.*

Mu 622—Music Ensemble.

Participation in University music organizations and in chamber ensembles. *Both semesters and summer, one hour.*

Mu 623—Independent Study.

Both semesters, one hour.

Mu 624—Independent Study.

Both semesters, one hour.

Mu 625—Independent Study.

Both semesters, two hours.

Mu 626—Independent Study.

Two hours.

Mu 630—Introduction to Musicology.

Techniques and methods in musicology research including bibliographic techniques, philosophy, performance practices, and historical musicology. *Second semester, odd-numbered years, one hour.*

Music Theory

MT 501—Eighteenth Century Counterpoint.

Analysis of contrapuntal writings of the outstanding composers of the eighteenth century. Writing of counterpoint in two voices. Concentration on the chorale prelude, two-part invention, and fugue. *Both semesters, two hours.*

MT 502—Choral Writing & Arranging.

Writing and arranging of secular and sacred works for various vocal combinations. *Recommended prerequisite: MT 501. First semester, two hours.*

MT 503—Instrumental Conducting.

Instrumental conducting and score-reading techniques and rehearsal procedures. Acquainting the student with instrumental repertoire and practical experience in conducting compositions for small ensembles, band, and orchestra. *Second semester, two hours.*

MT 504—Orchestration.

Band and orchestral instruments, their ranges, technical and sonorous advantages and limitations, transpositions, and place in the score. Extensive practice in arranging technique. *First semester, two hours.*

MT 505—Nineteenth Century Techniques.

Writing and analysis of compositions utilizing chromatic harmony, foreign modulations, free-voice writing, and impressionistic harmony. *Second semester, two hours.*

MT 506—Introduction to Schenkerian Analysis.

Analysis of selected masterworks from Bach to Brahms using techniques developed by Heinrich Schenker, with emphasis on aural comprehension of

voice leading. *First semester, odd-numbered years, two hours. Prerequisite: MT 501.*

MT 507—Composition.

A study of the techniques of music composition in a class setting with broad exposure to a variety of styles. Individual attention will be given to the compositional style of each student. *Second semester, two hours.*

MT 508—Analytic Techniques for Modern Music.

Analysis of music from 1950 to the present, with special emphasis on the non-serial, atonal repertoire, using techniques developed by Alan Forte (1973) and others. *Second semester, odd-numbered years, two hours.*

MT 601—Theory Review.

Accelerated review of the elements and principles of musical composition of the common practice era, including application of aural skills. *First semester, odd-numbered years, two hours.*

MT 602—Advanced Keyboard Skills.

The development of functional skills at the advanced level for pianists and organists. *First semester, odd-numbered years, two hours.*

MT 603—Advanced Choral Conducting.

Conducting technique and style. Score analysis. Conducting of laboratory ensembles with faculty guidance. *Both semesters, two hours.*

MT 604—Stylistic Analysis.

Overview of musical style from the Renaissance to the twentieth century with contextual analysis of works. *Second semester, two hours. Prerequisite: Music Theory Placement Test or MT 601.*

MT 605—Composition.

The specific area of work will be chosen by the instructor according to the needs and abilities of the student. Non-composition principals only. *Both semesters, one hour.*

MT 606—Composition.

The specific area of work will be chosen by the instructor according to the needs and abilities of the student. Non-composition principals only. *Second semester, one hour.*

MT 607—Advanced Instrumental Conducting.

Advanced exercises to develop hand and mind coordination: baton techniques, score reading, transpositions, and bowing techniques. Conducting of laboratory ensembles with faculty guidance. *Second semester, odd-numbered years, two hours.*

MT 608—Studies in Schenkerian Analysis.

Application of the basic principles of Schenkerian analysis to the study of complete movements and works of the tonal repertoire, including one-part, binary, ternary, rondo, sonata, and sonata-rondo forms. *Two hours. Prerequisite: MT 506.*

MT 611—Private Composition.

One hour.

MT 621—Private Composition.

One hour. Prerequisite: MT 611.

MT 631—Private Composition.

One hour. Prerequisite: MT 621.

MT 641—Private Composition.

One hour. Prerequisite: MT 631.

Music Technology

MTc 501—Sequencing in Music.

Digital multitrack sequencing using FreeStyle and Cakewalk Sonar. Includes recording and editing MIDI tracks, digital audio processing, and CD audio. *Identical to ME 501. Second semester, two hours.*

MTc 502—Advanced Music Notation & Web Publishing.

Advanced music typesetting and layout techniques utilizing a wide range of notational formats. Students will develop their own web site complete with viewable PDF sheet music and audio files. Uploading and downloading DPDs, embedding ID3 Tags in MP3s, and copyright issues will also be covered. *Second semester, even-numbered years, two hours.*

Church Music

SM 501—Church Music Administration.

The philosophy, organizational techniques, resources, and repertoire of the effective music ministry of the local church. Qualifications and responsibilities, staff relationships, service planning and scheduling, music library and copyright law, congregational singing, adult choir, solos, and ensembles. *First semester, three hours.*

SM 502—Church Music Administration.

The philosophy, organizational techniques, resources, and repertoire of the effective music ministry of the local church. Graded choirs, instrumental programs, seasonal programs, equipment, budgets, and record keeping. *Second semester, three hours.*

SM 503—Hymnology.

The history and development of the hymn and hymn tune, types of hymns and their uses, and analysis and interpretation of hymns and gospel songs. Standard hymnals reviewed. *First semester, three hours.*

SM 601—Church Music: The Protestant Tradition.

Music in the Old and New Testaments; the development of psalmody and hymnody from the Reformation through 19th-century England. *Second semester, even-numbered years, three hours.*

SM 602—American Hymnody.

Significant movements in American hymnody; Colonial psalmody, singing schools, the Great Awakening, Kentucky Revival, shape-note singing, the Sunday School songs, and the gospel song. *Second semester, odd-numbered years, three hours.*

SM 603—Graded Choirs.

Preparation for administering the church music education program; emphasis given to spiritual and musical objectives, sequence of concepts, and selection of materials. *First semester, even-numbered years, two hours.*

SM 604—Church Music & Drama.

Writing and creating topical/seasonal programs for the local church; narration, scripts, lighting, sound, and staging. *First semester, odd-numbered years, two hours.*

SM 605—Church Music Composition & Arranging.

Practical instruction in arranging and composing for the church choir, vocal ensemble, and instrumental ensemble. *Second semester, two hours.*

SM 606—Group Vocal Techniques.

Vocal techniques appropriate for teaching amateur singers as a group; identification of group vocal problems, and the application of exercises and techniques to solve these problems. *Second semester, even-numbered years, two hours.*

SM 607—Hymn Improvisation.

Private piano or organ instruction in advanced congregational accompaniment techniques and the creation of original, concerted hymn transcriptions with special emphasis on form, composition, and full utilization of the instrument. *Both semesters and summer, one hour.*

SM 608—Hymn Improvisation.

Private piano or organ instruction in advanced congregational accompaniment techniques and the creation of original, concerted hymn transcriptions with special emphasis on form, composition, and full utilization of the instrument. *Both semesters and summer, one hour.*

SM 609—Private Conducting.

Both semesters and summer, one hour.

SM 610—Private Conducting.

Both semesters and summer, one hour. Prerequisite: SM 609.

SM 611—Arranging Workshop.

Arranging and scoring for choir, band or orchestra, and vocal or instrumental ensembles. *Summer only, one hour.*

Voice

Vo 501—Voice Pedagogy I.

Materials, methods, and procedures used in the teaching of the basic principles of vocal production as applied to the individual and to groups. Posture breathing, tone, diction, and phrasing. *First semester, two hours.*

Vo 502—Voice Pedagogy II.

A study of the procedures used in the teaching of the fundamentals of vocal production with an emphasis on supervised, clinical teaching experiences. Observation of voice classes and private lessons. *Second semester, even-numbered years, two hours. Prerequisite: Vo 501.*

Vo 503—Drama in Singing I.

A vocal drama workshop developing the singer's ability to communicate the dramatic content inherent in all vocal music. Use of overtly dramatic material such as opera arias, ensembles, and scenes, and including dramatization of appropriate secular and sacred solo literature. *First semester, two hours. Prerequisite: Voice Sophomore Platform Test.*

Vo 504—Drama in Singing II.

A continuation of the vocal drama workshop developing the singer's ability to communicate the dramatic content inherent in all vocal music. Use of overtly dramatic material such as opera arias, ensembles, and scenes, and including dramatization of appropriate secular and sacred solo literature. *First semester, two hours. Prerequisite: Vo 503.*

Vo 505—Diction for Singers.

The fundamentals of French, German, Italian, and Church Latin diction and their application in the pronunciation of song texts from the standard vocal

repertoire. *Second semester, odd-numbered years, two hours.*

Vo 601—Advanced Methods of Vocal Technique. Various methods and teaching techniques analyzed, compared, and evaluated. Presentation of advanced principles of vocal production, projection, and interpretation. Supervised practice teaching. *Second semester, even-numbered years, two hours. Prerequisite: Vo 501.*

Vo 610-640—Voice, Non-Performance Major. *Both semesters, one hour. Prerequisite: Voice Audition.*

Vo 611-644—Voice. *Both semesters, one-four hours. Prerequisite: Voice Audition.*

Piano

Pi 610-640—Piano, Non-Performance Major. *Both semesters, one hour. Prerequisite: Piano Audition.*

Pi 611-644—Piano. *Both semesters and summer, one-four hours. Prerequisite: Piano Audition.*

Piano Pedagogy Lab

PPd 501—Piano Pedagogy. Principles of good piano teaching as they apply to the private lesson. A survey of approaches to teaching keyboard, learning theory and application of that theory in practical setting, performance practice, business procedures for a successful studio, and effective studio policies. *First semester, three hours.*

PPd 502—Piano Pedagogy. Principles of group piano instruction. A survey of contemporary methods and practical experience in the electronic piano laboratory. *Second semester, two hours. Corequisite: PPd 592.*

PPd 592—Piano Pedagogy Lab. *Second semester, zero hours. Corequisite: PPd 502.*

PPd 601—Advanced Piano Pedagogy. Principles for teaching advanced students, with special emphasis on applications of learning theory, motivation, and keyboard skills. *First semester, even-numbered years, two hours.*

PPd 602—Current Trends in Piano Pedagogy. Identification and evaluation of current trends in piano pedagogy. Research in the area of piano pedagogy including new technology and group instruction. Preparation of materials suitable for publication on topics related to piano teaching. *Second semester, even-numbered years, two hours.*

PPd 603—Teaching Intermed. & Advan. Piano Literature. Methods, materials, and curriculum building for teaching piano students at the intermediate through advanced levels. Focus on development of piano teaching techniques for high school through college-age students, examination of repertoire that is appropriate for these students, and exploring performance practice suitable for pianists at these levels. *First semester, odd-numbered years, two hours.*

PPd 604—Ensemble Music in Piano Teaching. A survey of the literature for piano duets, two pianos, and multiple pianos and its use in piano teaching at all levels. *Second semester, odd-numbered years, two hours.*

PPd 611—Internship in Piano Teaching. Teaching of children from elementary through high school in group and private lessons under faculty supervision. *Both semesters, one hour.*

PPd 612—Internship in Piano Teaching. Teaching of children from elementary through high school in group and private lessons under faculty supervision. *Both semesters, one hour. Prerequisite: PPd 611.*

PPd 613—Internship in Piano Teaching. Teaching of pre-college private lessons, adult private lessons, and university classes under faculty supervision. *Both semesters, one hour. Prerequisite: PPd 612.*

PPd 614—Internship in Piano Teaching. Teaching of pre-college private lessons and special research assignments. *Both semesters, one hour. Prerequisite: PPd 613.*

Organ

Or 501—Service Playing. Sight-reading of hymns; transposition; figured bass; improvisation; modulation; solo, anthem, and congregational accompaniment; practical experience. *Second semester, even-numbered years, two hours.*

Or 502—Organ Pedagogy. General principles of teaching organ (methods, materials, techniques), basic repertoire, as well as music terminology and pipe organ maintenance. Directed teaching under the supervision of an instructor. *Two hours.*

Or 610-640—Organ, Non-Performance Major. *Both semesters, one hour. Prerequisite: Organ Audition.*

Or 611-644—Organ. *Both semesters and summer, one-four hours. Prerequisite: Organ Audition.*

String Instruments

Cello

Cel 610-640—Cello, Non-Performance Major. *One hour. Prerequisite: Cello Audition.*

Cel 611-644—Cello. *One-four hours. Prerequisite: Cello Audition.*

Harp

Hrp 501—Harp Pedagogy. General principles of teaching harp (methods, materials, techniques), basic repertoire, as well as music terminology and harp maintenance. *Two hours.*

String Pedagogy

SPd 501—String Pedagogy I. General principles in teaching strings. The major schools of string teaching and their methodologies. The development of string playing and string pedagogy from the Baroque period to the present. *First semester, odd-numbered years, two hours.*

SPd 502—String Pedagogy II. A continuing exposure to general principles of good string teaching as they apply to private and group lessons. The major schools of string teaching and their methodologies. The development of string playing and string pedagogy from the Baroque to the present. *Second semester, odd-numbered years, two hours. Prerequisite: SPd 501.*

Viola

Vla 610-640—Viola, Non-Performance Major.
Second semester, even-numbered years, one hour.
Prerequisite: Viola Audition.

Vla 611-644—Viola.

One-four hours. Prerequisite: Viola Audition.

Violin

Vi 610-640—Violin, Non-Performance Major.
One hour. Prerequisite: Violin Audition.

Vi 611-644—Violin.

One-four hours. Prerequisite: Violin Audition.

Woodwind Instruments

Bassoon

Bsn 610-640—Bassoon, Non-Performance Major.
One hour. Prerequisite: Bassoon Audition.

Bsn 611-644—Bassoon.

One-four hours. Prerequisite: Bassoon Audition.

144 Clarinet

Cl 610-640—Clarinet, Non-Performance Major.
One hour. Prerequisite: Clarinet Audition.

Cl 611-644—Clarinet.

One-four hours. Prerequisite: Clarinet Audition.

Flute

Fl 610-640—Flute, Non-Performance Major.
One hour. Prerequisite: Flute Audition.

Fl 611-644—Flute.

Second semester, even-numbered years, one-four hours.
Prerequisite: Flute Audition.

Oboe

Ob 610-640—Oboe, Non-Performance Major.
One hour. Prerequisite: Oboe Audition.

Ob 611-644—Oboe.

One-four hours. Prerequisite: Oboe Audition.

Saxophone

Sax 610-640—Saxophone, Non-Performance Major.

One hour. Prerequisite: Saxophone Audition.

Sax 611-644—Saxophone.

Second semester, even-numbered years, one-four hours.
Prerequisite: Saxophone Audition.

Woodwind Pedagogy

WW 501—Woodwind Pedagogy I.

In-depth study of materials, methods, and techniques used in teaching woodwind instruments on beginning, intermediate, and advanced levels. Directed teaching under supervision of an instructor. First semester, even-numbered years, two hours.

WW 502—Woodwind Pedagogy II.

A continuation of the study of materials, methods, and techniques used in teaching woodwind instruments on beginning, intermediate, and advanced levels. Directed teaching under the supervision of an instructor. Second semester, even-numbered years, two hours. Prerequisite: WW 501.

Brass and Percussion Instruments

Brass Pedagogy

Br 501—Brass Pedagogy.

Materials, methods, and teaching techniques for private and group instruction. Practical experience through private study on all brasses and supervised teaching and observation on the precollege level. Two hours.

Euphonium

Eu 610-640—Euphonium, Non-Performance Major.

One hour. Prerequisite: Euphonium Audition.

Eu 611-644—Euphonium.

One-four hours. Prerequisite: Euphonium Audition.

French Horn

FH 610-640—French Horn, Non-Performance Major.

One hour. Prerequisite: French Horn Audition.

FH 611-644—French Horn.

One-four hours. Prerequisite: French Horn Audition.

Percussion

Per 501—Percussion Pedagogy.

Materials, methods, and teaching techniques for private and group instruction. Practical experience through private study on all percussion instruments and supervised teaching and observation on the precollege level. Two hours.

Per 610-640—Percussion, Non-Performance Major.

One hour. Prerequisite: Percussion Audition.

Per 611-644—Percussion.

One-four hours. Prerequisite: Percussion Audition.

Trombone

Tbn 610-640—Trombone, Non-Performance Major.

One hour. Prerequisite: Trombone Audition.

Tbn 611-644—Trombone.

Second semester, even-numbered years, one-four hours.
Prerequisite: Trombone Audition.

Trumpet

Tr 610-640—Trumpet, Cornet, Non-Performance Major.

One hour. Prerequisite: Trumpet or Cornet Audition.

Tr 611-644—Trumpet, Cornet.

One-four hours. Prerequisite: Trumpet or Cornet Audition.

Tuba

Tu 610-640—Tuba, Non-Performance Major.

One hour. Prerequisite: Tuba Audition.

Tu 611-644—Tuba.

One-four hours. Prerequisite: Tuba Audition.

Speech Communication

Sp 599—European Studies: Literature.

A study tour of England, Scotland, and Wales designed to provide the student with vivid geographical and cultural settings for the interpretation of selected works of English literature. Summer only, three hours.

Sp 601—Introduction to Graduate Studies.

First semester, two hours.

Sp 602—Independent Study.

Both semesters, one hour.

Sp 603—Independent Study.

Both semesters, one hour. Prerequisite: Sp 602.

Sp 604—Independent Study.

Both semesters, one hour. Prerequisite: Sp 603.

Sp 605—Independent Study.

Both semesters, one hour. Prerequisite: Sp 604.

Communication Studies

Com 502—Interpersonal Communication.

Application of communication principles, theories, and research to an examination of the process of interpersonal communication and the improvement of communication skills relevant to interpersonal settings. *Both semesters, three hours.*

Com 503—Organizational Communication.

Theory and research in organizational communication; an understanding of how organizational meaning is created and sustained. Strategies for assessing and improving organizational and individual communication effectiveness. *Both semesters, three hours.*

Com 504—Theories of Communication.

Comparison of various approaches to the study of communication with particular emphasis on a Christian perspective. *First semester, three hours.*

Com 505—Communication Training & Development.

Introduction to the process through which companies and other organizations improve performance and communication. Emphasis on training skills in the field of communication as well as consulting in the organizational setting. *Both semesters, three hours. Prerequisite: Com 503.*

Com 506—Interviewing.

Principles and techniques of planning and conducting the major types of interviews used in organizational and media contexts. Emphasis on research, questioning strategies and dyadic communication skills. *First semester, three hours.*

Com 507—Conflict Management.

Integration of theory on conflict management with practical approaches to conflict training. An emphasis on a biblical perspective of conflict. *Second semester, three hours.*

Com 508—Communication Technology.

Analysis of theoretical implications and practical applications of computer-mediated communication, computer-supported cooperative work, and other technologies that impact communication in the organizational setting. *Second semester, three hours.*

Com 509—Leadership in Meetings.

Learning how to preside with confidence and how to understand procedures for both profit and nonprofit organizations that have deliberative assemblies. *Both semesters, two hours. Excludes: CMn 502.*

Com 510—Advanced Meeting Procedures.

Alternative procedures and advanced parliamentary procedure, with focus on bylaws, elections, discipline, and organizational problems. *Second semester, two hours. Prerequisite: Com 509.*

Com 511—Media Management.

Analysis and implementation of media relations strategies and programs for profit and nonprofit organizations. *First semester, three hours.*

Com 517—Small Group Communication.

Introduction to small group communication theory. Practical applications in various small group contexts. *Both semesters, three hours.*

Com 520—Intercultural Communication.

Focuses on the theory and practical applications of communicating between cultures. Special emphasis is given to Biblical principles of communication and to the organizational and business applications of intercultural communication. *First semester, three hours.*

Com 521—Nonverbal Communication.

Analysis of the various codes of nonverbal behavior and their functions in interpersonal, workplace, and mediated encounters. Special emphasis is given to Scriptural principles of nonverbal communication. *Second semester, even-numbered years, three hours.*

Com 522—Special Topics in Organizational Communication.

Topics may include nonverbal communication, interpersonal communication in multinational corporations, organizations as culture, and readings in organizational communication. *Three hours.*

Com 523—Special Topics in Organizational Communication.

Topics may include nonverbal communication, interpersonal communication in multinational corporations, organizations as culture, and readings in organizational communication. *Three hours.*

Com 524—Special Topics in Organizational Communication.

Topics may include nonverbal communication, interpersonal communication in multinational corporations, organizations as culture, and readings in organizational communication. *Three hours.*

Interpretative Speech

IS 501—Storytelling.

Reinforcement of interpretation skills necessary in the art of storytelling with emphasis on practical experience in the use of illustrations and stories for all age groups. Emphasis on literary value of the story and the voice and the body as instruments of communication. *Both semesters, two hours.*

IS 502—Acting I.

Internal and external techniques of acting as well as theory and practice in the art of creating a character for the stage. *Identical to DP 502. Both semesters, three hours.*

IS 503—Acting II.

Presentational and representational acting with attention paid to period plays and verse drama. *Identical to DP 503. Second semester, three hours. Prerequisite: DP 502 or IS 502.*

IS 504—Staging Literature.

Adaptation, direction, and group performance of poetry, narrative fiction, and compiled scripts. *Identical to DP 504. First semester, three hours.*

IS 505—Performing Literature.

Study through performance of selected texts. Possible topics may include Shakespeare, Christian literature, acting for the camera, or the one-person show. Topic to be announced each year. *Second semester, two hours.*

IS 506—Performing Literature.

Study through performance of selected texts. Possible topics may include Shakespeare, Christian literature, acting for the camera, or the one-person show. Topic to be announced each year. *Second semester, two hours.*

IS 510—Stage Movement.

Beginning stage movement for the performer. Emphasis on realignment, flexibility, gesture and body composition, and physical characterization. *Identical to DP 510. First semester, two hours. Prerequisite: IS 502.*

IS 601—Perform. of Poetry in Historical Perspectives.

Study through performance of ancient to modern poetry. *First semester, three hours.*

IS 602—Contemporary Narrative Performance.

Study of current trends in criticism and performance. *Second semester, three hours.*

IS 603—Private Lessons in Interpretative Speech.

A maximum of five credits may count toward the degree. Both semesters, one hour.

IS 604—Private Lessons in Interpretative Speech.

A maximum of five credits may count toward the degree. Both semesters, one hour.

IS 605—Private Lessons in Interpretative Speech.

A maximum of five credits may count toward the degree. Both semesters, one hour.

IS 606—Private Lessons in Interpretative Speech.

A maximum of five credits may count toward the degree. Both semesters, one hour.

IS 607—Private Lessons in Interpretative Speech.

A maximum of five credits may count toward the degree. Both semesters, two hours.

IS 608—Private Lessons in Interpretative Speech.

A maximum of five credits may count toward the degree. Both semesters, two hours.

IS 609—Private Lessons in Interpretative Speech.

A maximum of five credits may count toward the degree. Both semesters, three hours.

IS 610—Private Lessons in Interpretative Speech.

A maximum of five credits may count toward the degree. Both semesters, three hours.

Rhetoric and Public Address

RPA 501—Advanced Public Speaking.

Study of principles for better analysis of the audience, the message, and the speaker. Emphasis is placed on logical thought to reinforce communicative skills. *Second semester, three hours.*

RPA 502—Ancient-Contemporary Rhetorical Theory.

Rhetorical theory and practice from the Ancient period to Contemporary issues. *First semester, three hours.*

RPA 504—American Public Address.

Critical-historical study of speeches and speaking careers of outstanding religious and political figures from Jonathan Edwards to William Jennings Bryan. *Second semester, odd-numbered years, OEE, three hours.*

RPA 505—American Public Address.

Critical-historical study of speeches and speaking careers of outstanding religious and political figures from William Jennings Bryan to the present. *Second semester, even-numbered years, three hours.*

RPA 507—Debate.

Study and practice of the forms of debate. *First semester, three hours.*

RPA 510—Persuasion.

Theories of persuasion, platform practice, and criticism of model persuasive speeches. *Second semester, three hours.*

RPA 511—Seminar in Public Address.

Historical-critical studies in various aspects of public address. Special area of concentration to be determined each semester. *Two hours. Prerequisite: RPA 504 or RPA 505.*

RPA 512—Seminar in Public Address.

Historical-critical studies in various aspects of public address. Special area of concentration to be determined each semester. *Two hours. Prerequisite: RPA 504 or RPA 505.*

RPA 513—Seminar in Public Address.

Historical-critical studies in various aspects of public address. Special area of concentration to be determined each semester. *Second semester, two hours. Prerequisite: RPA 504 or RPA 505.*

RPA 514—Seminar in Public Address.

Historical-critical studies in various aspects of public address. Special area of concentration to be determined each semester. *Two hours. Prerequisite: RPA 504 or RPA 505.*

RPA 602—Rhetorical Criticism.

Principles, functions, and methods of rhetorical criticism as they relate to public address. *First semester, three hours.*

RPA 603—Private Lessons in Public Address.

A maximum of five credits may count toward the degree. Both semesters, one hour.

RPA 604—Private Lessons in Public Address.

A maximum of five credits may count toward the degree. Both semesters, one hour.

RPA 605—Private Lessons in Public Address.

A maximum of five credits may count toward the degree. Both semesters, one hour.

RPA 606—Private Lessons in Public Address.

A maximum of five credits may count toward the degree. Both semesters, one hour.

RPA 607—Private Lessons in Public Address.

A maximum of five credits may count toward the degree. Both semesters, two hours.

RPA 608—Private Lessons in Public Address.

A maximum of five credits may count toward the degree. Both semesters, two hours.

RPA 609—Private Lessons in Public Address.
A maximum of five credits may count toward the degree.
Both semesters, three hours.

RPA 610—Private Lessons in Public Address.
A maximum of five credits may count toward the degree.
Both semesters, three hours.

Dramatic Production

DP 502—Acting I.

Internal and external techniques of acting as well as theory and practice in the art of creating a character for the stage. *Identical to IS 502. Both semesters, three hours.*

DP 503—Acting II.

Presentational and representational acting with attention paid to period plays and verse drama. *Identical to IS 503. Second semester, three hours. Prerequisite: DP 502 or IS 502.*

DP 504—Staging Literature.

Adaptation, direction, and group performance of poetry, narrative fiction, and compiled scripts. *Identical to IS 504. First semester, three hours.*

DP 506—Drama with Children.

A historical study of the artistic and educational uses of drama with children. Instruction in script writing for children, puppetry, and the use of drama in the church and Christian school. *Both semesters, three hours.*

DP 509—Stage Makeup.

The principles and application of makeup design for stage productions in a variety of contexts and styles. *First semester, two hours.*

DP 510—Stage Movement.

Beginning stage movement for the performer. Emphasis on realignment, flexibility, gesture and body composition, and physical characterization. *Identical to IS 510. First semester, two hours. Prerequisite: IS 502.*

DP 511—Script Writing.

Principles and techniques of writing or adapting a full-length dramatic script for radio, television, screen, or stage. *First semester, three hours. Prerequisite: DP 512.*

DP 512—Play Writing.

Techniques of play writing with lab work in scenarios, scenes, and one-act plays. *Both semesters, three hours.*

DP 513—Seminar in Christian Drama.

Reading and criticism of religious drama. Creating and adapting new scripts designed for Christian ministry. *Second semester, odd-numbered years, two hours.*

DP 596—European Studies: Theater.

A study tour of Greece, Italy, and England designed to acquaint students with the historical and cultural background of significant European and English dramas; expose them to theater history and architecture; and give them opportunities to attend selected productions. *Identical to En 596. Summer only, three hours.*

DP 601—Theater History Survey.

A study of the development of theater in Western civilization from antiquity to the present, accompanied by reading of appropriate dramatic examples. *Second*

semester, odd-numbered years, three hours.

DP 603—Private Instruction in Dramatic Production.

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, one hour.*

DP 604—Private Instruction in Dramatic Production.

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, one hour.*

DP 605—Private Instruction in Dramatic Production.

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, one hour.*

DP 606—Private Instruction in Dramatic Production.

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, one hour.*

DP 607—Private Instruction in Dramatic Production.

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, two hours.*

DP 608—Private Instruction in Dramatic Production.

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, two hours.*

DP 609—Private Instruction in Dramatic Production.

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, three hours.*

DP 610—Private Instruction in Dramatic Production.

Preparation of the stage production project required of candidates for the Master of Arts degree in Dramatic Production. *A maximum of four credits may count toward the degree. Both semesters, three hours.*

DP 611—Scene Design & Stage Lighting.

Principles and application of scene design and set construction. Study of electrical theory, lighting control, color theory, and lighting design principles. Culminates in a major scene/light design project. *First semester, odd-numbered years, three hours.*

DP 612—Costume Design.

Advanced studies in costume design for the stage. Instruction in planning and rendering costume design with emphasis on script analysis, unity, coherence, style, and visual analysis of historical styles of costumes. *First semester, even-numbered years, two hours.*

DP 613—Advanced Stage Directing.

Analytical considerations, period literature problems, practical experience directing major scenes. Problems in adapting and directing Christian drama. *Second semester, three hours.*

DP 614—Dramaturgy.

A study of the theory and methodology of dramaturgy, including the uses of literary and theatrical criticism in determining production concepts and values. The course emphasizes the usefulness of historical and intellectual background material to facilitate the creation of a script from text. *Second semester, even-numbered years, three hours.*

DP 619—Dramatic Production Practicum.

Crew assignments related to University productions. Work will be in costume, scenery, lighting, makeup, or management. *Both semesters, one hour.*

DP 620—Dramatic Production Practicum.

Crew assignments related to University productions. Work will be in costume, scenery, lighting, makeup, or management. *Both semesters, one hour. Prerequisite: DP 619.*

DP 621—Dramatic Production Practicum.

Crew assignments related to University productions. Work will be in costume, scenery, lighting, makeup, or management. *Both semesters, one hour. Prerequisite: DP 620.*

DP 622—Dramatic Production Practicum.

Crew assignments related to University productions. Work will be in costume, scenery, lighting, makeup, or management. *Both semesters, one hour. Prerequisite: DP 621.*

DP 625—Special Topics in Dramatic Production.

Topics may include theater history, design, special areas of stagecraft, directing, acting, and dramatic literature. *Two hours.*

DP 626—Special Topics in Dramatic Production.

Topics may include theater history, design, special areas of stagecraft, directing, acting, and dramatic literature. *Two hours.*

DP 627—Special Topics in Dramatic Production.

Topics may include theater history, design, special areas of stagecraft, directing, acting, and dramatic literature. *Two hours.*

DP 628—Special Topics in Dramatic Production.

Topics may include theater history, design, special areas of stagecraft, directing, acting, and dramatic literature. *Two hours.*

Communication Disorders

CD 501—Language Disorders in Children.

An overview of normal language development with a detailed discussion of language problems experienced by learning disabled, hearing impaired, physically impaired, emotionally/behaviorally disabled, and educable mentally disabled children. Emphasis is placed on etiology and identification of language disorders in preschool years through the primary elementary grades. Also includes procedures for treatment and academic scaffolding in the school setting. *Identical to Exc 501. First semester, three hours.*

CD 502—Acquired Language Disorders.

Presents classical and contemporary theoretical

constructs related to central speech and language dysfunction in adolescent adults. Assessment and treatment of speech, language, and related symptoms of organic disorders involving the central nervous system including aphasia, traumatic brain injury, dementia, and dysphagia. *Second semester, three hours.*

CD 503—Disorders of Voice.

Reviews the anatomy of the vocal mechanism, and acquaints the student with the symptomatology and disorder complexes related to phonation. Emphasis on approaches and methods used in the treatment of voice disorders. *Second semester, three hours.*

CD 504—Disorders of Fluency.

A survey of facts and theories on the nature and origin of stuttering, and a review of the principles and practices of major therapeutic strategies of disfluency. *First semester, three hours.*

CD 505—Selected Topics in Speech Pathology.

Current topics of interest in the field of speech-language pathology and audiology will be discussed. May include a review and discussion of research literature and methodology, a research project, guest lecturers, or on-site visits of facilities in which effective methods of diagnosis and intervention are being implemented. *Second semester, three hours.*

Cinema and Video Production

Ci 501—Cinematography.

(Supply Fee: Actual cost of materials used.) An overview of the work of the professional cinematographer/vidographer: assembling and prepping equipment for the shoot. Proper setups for various types of shots; exposure, filters, and camera handling techniques. *First semester, three hours.*

Ci 506—Scenic Design for the Motion Picture.

Students will develop an understanding of the setting, or scenic design, for motion picture and video production as it relates to the whole production. Includes design drawings and miniatures, set construction, hands-on experience in foam, faux painting and aging techniques, and dressing the set. *Second semester, three hours. Prerequisite: three hours from courses with a Ci prefix and a level between 101 and 599.*

Ci 511—3-D Computer Animation I.

(Supply Fee: Actual cost of materials used.) An introduction to the process of three-dimensional computer animation including working in 3-D space; modeling, material editing, shaders, textures, lighting in the 3-D environment; and rendering for output to film, video, and multimedia. *First semester, three hours. Prerequisite: six hours from courses with a Cps prefix and a level between 100 and 599.*

Ci 512—3-D Computer Animation II.

(Supply Fee: Actual cost of materials used.) Applies the principles of animation and timing to computer animation using skeletons, deformers, constraints, expressions, and dynamics. Examines digital compositing techniques for streamlining the 3-D animation workflow. *Second semester, three hours. Prerequisite: Ci 511.*

Ci 513—Film & Video Lighting.

(Supply Fee: Actual cost of materials used.) Operation of professional lighting equipment for film and video production in the studio or on location.

Basic electrical theory necessary to the safe rigging of electrical equipment. Principles of set lighting for film and single-camera video production. *Identical to RTV 513. Second semester, three hours.*

Ci 514—Makeup for Motion Picture & Video Production.

The application and principles of makeup for motion picture and video production. Demonstration and practical experience in straight and character make-ups. *Identical to RTV 514. First semester, two hours.*

Ci 515—Cinema Directing.

(Supply Fee: Actual cost of materials used.) The functions and responsibilities of the director from the shooting script through the final product. Principles and methods of directing that are applicable to all phases of production in the various film forms. *First semester, three hours.*

Ci 516—Cinema Directing.

(Supply Fee: Actual cost of materials used.) The functions and responsibilities of the director from the shooting script through the final product. Principles and methods of directing that are applicable to all phases of production in the various film forms. *Three hours. Prerequisite: Ci 515.*

Ci 521—Media Presentations for Ministry.

(Supply Fee: Actual cost of materials used.) Practical application of cinematic principles in picture and sound applied to the church setting. Special emphasis on missionary slide, video, or PowerPoint presentations. *Second semester, three hours.*

Ci 522—Motion Graphics.

Practical experience in the creation and animation of text, images, and graphics. In-depth training and specific assignments are given with computer programs, like Adobe After Effects. *Second semester, two hours.*

Ci 596—Production Internship.

Practical application of production skills in a structured internship environment. Available during Unusual Films' production semesters or summers. May also be applied to production-related summer job or internship opportunities. *Positions are to be found through the initiative of the individual student and are not the responsibility of the department. Both semesters, three hours.*

Ci 597—Production Internship.

Practical application of production skills in a structured internship environment. Available during Unusual Films' production semesters or summers. May also be applied to production-related summer job or internship opportunities. *Positions are to be found through the initiative of the individual student and are not the responsibility of the department. Both semesters, three hours.*

Ci 601—Editing & Post Production I.

Advanced motion picture editing techniques with special attention to the Avid non-linear editing system. *First semester, three hours.*

Ci 602—Editing & Post Production II.

A study of the motion picture post-production process, with special emphasis on the editor's relationship with the laboratory and the telecine studio. *Second semester, three hours. Prerequisite: Ci 601.*

Ci 603—Seminar in Creative Cinema I.

Guidance for the individual creative project to be submitted before graduation. The student will complete a rough cut of his project during this semester. *Both semesters, three hours. Prerequisite: 12 hours in graduate cinema.*

Ci 604—Seminar in Creative Cinema II.

Continued work on the creative project which was begun in Ci 603. The emphasis of the semester will be on refining the project in post-production with emphasis on editing, sound effects, music and titles. A review of current industry practices is included. *Second semester, three hours. Prerequisite: Ci 603.*

Ci 605—Advanced Screen Writing.

An in-depth analysis of the elements of visually effective dramatic stories and of their practical application in writing a one-hour dramatic screenplay. *First semester, three hours.*

Ci 607—Directed Research.

Study in the methods of research. Individual studies based on production opportunities and special areas of interest to the student in film and video production. *Both semesters, three hours.*

Ci 608—Advanced Makeup for Motion Picture & Video Production.

Creation and application of three-dimensional prosthetic appliances used to change the character of an actor's face or body, and the proficient use of air brush makeup to complete the effect. Areas covered include the creation of a life mask, casting and mold-making procedures, various prosthetic appliance applications, clay modeling and sculpting, and air brush makeup techniques. *First semester, three hours. Prerequisite: two hours from Ci 514, DP 509 or RTV 514.*

Ci 609—Studies in Documentary Production.

The study of the documentary including critical analysis of required screenings. Application includes the production of a documentary. *First semester, three hours.*

Ci 611—Advanced Art of Animation.

Advanced animation techniques, including storyboarding, character development, and layout. Practical animation projects for use in film and video assigned. *Second semester, three hours.*

Ci 612—Special Effects.

Introduction to computer-based digital special effects with an emphasis on digital compositing. Practical experience in creating successful digital composites for output to both film and video. *First semester, three hours.*

Ci 613—Cinema Workshop.

Practical experience in all of the various phases of current productions. *Both semesters, three hours.*

Ci 614—Cinema Workshop.

Practical experience in all of the various phases of current productions. *Both semesters, three hours.*

Ci 617—Professional Sound Production.

Detailed instruction with hands-on experience in the usage of sound equipment and digital audio workstations. Includes creating and laying up sound tracks with emphasis on mixing sound for audiovisual presentations. *First semester, three hours.*

Ci 618—Advanced Professional Sound Production.

The further development of skills in digital editing of sound for visual presentations. Extensive review of technical terms in relationship to sound. Emphasis on the creation and aesthetics of sound effect, music, and dialog. *Second semester, three hours. Prerequisite: Ci 617.*

Ci 619—Advanced 3-D Animation.

More advanced modeling techniques, such as deformations, influences, and curvature continuity; animating lights, surfaces, particles, and effects; animating with dynamics; and a basic introduction to character animation using high-end 3-D animation. Basic commands for the UNIX operating system introduced. *First semester, three hours. Prerequisite: Ci 512.*

Ci 620—Advanced 3-D Animation Workshop.

Guided 3-D computer animation production. Students create a computer-animated short from storyboards to final video output. The final project is intended as a demo reel for aspiring 3-D computer animators and must include a sound track. *Second semester, three hours. Prerequisite: Ci 619.*

Radio and Television Broadcasting

RTV 500—Audio Mixing.

Advanced techniques of sound recording, mixing, and editing using digital recorders and workstations. *First semester, two hours.*

RTV 501—Advanced Announcing.

Interviewing, ad-libbing, newscasting, sports-casting, and advanced commercial delivery on radio and television. Announcing as a profession. *First semester, three hours.*

RTV 503—Television Writing & Production.

Writing various forms of television continuity for both live television programs and packaged segments. Practical experience in conceptualizing, producing, and directing approved scripts. *First semester, three hours.*

RTV 505—Private Instruction in Broadcast Performance.

Students admitted only when approved by the faculty. *Both semesters, one hour.*

RTV 506—Private Instruction in Broadcast Performance.

Students admitted only when approved by the faculty. *Both semesters, one hour. Prerequisite: RTV 505.*

RTV 507—Private Instruction in Broadcast Performance.

Students admitted only when approved by the faculty. *Both semesters, one hour. Prerequisite: RTV 506.*

RTV 511—Video Editing.

Advanced techniques of video editing with applications in television features and graphics using videotape and computer editing. *Both semesters, one hour.*

RTV 513—Film & Video Lighting.

Operation of professional lighting equipment for film and video production in the studio or on location. Basic electrical theory necessary to the safe rigging of electrical equipment. Principles of set lighting for film

and single-camera video production. *Identical to Ci 513. Second semester, three hours.*

RTV 514—Makeup for Motion Picture & Video Production.

The application and principles of makeup for motion picture and video production. Demonstration and practical experience in straight and character make-ups. *Identical to Ci 514. First semester, two hours.*

RTV 515—TV News Practicum.

Practical experience in producing the WBJU-TV newscast utilizing satellite news feeds and other forms of electronic media. Special emphasis on developing television journalistic skills and technical mastery of broadcast equipment utilized in television news. *Both semesters, one hour.*

RTV 516—TV News Practicum.

Practical experience in producing the WBJU-TV newscast utilizing satellite news feeds and other forms of electronic media. Special emphasis on developing television journalistic skills and technical mastery of broadcast equipment utilized in television news. *Both semesters, one hour. Prerequisite: RTV 515.*

RTV 517—TV News Practicum.

Practical experience in producing the WBJU-TV newscast utilizing satellite news feeds and other forms of electronic media. Special emphasis on developing television journalistic skills and technical mastery of broadcast equipment utilized in television news. *Both semesters, one hour. Prerequisite: RTV 516.*

RTV 518—TV News Practicum.

Practical experience in producing the WBJU-TV newscast utilizing satellite news feeds and other forms of electronic media. Special emphasis on developing television journalistic skills and technical mastery of broadcast equipment utilized in television news. *Both semesters, one hour. Prerequisite: RTV 517.*

RTV 520—Selling Advertising I.

Selling principles and techniques applicable to broadcasting and print media. Practical experience servicing and selling advertising accounts for WBJU-FM and *The Collegian* student newspaper. *First semester, two hours.*

RTV 521—Selling Advertising II.

Additional selling principles and techniques applicable to broadcast and print media. Practical experience servicing and selling advertising accounts for WBJU-FM, *The Collegian* student newspaper, and the Calendar of Events. *Second semester, three hours. Prerequisite: RTV 520.*

RTV 522—Selling Advertising III.

Sales training in the selling of media. Students will have actual field experience. *First semester, two hours. Prerequisite: RTV 521.*

RTV 526—Internet Practicum.

Principles in developing effective content for presentation via online media. Survey of how the Internet is used by broadcasters. *Both semesters, one hour.*

RTV 527—Internet Practicum.

Principles in developing effective content for presentation via online media. Survey of how the Internet is used by broadcasters. *Both semesters, one hour. Prerequisite: RTV 526.*

RTV 528—Internet Practicum.

Principles in developing effective content for presentation via online media. Survey of how the Internet is used by broadcasters. *Both semesters, one hour. Prerequisite: RTV 527.*

RTV 529—Internet Practicum.

Principles in developing effective content for presentation via online media. Survey of how the Internet is used by broadcasters. *Both semesters, one hour. Prerequisite: RTV 528.*

RTV 595—Field Work.

Practical experience in missionary broadcasting endeavors. Instruction and typical mission experiences give the student an overall view of life and work on the mission field. *Two hours.*

RTV 596—News Directing Internship.

Structured internship as assistant to a news director, assignment editor, producer, or other news executive of a commercial or educational radio or television facility or as news director of WBJU-TV News. *Both semesters and summer, three hours. Prerequisite: RTV 598.*

RTV 597—News Directing Internship.

Structured internship as assistant to a news director, assignment editor, producer, or other news executive of a commercial or educational radio or television facility or as news director of WBJU-TV News. *Both semesters and summer, three hours. Prerequisite: RTV 596.*

RTV 598—Broadcasting Internship.

Practical application of skills in a structured internship in radio or television. *Open to RTV majors recommended by the faculty and accepted as interns by local or regional broadcasters. Both semesters and summer, two hours.*

RTV 599—Broadcasting Internship.

Practical application of skills in a structured internship in radio or television. *Open to RTV majors recommended by the faculty and accepted as interns by local or regional broadcasters. Both semesters and summer, two hours. Prerequisite: RTV 598.*

RTV 601—Seminar in Broadcasting.

Delineation of Christian philosophy of broadcasting and principles of broadcast research in preparation for the graduate portfolio. *First semester, three hours.*

RTV 602—Advanced Broadcast Writing.

Individualized instruction in the writing of complex dramatic, documentary, and/or instructional programs for radio or television broadcast, classroom use, or individual instruction. *First semester, three hours.*

RTV 603—Special Problems in Production Directing.

Individual instruction and practice in the building and directing of complex programs. *Second semester, three hours.*

RTV 605—Broadcast Law.

Survey of basic laws, regulations, and rulemaking procedures that govern the broadcast industry and how policies evolve from changes in society, politics, technology, and the marketplace. *Second semester, odd-numbered years, three hours.*

RTV 606—Broadcast Management.

Survey of management issues most commonly

encountered in Christian broadcasting and its three settings: the broadcast ministry, broadcast network, and broadcast station. *First semester, even-numbered years, three hours.*

RTV 607—Broadcast Sales Practicum.

Structured internship in the sales department of a broadcast facility or as sales and advertising manager of WBJU Campus Media. (Requires a minimum of 100 clock hours during either semester or a summer.) *Both semesters and summer, three hours. Prerequisite: RTV 521.*

RTV 608—Broadcast Management Practicum.

Structured internship as assistant to a station manager or department head of a radio or television facility. (Requires a minimum of 100 clock hours during either semester or a summer.) *Both semesters and summer, three hours. Prerequisite: RTV 606.*

RTV 609—Private Instruction in Broadcast Directing.

Preparation and production of a final project. *Required for the M.S. degree in Radio & Television Broadcasting. Both semesters, one hour.*

RTV 610—Private Instruction in Broadcast Directing.

Preparation and production of a final project. *Required for the M.S. degree in Radio & Television Broadcasting. Both semesters, one hour. Prerequisite: RTV 609.*

RTV 611—Private Instruction in Broadcast Directing.

Preparation and production of a final project. *Required for the M.S. degree in Radio & Television Broadcasting. Both semesters, one hour. Prerequisite: RTV 610.*

RTV 612—Broadcast Management Systems Analysis.

Under supervision of the faculty and broadcast executive, the student will analyze a management problem or process in a broadcast facility and will develop such manuals, forms, computer programs, etc., as may be required to implement recommended improvements. *Required for the M.S. degree in Broadcast Management. Both semesters, one hour. Prerequisite: RTV 606.*

RTV 613—Broadcast Management Systems Analysis.

Under supervision of the faculty and broadcast executive, the student will analyze a management problem or process in a broadcast facility and will develop such manuals, forms, computer programs, etc., as may be required to implement recommended improvements. *Required for the M.S. degree in Broadcast Management. Both semesters, one hour. Prerequisite: RTV 612.*

RTV 614—Broadcast Management Systems Analysis.

Under supervision of the faculty and broadcast executive, the student will analyze a management problem or process in a broadcast facility and will develop such manuals, forms, computer programs, etc., as may be required to implement recommended improvements. *Required for the M.S. degree in Broadcast Management. Both semesters, one hour. Prerequisite: RTV 613.*

RTV 617—Directed Studies in Broadcasting.

Guided research in various aspects of broadcasting, with special emphasis on domestic religious and foreign missionary programming and station operations. A paper with supportive audio and/or video material will be required. *Both semesters, one hour. Prerequisite: RTV 601.*

RTV 618—Directed Studies in Broadcasting.

Guided research in various aspects of broadcasting, with special emphasis on domestic religious and foreign missionary programming and station operations. A paper with supportive audio and/or video material will be required. *Both semesters, one hour. Prerequisite: RTV 617.*

RTV 619—Directed Studies in Broadcasting.

Guided research in various aspects of broadcasting, with special emphasis on domestic religious and foreign missionary programming and station operations. A paper with supportive audio and/or video material will be required. *Both semesters, one hour. Prerequisite: RTV 618.*

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School of Education

Professional Education

Ed 600—Foundations of Education.

Development of educational thought and practice, stressing the implications of historical and philosophical background as it relates to movements in public and private education in America. *Identical to CMn 660. Second semester, OEE, three hours.*

Ed 603—Microcomputers for Teachers.

An introductory course in computer science for educators. This course addresses basic computer operations; administrative and instructional uses of computers, including computer assisted instruction (CAI) and computer managed instruction (CMI); sources of and techniques for selecting and evaluating computer hardware and software; and basic computer technology. Instructional time will be divided between lectures and laboratory experiences. *Both semesters, three hours.*

Ed 607—Library Science.

This is an introductory course in library science. History of libraries, reference services, cataloging and classification are surveyed. The course will enable a teacher to assist in the operation of a school library or to set up a library. Students participate in hands-on exercises. *Summer only, even-numbered years, three hours.*

Ed 608—Philosophy of Education.

A comparison of the important philosophies of education and their bearing upon educational theory. Formulation of a personal philosophy of education. *Identical to Ph 508. Second semester, OEE, three hours.*

Ed 610—Fundamentals of Curriculum.

An overview of what children in five-year kindergarten through grade twelve should know and be able to do. *First semester, odd-numbered years, OEE, three hours.*

Ed 630—Methods & Materials of Teaching.

Develops an understanding of the basic principles and techniques of effective instruction in the various subject matter areas in the school curriculum. Emphasis will be placed upon a practical survey of

educational technology and its relationship to the facilitation of the teaching-learning process. *First semester, three hours.*

Ed 631—Production of Instructional Resources.

Design and production of a variety of visual and auditory media for use in the facilitation of the teaching-learning process. Guided laboratory experience in the local production of material for practical classroom utilization. Operation of basic audio-visual equipment and techniques, as appropriate, for the production of materials associated with such equipment. Specifically for the in-service teacher. *First semester, three hours.*

Ed 632—Instructional Strategies.

An examination of styles of learning and learning disabilities. Instructional strategies will be presented for meeting the needs of individual students. Emphasis will be on diagnostic and principled teaching. *Second semester, three hours.*

Ed 638—Curriculum Development.

Principles of curriculum improvement will be studied and developed through critical analysis and research of present practices and philosophies. *Second semester, even-numbered years, OEE, three hours.*

Ed 639—Art Curriculum.

A study of curricular models and materials for pre-college art, including methods for teaching aesthetics, criticism, and history. *Second semester, odd-numbered years, three hours.*

Ed 649—A Culture in Crisis.

Christian educators in philosophy, literature, visual arts, and music offer thoughtful explanations and valuable guidance for the following topics: the importance of great literature, drama, art, and music in developing Christian character; the influence of pop culture on society; the impact of media and technology on teaching and learning; the Christian's responsibility in developing aesthetic understanding; the potential for reclaiming the Arts from the current moral decadence prevalent in today's culture. *Identical to Rel 702. One hour.*

Ed 650—Supervision of Student Teachers.

Emphasizes the knowledge and skills needed to supervise student teachers. Provides an overview of observation instruments and techniques for observing, recording, and evaluating student teacher performance. *Both semesters, three hours.*

Ed 690—Research in Education.

An introduction to educational research, statistics, and testing. The course content is designed to familiarize the student with the terminology, basic concepts, and tools necessary to critique and interpret published research. *First semester and summer, OEE, three hours.*

Ed 709—Educational Methodology.

Lectures concerning educational philosophy; methodology; current educational and sociological issues; teacher preparation competence, and obligation; and practical application of philosophical and ideational concepts and imperatives. Foundational to this course is the conviction that the Bible provides the unerring guide to all human thought, understanding, and endeavor. *OEE only, three hours.*

Ed 710—Special Topics.

Guest lecturers will be invited to cover special topics of general interest to Christian educators, such as classroom management, legal trends, instructional technology, etc. *Three hours.*

Ed 800—Crucial Issues in Education.

Problem analysis of timely issues in education.

Attention is focused on areas of continuing concern, with special emphasis on the Christian school movement and its problems. Independent study for doctoral students only. *Both semesters and summer, three hours.*

Ed 820—Professional Writing.

Preparation in writing for publication in professional education. Students will master the current APA style manual and *The Student Guide to the Preparation of Graduate Papers* as applied to the writing of theses and dissertations. *Summer only, odd-numbered years, three hours.*

Ed 881—Internship in Curriculum Development.

The student will select an academic discipline at the elementary, secondary, or collegiate level and prepare a syllabus for the entire year (elementary or secondary levels) or a semester (collegiate level) under the direction of an appropriate faculty member. The syllabus must include the content to be covered, annual and unit objectives as appropriate, major projects and activities to be completed, and daily lesson plans for one unit in the annual curriculum guide. *Both semesters and summer, three hours. Prerequisite: Ed 638.*

Ed 891—Descriptive Statistics.

Descriptive statistics, elementary probability theory, study of the normal probability distribution, point and interval estimations, and elementary hypothesis testing. Required calculator: TI 30X II or similar calculator. *Summer only, even-numbered years, three hours. Prerequisite: Mathematics Placement Test and Ed 690. Excludes: Ed 890.*

Ed 892—Inferential Statistics.

Hypothesis testing is expanded to t-tests, ANOVA, ANCOVA, chi-square, MANOVA, correlation, linear regression, multiple regression, and non-parametric tests. Extensive use of SPSS computer software. *Summer only, even-numbered years, three hours. Prerequisite: Ed 891. Excludes: Ed 890.*

Ed 893—Quantitative Research Methods.

Advanced concepts for analyzing, evaluating, and conducting educational research. This course is designed to enable a student to prepare a prospectus for a quantitative research project. *Summer only, even-numbered years, three hours. Prerequisite: Ed 892.*

Ed 894—Qualitative Research Methods.

Application of qualitative studies to educational research, nature of qualitative research, rationale and applications of qualitative research methods, and the integration of qualitative and quantitative research methods. This course is designed to enable a student to prepare a prospectus for a qualitative research project. *Summer only, even-numbered years, three hours. Prerequisite: Ed 892.*

Ed 897—Dissertation Research.

Methods of research, guidance in selection of a dissertation topic, and actual preparation of the dissertation. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is*

completed. A minimum of three and a maximum of six credits may count toward the degree requirements. Both semesters and summer, one hour.

Ed 898—Dissertation Research.

Methods of research, guidance in selection of a dissertation topic, and actual preparation of the dissertation. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A minimum of three and a maximum of six credits may count toward the degree requirements. Both semesters and summer, two hours.*

Ed 899—Dissertation Research.

Methods of research, guidance in selection of a dissertation topic, and actual preparation of the dissertation. *Required each semester and/or summer upon the fulfillment of all course work until dissertation is completed. A minimum of three and a maximum of six credits may count toward the degree requirements. Both semesters and summer, three hours.*

Elementary Education**EE 501—Teaching Methods in the Elementary School.**

This course will cover philosophy of methodology, classroom testing, working with parents, catalog board design, instructional technology, readiness, and an overview of emerging trends in teaching elementary children. *OEE only, three hours.*

EE 505—Teaching Health & Physical Education.

A program of healthful living for the child in his total environment—home, school, and community. Various methods and techniques in presenting the subject of health, safety, and physical education for P-8. *Both semesters, three hours.*

EE 605—Teaching Reading.

A presentation of practical methods for the teaching of reading and an introduction to the comprehension and word recognition skills included in a developmental reading program. Each student participates in actual classroom observations, demonstrations, and teaching. *Both semesters, three hours. Excludes: EE 302.*

EE 607—Teaching Writing.

An examination of the theory and methodology for teaching writing to elementary-level students. Includes a survey of available literature as well as practical experience with creative writing and teaching composition on a variety of learning levels. *Second semester, three hours.*

EE 609—Corrective Reading Techniques.

Identification of reading difficulties, with an emphasis on the application of appropriate remediative techniques. Students will develop familiarity with current programs that operate on the diagnostic/prescriptive model, including current research into the effectiveness of these models. Interaction with pupils with reading difficulties will be provided. *Identical to Exc 609. Second semester, three hours.*

EE 620—Classroom Management.

Students will be exposed to a variety of approaches to classroom management. A paper reviewing current research in classroom management will also be required. *Identical to SE 620. First semester, three hours.*

EE 633—Internship: MAT (P-8th Grade).

The purpose of this course is to provide structured opportunities to work with students of appropriate age for the program of study in which the student is preparing to teach. A minimum of 75 hours of acceptable activities must have been completed before student teaching. Approximately 50 of the 75 hours will occur during this course. Up to 50 additional hours of activities may be in a nonschool setting but must involve activities with students of appropriate age for the student's area of teaching preparation. *Students are encouraged to seek opportunities for volunteer work and school-year and/or summer employment that will provide opportunities to work with school-age children. Both semesters, one hour.*

EE 640—Teaching the Young Child.

An overview of the field of early childhood education. This course will examine research findings and their implications and applications for the preschool, kindergarten, and early grades. Topics will include parent involvement, innovations in the field, types of centers, and current trends. *Second semester, three hours.*

EE 641—Teaching Techniques (P-8).

This course will provide an overview of teaching techniques common to teachers of students in grades P through eight. It will provide general guidance in long range planning, assessment, the use of appropriate instructional strategies, providing content for learners, monitoring and enhancing learning, maintaining an environment that is conducive to learning, classroom management, and the fulfillment of professional responsibilities outside the classroom. This class is for students majoring in early childhood, and elementary education and for students in P-12 programs who prefer to work with students in P-8. *Both semesters, one hour.*

EE 642—Teaching Language Arts & Social Studies.

Goals, materials, methods, procedures, and content for the teaching of oral and writing skills in the English language and of interpretive and conceptual skills in the social studies. *First semester, three hours.*

EE 645—Teaching Mathematics & Science.

An examination of the content, goals, and methods of teaching mathematics and science. Emphasis will be on the development of materials and programs. *Second semester, three hours.*

EE 650—Teaching the Middle School Child (5-8).

This course provides an overview of the middle school child and the middle school as an institution. Students will examine the history, goals, organization, and philosophy of the middle school. Topics will include learning styles, student attributes, motivation, classroom management, and parent communication. A portion of the class will be directed to content methodology and instruction in the areas of math, science, language arts, social studies, computer, and Bible. *Second semester, three hours.*

EE 699—Directed Teaching: MAT.

Observation, participation, conferencing, and actual teaching are done for at least 60 full days. Student teachers will be evaluated on their classroom management and their use of current methods of teaching and planning. In addition, students will show ability

to use information to develop instruction to meet the needs of individual students. Student teachers will meet in a weekly seminar with University supervisors during the semester they are student teaching. These meetings are designed to monitor and coordinate the student teacher's progress throughout the directed teaching assignment. *Students are required to apply for Directed Teaching and be fully admitted to the professional teacher preparation program one academic year prior to the semester they plan to student teach. Both semesters, nine hours.*

EE 780—Readings in Elementary Education.

Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of elementary education. *Both semesters and summer, three hours.*

EE 785—Teaching Internship.

Students will conduct a literature review to identify best teaching practices. Students will present a written self-evaluation of their current teaching strengths and weaknesses and develop a plan for improvement incorporating best practices identified in their research. Students will be given appropriate classroom assignments to demonstrate their teaching skills. 120 clock hours of appropriate activities are required. *Both semesters, three hours. Prerequisite: 3 years' teaching experience.*

Special Education

Exc 501—Language Disorders in Children.

An overview of normal language development with a detailed discussion of language problems experienced by learning disabled, hearing impaired, physically impaired, emotionally/behaviorally disabled, and educable mentally disabled children. Emphasis is placed on etiology and identification of language disorders in preschool years through the primary elementary grades. Also includes procedures for treatment and academic scaffolding in the school setting. *Identical to CD 501. First semester, three hours.*

Exc 511—Characteristics: Emotional Disabilities.

An introductory study of the characteristics, etiology, prevalence, and educational needs of learners with emotional-behavior disorders. Special emphasis is given to definition and identification procedures. An additional focus on recent research and critical issues and trends in the field of EBD will be provided. *Second semester, three hours. Prerequisite: Ps 505.*

Exc 512—Characteristics: Learning Disabilities.

An introductory study of the characteristics, etiology, prevalence, and educational needs of learning disabled students. Particular emphasis is given to various definitions, delineation of specific learning disabilities, and appropriate procedures for the identification and classification of LD students. *First semester, three hours. Prerequisite: Ps 505.*

Exc 513—Characteristics: Mental Disabilities.

An introductory study of the characteristics, etiology, prevalence, and educational needs of mentally retarded individuals. Special emphasis is given to identification and classification of mentally retarded students, recent and historical developments of the field, and issues and trends. *First semester and summer, three hours. Prerequisite: Ps 505.*

Exc 522—Music for Exceptional Learners.

A study of the characteristics of exceptional learners in order to determine the best possible music learning experiences within the boundaries of their exceptionality. Particular emphasis is given to research literature on exceptional learners. Musical activities are suggested and explored, and a practicum is required for each student. *Identical to ME 522. First semester, even-numbered years, three hours.*

Exc 551—Teaching Math: Mildly Disabled.

Evidence-based techniques, methods, and materials in identifying and remediating math skill deficits in students with mild-moderate disabilities. Class discussions and activities center on causes of math disorders, formal/informal assessment, and interventions at the elementary and secondary levels, including the cognitive-developmental approach, direct instruction, metacognitive/strategy training, and computer-assisted instruction, and various commercially produced remedial programs. *First semester, three hours.*

Exc 553—Behavior Management.

Concepts and strategies of behavior management in special education settings for mildly-moderately disabled students. Both behavioral and affective approaches are presented with discussions and readings focusing on basic behavioral principles, preventative techniques, behavior enhancement and reduction techniques, and use of rewards and punishment. Additional topics include functional assessment, preparation and implementation of behavior intervention plans, and management of the classroom environment. *Second semester, three hours.*

Exc 596—Internship: Special Education.

Supervised practical experiences working in an educational environment with individuals with disabilities. A minimum of 40 clock hours of acceptable activities is required. *Both semesters, one hour.*

Exc 609—Corrective Reading Techniques.

Identification of reading difficulties, with an emphasis on the application of appropriate evidence-based remedial techniques. Students will develop familiarity with current programs that operate on the diagnostic/prescriptive model, including current research into the effectiveness of these models. Interaction with pupils with reading difficulties will be provided. *Identical to EE 609. Second semester, three hours.*

Exc 633—Internship: EBD/LD/MD.

Structured opportunities to work with students with mild-moderate disabilities at the elementary or secondary level. A minimum of 100 hours of acceptable activities must have been completed before student teaching. Approximately 50 of the 100 hours will occur during this course. Up to 50 additional hours of activities may be in a nonschool setting, but must involve activities with mildly disabled students at the elementary level. *Students are encouraged to seek opportunities for volunteer work and school-year and/or summer employment that will provide opportunities to work with mildly disabled learners. Both semesters, one hour.*

Exc 641—Internship I: Multi-cat.

Supervised, structured experiences in a school setting with emotionally disordered, learning-disabled, or mentally disabled learners. School placements vary based on program setting (i.e. inclusion, resource,

self-contained) and grade level (i.e. P-5, 5-8, or 9-12). Teacher candidates complete beginning-intermediate level activities that support state standards for preparation of special educators, including observations, instructional planning, and use of evidence-based methods, formal/informal assessment, collaboration with teachers/parents, behavior management, and individualized instructional programs (IEPs). A minimum of 50 clock hours of acceptable activities is required. Logs for recording all activities are available in the Education Office. These logs will become part of the candidate's portfolio. *Both semesters, one hour.*

Exc 642—Internship II: Multi-cat.

Supervised, structured experiences in a school setting with emotionally disordered, learning-disabled, or mentally disabled learners. School placements vary based on program setting (i.e. inclusion, resource, self-contained) and grade level (i.e. P-5, 5-8, or 9-12). Teacher candidates complete intermediate-advanced activities that support state standards for preparation of special educators, including observations, instructional planning, and use of evidence-based methods, formal/informal assessment, collaboration with teachers/parents, behavior management, and individualized instructional programs (IEPs). A minimum of 50 clock hours of acceptable activities is required. Logs for recording all activities are available in the Education Office. These logs will become part of the candidate's portfolio. *Both semesters, one hour. Prerequisite: Exc 641.*

Exc 651—Teaching Language Arts: Mildly Disabled.

Evidence-based instructional approaches, methods, and materials utilized in teaching language arts to mildly disabled learners. The focus will be on the integration of theory and applications for individualized, remedial instruction in literacy, including handwriting, reading, spelling, and written expression. *Second semester, three hours.*

Exc 652—Advan. Teaching Techniques: Mildly Disabled.

Evidence-based teaching methodology for the advanced special educator. Emphasis will be placed on understanding and using direct instruction, cooperative learning, and curriculum-based assessment. Other approaches include metacognitive/strategy training, study skills, social skill training, career education, use of paraprofessionals, and inclusion. An additional focus of the course is the development of interactive skills necessary for the special educator to serve as a consultant to general educators. *First semester, three hours.*

Exc 659—Psychoeducational Assessment.

Introduction to a variety of cognitive/intelligence, academic, perceptual, behavioral, career, and diagnostic skill tests for assessing and evaluating learners with disabilities. Advanced special educators get experience in examining theories of assessment and psychometry as well as administration, scoring, and interpretation of formal and informal tests necessary for identifying and classifying students with disabilities and developing individualized educational programs. *Second semester, three hours.*

Exc 691—Internship: Special Education.

Supervised, structured experiences in a school setting with emotionally disordered, learning-disabled, or mentally disabled learners. School placements vary based on program setting (i.e. inclusion, resource, self-contained) and grade level (i.e. P-5, 5-8, or 9-12). Teacher candidates complete professional activities that support state standards for preparation of special educators, including observations, instructional planning, and use of evidence-based methods, formal/informal assessment, collaboration with teachers/parents, behavior management, and individualized instructional programs (IEPs). A minimum of 120 clock hours of acceptable activities is required. Logs for recording all activities are available in the Education Office. These logs will become part of the candidate's portfolio. *Both semesters, three hours. Excludes: Exc 641 and Exc 642.*

Exc 699—Directed Teaching: MAT (Multi-Cat.).

Observations, participation, conferencing, and actual teaching are done in a P-12 resource or self-contained special education setting with mildly-moderately disabled students for at least 60 full days. Teacher candidates will demonstrate skills in understanding and using IEP's, behavior management, formal/informal assessment, evidence-based methods, and effective teacher behaviors. During the semester, teacher candidates meet with University supervisors in a weekly seminar, designed to monitor and coordinate the candidate's progress through the directed teaching experience. Candidates are required to apply for Directed Teaching and be fully admitted to the education program one academic year prior to the semester they plan to enroll in Directed Teaching. *Both semesters, nine hours.*

Exc 781—Readings in Emotional Disabilities.

Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of emotional disabilities. *Both semesters and summer, three hours.*

Exc 782—Readings in Mental Disabilities.

Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of mental disabilities. *Both semesters and summer, three hours.*

Exc 783—Readings in Learning Disabilities.

Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of learning disabilities. *Both semesters and summer, three hours.*

Exc 785—Teaching Internship.

Students will conduct a literature review to identify best teaching practices. Students will present a written self-evaluation of their current teaching strengths and weaknesses and develop a plan for improvement incorporating best practices identified in their research. Students will be given appropriate classroom assignments to demonstrate their teaching skills. 120 clock hours of appropriate activities are required. *Both semesters, three hours. Prerequisite: 3 years' teaching experience.*

Secondary Education**SE 501—Teaching in the Secondary School.**

This course will cover philosophy of methodology,

classroom testing, working with parents, classroom control, general teaching methods, issues affecting the secondary school, and an overview of emerging trends in teaching secondary students. *OEE only, three hours.*

SE 606—Teaching Reading in the Content Areas.

Materials and methods in adolescent reading improvements. Reading in subject areas. Available to Education majors only. *Second semester, three hours.*

SE 607—Teaching English: MAT.

Materials, methods, procedures, and related topics in the teaching of English in the high school. Also includes selection, evaluation, and use of educational software. Methods of teaching the students to read the literature in the subject are emphasized. A substantial project will be required. *Second semester, three hours.*

SE 609—Teaching Mathematics: MAT.

Materials, methods, procedures, and related topics in the teaching of mathematics in the high school. Includes the selection, evaluation, and use of educational software and the knowledge and skills needed for computer-assisted instruction. Also includes the practical application of the instructional use of computers in math subjects. Methods of teaching the students to read the literature in the subject are emphasized. A substantial project will be required. *Second semester, three hours.*

SE 610—Technology in Mathematics.

This course will examine mathematics instruction through standards-based technology-intensive curricula for middle and secondary level mathematics. Emphasis will be on hands-on experience with graphing calculators, calculator-based laboratories, internet resources, and use of software such as Geometer's Sketchpad. Students will develop and present lessons for a variety of mathematical topics and a variety of grade levels. *Summer only, even-numbered years, three hours.*

SE 620—Classroom Management.

Students will be exposed to a variety of approaches to classroom management. A paper reviewing current research in classroom management will also be required. *Identical to EE 620. First semester, three hours.*

SE 633—Internship: MAT (Grades 7-12).

The purpose of this course is to provide structured opportunities to work with students of appropriate age for the program of study in which the student is preparing to teach. A minimum of 100 hours of acceptable activities must have been completed before student teaching. Approximately 50 of the 100 hours will occur during this course. Up to 50 additional hours of activities may be in a nonschool setting, but must involve activities with students of appropriate age for the student's area of teaching preparation. *Students are encouraged to seek opportunities for volunteer work and school-year and/or summer employment that will provide opportunities to work with school-age children. Both semesters, one hour.*

SE 641—Teaching Techniques (5-12).

This course will provide an overview of teaching techniques common to teachers of students in grades P through eight. It will provide general guidance in long range planning, assessment, the use of appro-

appropriate instructional strategies, providing content for learners, monitoring and enhancing learning, maintaining an environment that is conducive to learning, classroom management, and the fulfillment of professional responsibilities outside the classroom. This class is for students majoring in secondary education and for those students in P-12 programs who prefer to work with students in grades 5-12. *Both semesters, one hour.*

SE 699—Directed Teaching: MAT.

Observation, participation, conferencing, and actual teaching are done for at least 60 full days. Student teachers will be evaluated on their classroom management and their use of current methods of teaching and planning. In addition, students will show ability to use information to develop instruction to meet the needs of individual students. Student teachers will meet in a weekly seminar with University supervisors during the semester they are student teaching. These meetings are designed to monitor and coordinate the student teacher's progress throughout the directed teaching assignment. *Students are required to apply for Directed Teaching and be fully admitted to the professional teacher preparation program one academic year prior to the semester they plan to student teach. Both semesters, nine hours.*

SE 780—Readings in Secondary Education.

Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of secondary education. *Both semesters and summer, three hours.*

SE 785—Teaching Internship.

Students will conduct a literature review to identify best teaching practices. Students will present a written self-evaluation of their current teaching strengths and weaknesses and develop a plan for improvement incorporating best practices identified in their research. Students will be given appropriate classroom assignments to demonstrate their teaching skills. 120 clock hours of appropriate activities are required. *Both semesters, three hours. Prerequisite: 3 years' teaching experience.*

Music Education

ME 501—Sequencing in Music.

Digital multitrack sequencing using FreeStyle and Cakewalk Sonar. Includes recording and editing MIDI tracks, digital audio processing, and CD audio. *Identical to MTc 501. Second semester, two hours.*

ME 505—Instrument Repair for School Musicians.

A practical study of the tools, supplies, parts, techniques, and resources used in the maintenance and repair of woodwind, brass, string, and percussion instruments. *Two hours.*

ME 521—Teaching Music.

Music and the growth of the child; the needs of the child related to song repertory, rhythm development, dramatic play, creative expression, music reading, part-singing, and beginning instrumental work for P-6. *Both semesters, three hours.*

ME 522—Music for Exceptional Learners.

A study of the characteristics of exceptional learners in order to determine the best possible music learning experiences within the boundaries of their exceptionality. Particular emphasis is given to research lit-

erature on exceptional learners. Musical activities are suggested and explored, and a practicum is required for each student. *Identical to Exc 522. First semester, even-numbered years, three hours.*

ME 611—Music Curriculum.

Processes and approaches to music curricula, including planning, scope, and sequence; writing behavioral objectives and instructional outcomes; and evaluation techniques. Also covers integrating learning theories and a scriptural philosophy with music content and methodology. *Two hours.*

ME 612—Principles & History of Music Education.

An introduction to the history of American school music education from the European antecedents through the present. Emphasis will be placed on the underlying philosophies of music and the historical justifications for music teaching. *Three hours.*

ME 613—Special Methods in Music Education.

Theory, content, and practice of the three major music methodologies: Orff, Kodaly, and Dalcroze. Emphasizes skill development as advocated by each: inner hearing, rhythmic movement, improvisation, hand signs, fixed Do and moveable Do, systems of rhythm reading, etc. The student will apply these methodologies to the teaching of music within his area of specialization. *Two hours.*

ME 614—Psychology of Music.

A comprehensive overview of human music behaviors from a psychological perspective. Psychoacoustics, music perception, affective and aesthetic responses to music and the function of music in society are systematically investigated through research methodologies and literature. *Three hours.*

ME 691—Testing & Research in Music Education.

An introduction to the relevant areas of music education testing and research including music aptitude testing, music achievement testing, and the standard education research methodologies as applied to the field of music education. *Second semester, even-numbered years, three hours.*

ME 780—Readings in Music Education.

Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of music education. *Both semesters and summer, three hours.*

Educational Counseling/Personnel Services

ECS 621—Theories of Counseling.

An examination of the counseling theories of prominent Christian psychiatrists, psychologists, and counselors such as Jay Adams, Gary Collins, Larry Crabb, Frank Minirth, Charles Solomon, and others. Students will be guided toward the development of a distinctly Christian counseling model. *Identical to CMn 631 and Ps 621. Second semester, three hours.*

ECS 622—Counseling.

A theological and practical introduction to the ministry of Christian counseling. Includes the establishment of a biblical foundation, the development of effective procedures, and the discussion of specific issues and problems in counseling. *Identical to CMn 632 and Ps 622. First semester, three hours.*

ECS 628—Personnel Services Internship.

Directed activities under the supervision of a school guidance counselor. One-hundred twenty clock hours of appropriate activities are required. *Both semesters and summer, three hours.*

ECS 629—Counseling Internship.

A practical experience providing assistance to individuals undergoing a variety of academic, personal, family, or employment related problems. Students will evaluate, diagnose, prescribe, and direct a counseling program to seek improvement in the client's adjustment under the supervision of appropriate personnel. A minimum of 120 clock hours of acceptable activities is required. *Both semesters, three hours.*

ECS 780—Readings in Personnel Services.

Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of educational counseling. *Both semesters and summer, three hours.*

Educational Leadership

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EAS 620—Pupil Personnel Services.

Survey of guidance services and their application in educational settings, both elementary and secondary. Introduction to the field of pupil personnel work in Christian schools. Practical guidance problems are considered. *Second semester and summer, even-numbered years, OEE, three hours.*

EAS 660—Principles of Administration.

Emphasizes basic administrative theory and research for Christian schools, focusing on the current practices and examining trends in such areas as personnel and instructional improvement. *First semester, OEE, three hours.*

EAS 661—Administrative Leadership & Supervision.

Exploration of the nature and scope of responsibilities in the areas of leadership and instructional supervision. *OEE, three hours.*

EAS 662—Educational Leadership.

Exploration of the nature and scope of responsibilities of the school administrator and his role as the instructional leader. *Summer only, even-numbered years, OEE, three hours.*

EAS 663—School Business Management.

Business administration for schools, emphasizing sound plant, finance, and management practices. A philosophy of Christian school administration will be developed. *First semester, OEE, three hours.*

EAS 665—Supervision of Instruction.

An overview of several models of instructional supervision with practical experience in observing and evaluating instruction. *Second semester, even-numbered years, three hours.*

EAS 667—Microcomputers for Administrators.

A review of current instructional and administrative software available to schools. *Three hours.*

EAS 675—Public Relations in Education.

Provides a theoretical and practical background in public relations in church and school settings. *First semester and summer, even-numbered years, three hours.*

EAS 751—Administrative Strategies.

A practical discussion on dealing with administrative problems typically encountered by Christian school administrators. A case-study approach will be used. *OEE only, three hours.*

EAS 761—School Finance.

Selected topics in school finance to include budgeting, cash flow analysis, capital planning, fund-raising, debt management, and governmental reporting requirements. *Identical to Fin 761. Second semester and summer, odd-numbered years, three hours.*

EAS 762—School Law.

A study of the development of jurisprudence with special emphasis on the American educational scene. Attention is given to the law and private schools as well as recent and potential litigation as it relates to the Christian school movement. *Summer only, even-numbered years, three hours.*

EAS 763—School Plant.

Emphasizes basic administrative theory and practice regarding educational facilities. Planning, remodeling, utilization, and management of the school plant for optimum utility and economy. Intended primarily for persons preparing for positions as educational administrators. *Summer only, odd-numbered years, three hours.*

EAS 764—Personnel Administration.

An overview of the employment process, personnel policies and procedures, and laws and regulations affecting the employment of faculty/staff in private, non-profit schools. *Second semester and summer, even-numbered years, three hours.*

EAS 773—The Principalsip.

This course will cover foundations and functions of the principal and his unique responsibilities as it relates to his role as instructional leader. *Second semester and summer, odd-numbered years, three hours.*

EAS 780—Readings in Educational Administration.

Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of educational administration. *Both semesters and summer, three hours.*

EAS 860—Higher Education Administration.

A study of the application of organizational theory and administrative practice in post-secondary educational institutions. The basic organizational and curriculum distinctives of the Bible institute, Bible college, and Christian liberal arts institution will be considered. *Three hours.*

EAS 865—Administrative Internship.

Practicum under an experienced school administrator. A minimum of 120 clock hours of acceptable activities is required. *Both semesters, three hours. Prerequisite: EAS 663.*

EAS 871—Organizational & Administrative Theory.

Course content focuses on the nature of organizational behavior and administration and its uses in the management and functioning of school systems. Readings and class discussions address both theory and methodology in the study of organizations and administrative processes. *Summer only, odd-numbered years, three hours.*

EAS 881—Higher Education Administration Internship.

Students will be exposed to practical administrative and supervisory activities under the direction of university administrators. A minimum of 120 clock hours of acceptable activities is required. *Both semesters, three hours. Prerequisite: 60 hours in program of study, EAS 663, EAS 761 and EAS 860.*

Psychology

Ps 501—Abnormal Psychology.

The history of the theories and classifications of abnormal behavior. Includes extensive coverage and critique of the DSM—the Diagnostic and Statistical Manual of Mental Disorders. *First semester and summer, three hours.*

Ps 505—Introduction to Exceptional Learners.

History, legal foundations, and current trends in special education, with surveys of the following exceptionalities: attention deficit disorders, emotional-behavior disorders, giftedness, health/physical impairments, hearing impairments, learning disabilities, mental retardation, speech/language disorders, visual impairments. Additional topics include assessment, parents, and instructional planning. *Both semesters and summer, OEE, three hours.*

Ps 511—Counseling Women.

Practical instruction to prepare women to apply biblical principles to the problems women face, first in their own lives and then in the lives of other women whom they will counsel. *Open to women only. Both semesters, three hours.*

Ps 521—An Introduction to Biblical Counseling.

Lays the foundation for a biblical philosophy of counseling with special emphasis on the sufficiency of the Scriptures. Also introduces specific strategies for dealing with fear, anger, and for countering the current self-esteem issue. *OEE only, one hour.*

Ps 522—Counseling Issues.

Building on An Introduction to Biblical Counseling, this course explores helping others with anxiety, sleep disorders, and depression issues. It covers working with counselees already on medication. Lecture materials supplemented with role-play case studies. *OEE only, one hour. Prerequisite: Ps 521.*

Ps 523—Crisis Counseling.

Presents biblical strategies for handling the crisis of suicide; covers extensively the crisis of childhood sexual abuse; offers help in understanding the nature of abuse and biblical help for overcoming the effects of abuse. Examines the Recovery/12-step movement from a biblical standpoint. *OEE only, one hour.*

Ps 524—Crisis Counseling.

Looks at the crisis of life-dominating sins (addictions); presents a biblical view of sin; offers help for working with eating disorders, drugs, and alcohol. Also covers the crisis of immorality; teaches a biblical view of sex; gives help for dealing with pornography, homosexuality, adultery, etc. *Identical to CMn 534. OEE only, one hour.*

Ps 525—Premarital Counseling.

An overview of the precounseling process featuring God's goals for marriage, essential habits of Christian character as they pertain to marriage, biblical roles in marriage, communication and problem solving,

finances, sexual relationships, and in-laws. *Identical to CMn 535. OEE only, one hour. Excludes: CMn 637 and Ps 637.*

Ps 526—Family Counseling.

Presents a strategy for helping family members come to reconciliation. Discusses an extended case study which teaches how to unpack the complex issues often involved in family problems. Instruction is also offered for the growing problem of wife abuse and provides biblical answers for helping both the wife and the abusing husband. *Identical to CMn 536. OEE only, one hour. Excludes: CMn 211, CMn 637 and Ps 637.*

Ps 610—Psychology of Education.

Survey of psychological research and practice, with special attention to teaching, development of Christian school programs, learning theory, and growth and behavior. *Identical to CMn 664. First semester, OEE, three hours.*

Ps 621—Theories of Counseling.

An examination of the counseling theories of prominent Christian psychiatrists, psychologists, and counselors such as Jay Adams, Gary Collins, Larry Crabb, Frank Minirth, Charles Solomon, and others. Students will be guided toward the development of a distinctly Christian counseling model. *Identical to ECS 621 and CMn 631. Second semester, three hours.*

Ps 622—Counseling.

A theological and practical introduction to the ministry of Christian counseling. Includes the establishment of a biblical foundation, the development of effective procedures, and the discussion of specific issues and problems in counseling. *Identical to ECS 622 and CMn 632. First semester, three hours.*

Ps 623—Counseling Case Studies.

Building on the foundation of Ps 622, the course focuses on solving common counseling problems from a biblical viewpoint. Topics covered will include depression, worry, anger, and fear, as well as sexual immorality, substance abuse, and eating disorders. *Identical to CMn 633. First semester, three hours. Prerequisite: Ps 622.*

Ps 627—Christian Family.

Spiritual activities in the home. Materials and methods, relationship of home to the church, family altar, and home visitation. *Identical to CMn 627. Three hours.*

Ps 629—Counseling Internship.

Students will work with clients in a supervised setting on campus or with a local Christian ministry in a counseling/testing role. Case studies will be developed and maintained as well as critiqued. *Only a limited number of practicums are available. Students should plan to make application to the Dean of the School of Education by midterm of the academic period prior to the term they want an internship. Both semesters, three hours. Prerequisite: 15 hours in program of study.*

Ps 630—Counseling Children & Adolescents.

This course deals with biblical counseling principles and procedures for helping elementary and secondary school-age children. Case study examples will encourage application of course content. *First semester, three hours. Prerequisite: Ps 622.*

Ps 633—Career Counseling.

Survey of the historical development of career counseling, with a presentation and critique of the major theories of career development. Students will become familiar with standard career resources, such as the *Dictionary of Occupational Titles* and the *Occupational Outlook Handbook*. Emphasizes providing reliable career information within the context of biblical decision making. *Second semester, three hours. Prerequisite: Ps 622.*

Ps 637—Marriage & Family Counseling.

Methods of marriage and family counseling within the church setting. Premarital counseling. *Identical to CMn 637. Second semester, three hours. Prerequisite: Ps 622. Excludes: Ps 525, Ps 526 and CMn 536.*

Ps 640—Counseling Applications.

Further practical application of the biblical counseling principles covered in Ps 622. Emphasis on the students' gaining experience in how to collect data, determine problems, facilitate biblical change, and assign homework based on case studies. *Identical to CMn 640. First semester, three hours. Prerequisite: Ps 621.*

Ps 661—Tests & Measurements.

The appraisal of a student's intellectual capacity and aspects of personality; the interpretation of educational data using descriptive statistics including frequency distributions, measures of central tendency and dispersion, the normal probability curve and graphs. Attention is also given to test construction and the development of a testing program. Acquaintance with available standardized achievement, mental, interest, and personality tests. *Both semesters, three hours.*

Ps 690—Counseling Issues Seminar.

Examination and biblical critique of current issues, trends, and movements within evangelical circles that affect the biblical counselor. Class will involve extensive reading which will be discussed in a small group setting. *Identical to CMn 690. Second semester, three hours. Prerequisite: Ps 621 and Ps 622.*

School of Business Administration

Business Administration

BA 518—Management Policies.

Application of the principles of strategic management to actual business situations. Ascertaining the nature of problems and developing solutions in both technical and human terms emphasizing biblical ethics. *Both semesters, three hours.*

BA 530—Current Issues in Global Commerce.

A course exploring the changing regulatory and political constraints and opportunities nationally and internationally. Topics include international law, trade barriers, NAFTA, the European Union, the World Trade Organization, intellectual property, e-commerce, the environment, antitrust, monopolies, and mergers. *First semester, three hours.*

BA 603—Introduction to Management.

An introduction to the management functions of planning, organizing, leading, and controlling, and their application to the changing world of business. Particular emphasis is placed on process-centered operations and continuous quality management, toward a goal of total business effectiveness. *Both semesters and summer, three hours.*

Accounting

Ac 502—Contemporary Issues in Financial Accounting.

Selected topics including partnership accounting, governmental and not-for-profit accounting, fiduciary accounting, external reporting and corporate governance for public companies, business ethics, and international accounting standards. *Second semester, three hours.*

Ac 504—Advanced Managerial Accounting.

Advanced cost-volume-profit analysis. Cost behavior and analysis. Techniques of decision-making using relevant cost analysis. Strategic planning, performance evaluation, and capital budgeting. Current trends in management accounting. *Second semester, odd-numbered years, three hours.*

Ac 505—Advanced Taxation.

Special problems in individual taxation, net operating losses, partnerships, fiduciaries, corporations, and estate and gift taxes. *Second semester, three hours.*

Ac 507—Financial Statement Analysis.

Emphasizes the use of published reports by decision makers external to the firm (e.g., investors, creditors). Special attention is given to issues such as market efficiency, asset pricing, and the impact of financial statement information on equity and debt markets. *Second semester, three hours.*

Ac 510—Accounting Theory.

Study and evaluation of competing theories of accounting, including measurement, recognition, and valuation issues. Includes historical development of the accounting standard-setting process and exposure to current developments in financial accounting, international standard setting, corporate governance, and business ethics. *First semester, three hours.*

Ac 601—Current Topics in Accounting and Assurance.

Survey of contemporary issues in accounting, auditing, and reporting. Topics include: emerging issues in determining acceptable accounting/reporting practices; existing and changing policies in corporate governance; effects of technology changes on the theory and practice of accounting; effects of harmonization of international accounting/reporting standards; impact of financial statement fraud on the accounting standards, auditing standards, and the accounting profession. *Three hours.*

Ac 602—Auditing Theory & Application.

Review of basic auditing concepts and introduction to competing theories of auditing and other attestation services. Topics include: ethical standards and legal liability of auditors, detection and correction of fraud in audits of financial statements, statistical sampling techniques, materiality and risk assessment, and interaction of corporate governance standards with auditing standards. *Three hours.*

Ac 603—Tax Research.

Introduction to tax research methods used by practicing accountants and a survey of available primary and secondary research sources. Equips students to support or defend a position on particular tax issues through appropriate communication of results of research. *Three hours.*

Finance

Fin 502—Financial Theory & Application.

An in-depth analysis of financial statements and application of principles of finance to actual business situations. Designed to develop decision-making abilities by having students recommend solutions to financial problems. Students will design and use computerized spreadsheet applications to assist in analysis. *First semester, three hours.*

Fin 504—Advanced Financial Management.

A study of the advanced phases of financial analysis, with special emphasis given to working capital management and valuation. *First semester, three hours.*

Fin 505—Investment Portfolio Management.

A study of various investment media available to the personal and institutional investor including stocks, bonds, mutual funds, and options. Also examined are methods of identification of investment needs, approaches to determination of portfolio composition, and risk management. *Three hours.*

Fin 601—Introduction to Corporate Finance.

Principles and techniques of financial analysis, planning and control, working capital management, capital budgeting, long-term financing, and cost of capital. *Both semesters, three hours.*

Fin 761—School Finance.

Selected topics in school finance to include budgeting, cash-flow analysis, capital planning, fund-raising, debt management, and governmental reporting requirements. *Identical to EAS 761. Second semester and summer, odd-numbered years, three hours.*

Marketing

Mkt 506—Entrepreneurship.

The course focuses on how to take an idea for a small business and develop a business plan. Topics include the role of small business in the economy; industry, target market, and competitive analysis; application of funds; and development of supporting data. *Second semester, OEE, three hours.*

Mkt 511—Marketing Management.

A case-study approach to solving marketing problems. Emphasis on selecting marketing opportunities, formulation of competitive strategies, marketing policies and programs. *First semester, three hours.*

Mkt 512—Salesmanship.

Practical training in successful selling. Emphasis on the selling process, prospecting, preparation, presentation, handling objections, closing and follow-up. *First semester, three hours.*

Mkt 514—Marketing Research.

Provides research methodologies and skills such as questionnaire design, Internet search strategies, statistical analysis, and other principles of data mining which are used in marketing management. A highlight of the course is a team marketing research project applying these marketing intelligence gathering techniques. *Three hours.*

Mkt 515—Sales Management.

Emphasis on leading a sales team with particular focus on recruiting, hiring, training, and compensating. *Second semester, three hours. Prerequisite: Mkt 512.*

Mkt 605—Introduction to Marketing.

An introduction to the marketing concept, market

analysis, and the development of marketing strategies, market research, target markets, product placement, promotion, and pricing. *Both semesters, three hours.*

Professional Business

MBA 500—Introduction to Business & Mathematical Concepts.

This course is designed to help the MBA candidate review critical math concepts, financial accounting practices, marketing and finance related issues, and master key computer skills. *Three hours.*

MBA 602—Business Ethics.

A study of business ethics that includes the meaning and purpose of ethics, with emphasis on Christian principles of action. Historical and practical approach to the problem of right conduct within the business environment. *First semester, even-numbered years, three hours.*

MBA 610—Statistical Applications in Business.

Introduction of selected tools suitable for information collection, classification, summarization, and analysis. Topics include probability; measures of central tendency and dispersion; discrete and continuous distributions with emphasis on normal distribution; sampling and sampling distributions; point and interval estimation; and hypothesis testing, correlation, and regression. Practice of problem solving with computer programs and statistical packages. *First semester, odd-numbered years, three hours.*

MBA 620—Managing Operations.

Fundamentals of operations management in manufacturing and service environments. Emphasis on decision making and development of competitiveness-enhancing procedures through improved technology, productivity, product quality, and materials management systems. *Summer only, three hours.*

MBA 625—Information Systems Management.

Presentation of vital fundamental concepts for effective use and management of information technology in a business environment. Topics include basic technology concepts, data communications and networking, role of information in organizations, acquisition and strategic use of information technology, implications of end-user computing, and management and control of information systems. *First semester, even-numbered years, three hours.*

MBA 630—Managerial Aspects of Accounting.

Interpretation, use and analysis of accounting data for internal reporting, planning, and control of business activities and managerial decision making. Includes influence of accounting on people in service and manufacturing operations. *First semester, odd-numbered years, three hours.*

MBA 632—Managerial Finance.

Introduction to requisite corporate finance managerial skills, including cash flow analysis and computer modeling of financial decisions. Topics include: financial analysis, planning, and forecasting; risk/return relationships; discounting future cash flows; assessing projects and capital budgeting viability; opportunity cost of capital; enterprise valuation; and debt and equity financing options. *Second semester, odd-numbered years, three hours.*

MBA 635—Economics.

Survey of the principles of microeconomics and macroeconomics, including price theory, foundations of market economy, income theory and analysis of national income determinants. Emphasizes understanding the adjustment of business enterprises to changing market conditions. *Summer only, three hours.*

MBA 645—Marketing Strategy.

Study of creative and analytical problem-solving techniques as applied to marketing situations. Use of case studies to demonstrate deliberate development of creative problem-solving ability. *Second semester, odd-numbered years, three hours.*

MBA 650—Fundamentals of Business Law.

A study of the development of jurisprudence with an emphasis on business law. Attention is given to the contract and labor laws, including negotiation and dispute resolutions. *Summer only, three hours.*

MBA 665—Management Effectiveness & Communication.

162 Analysis of interrelationship among individuals, groups, and the organization. Examination of the following concepts: leadership, motivation, communication, group dynamics, decision making, and interpersonal relations. Inclusion of case studies and other projects. *Second semester, odd-numbered years, three hours.*

MBA 675—Emerging Technologies/E-Commerce.

Broad introduction to information technologies currently used in the corporate world and those likely to be adopted in the future. Explanation and identification of workings, users, and application of these technologies from functional and technical managerial perspectives. Includes demonstrations and computer experimentation. Development of in-depth understanding of the Internet concerning key features of electronic commerce, opportunities provided, and requirements for its effective use. *Second semester, even-numbered years, three hours.*

MBA 680—Emerging Business Development.

Interdisciplinary study of all components necessary for starting a new business, with emphasis on the critical function of recognizing and creating opportunities. Topics include attributes of entrepreneurs and entrepreneurial careers; evaluating opportunities; conceiving and writing business plans; and venture financing. *Second semester, even-numbered years, three hours.*

MBA 685—Managing Human Resources.

Examination of essential personnel-related activities (appraisal, selection, training, compensation, and development); evaluation of managerial use of these activities in strategy formulation and implementation. *Second semester, even-numbered years, three hours.*

MBA 699—Independent Study.

Research project for a profit or non-profit organization conducted under the supervision of a faculty member. *Both semesters and summer, three hours.*

The Buildings and Equipment

Bob Jones University occupies a plant comprising 210 acres. The institution moved into the initial unit of 25 buildings for the 1947-48 session. Since that date additional buildings have been constructed on an average of more than one a year. The campus plan included in this bulletin will show the location of the different buildings.

The Administration Building houses the business, academic, and executive offices. Hosts at the Information Desk welcome all visitors.

The Alumni Building houses the Bellis Copy Center, media center, language laboratory, the Church Ministries Resource Laboratory, Learning Resource Center, computer labs, and air-conditioned lecture halls, classrooms, and faculty offices.

The Alumni Stadium with a seating capacity of approximately 4,000 is used for soccer games. There are also 4 soccer fields available for practices and games. Softball games are also played in this outdoor activity area. The Alumni Stadium has a ¼ mile track for competitive and recreational running activities. Nine lighted tennis courts are available for use throughout the day.

The Bob Jones Jr. Memorial Seminary and Evangelism Center. Named to symbolize the vital connection between historic Fundamentalism and evangelism, the **Bob Jones Jr. Memorial Seminary and Evangelism Center** serves to promote the cause of world evangelism by means of teaching the fervent exposition and application of the Word of God. The two-story structure, covering approximately 18,000 square feet, is located in close proximity to the Alumni Building and the Library. Its features include high tech resource and research facilities, historical displays and memorabilia, classrooms, faculty offices, a conference room, and a lecture hall.

The Bob Jones University Museum & Gallery, Inc. houses one of the foremost collections of religious Baroque art in the world. Renowned and respected around the globe by art scholars and museum professionals, the Museum & Gallery exists to promote the appreciation, understanding, and preservation of quality fine art that reflects universal and

scriptural truths based on God's Word and works. M&G extends its collection into communities at home and abroad through its educational and cultural outreaches that enrich the whole man—mind, heart, and soul.

The collection of sacred art contains representative works of Flemish, Dutch, German, French, Italian and Spanish painting from the fourteenth through nineteenth centuries. Among them are outstanding examples from the brushes of Tintoretto, Veronese, Botticelli, Preti, Reni, Le Brun, Gerard David, Cranach, Murillo, Ribera, Rubens, and van Dyck.

Period furniture and statuary afford interesting sidelights on the other arts as well as a look into the life and times contemporary with the over 400 paintings in the collection.

M&G also houses the **Bowen Collection of Antiquities** which contains the varied display of biblical antiquities from the collection of the late Mr. and Mrs. Frank Bowen. This excellent collection displayed on a rotating basis, affords an unusual opportunity for systematic study of the Bible in light of archaeology.

As a visual library and valuable resource, the Museum & Gallery presents a record of the culture, religion, and history of ages past, beginning in Bible times and extending through the nineteenth century. More than 20,000 people visit this remarkable collection each year. Thousands of students, families, and adults participate in M&G's educational offerings and cultural outreaches such as the annual *Living Gallery* presentation, music recitals, focus exhibitions, children's programs, guided tours, membership program, and more. Through its educational efforts and collection, M&G continues to extend its reach beyond its campus family and into the surrounding community, beyond its national borders and into international circles. Students in any field, art-related or not, benefit from the rich legacy the collection provides.

The Davis Field House provides facilities for the division of physical education and exercise science, the university intramural program, and for faculty/staff/student recreation opportunities. This includes classrooms, offices, locker rooms, a women's fitness center, an aerobics

room, and indoor jogging track, and a swimming pool. There are 3 separate court areas in the DFH which can provide 4 regulation courts for basketball and volleyball and 6 badminton courts. Seating is available for approximately 3,000 people for athletic and special events in the main court.

The Dixon-McKenzie Dining Common accommodates 3,300 people at a sitting. It is one of the ten largest in the country operating under one roof. Its kitchen is one of the best equipped and most modern in the country. In addition to the Varsity Room for students, smaller rooms are provided for the use of faculty and special groups.

The Edwards-Riley Memorial Student Center contains the War Memorial Chapel, Stratton Hall, Snack Shop, Campus Store, Grace Levinson Chapel, Photo Studio, Post Office, Social Parlor, Student Activities Center, Office of Student Services, Office of Career Development and Placement, and conference rooms.

The War Memorial Chapel contains a series of huge canvases painted by Benjamin West depicting scenes from the Old and New Testaments—a part of the intended decoration for the chapel at Windsor Castle. The hall also contains a 19-rank Wicks pipe organ, installed in 1988.

Facilities Management located in the Ludwig Facilities Management Center, is responsible for maintaining approximately 2,500,000 square feet of public buildings and residence halls, as well as approximately 75 residences and 225 apartments on over 300 acres of property. The Campus and Residential Maintenance groups of Facilities Management are responsible for all building and housing maintenance. The Utility Services group is responsible for plumbing, electrical, HVAC, welding, and sheet metal shop. The Operations and Services group is responsible for the maintenance of the transportation fleet, Central Distribution (all warehousing activities), the Custodial Services, and maintenance of grounds. The Projects group is responsible for the development, engineering, and construction of all major road, building, and utility projects on campus; as well as the roofing, floor cover-

ing, paint shop, cabinet shop, and projects shop. The Energy Services group is responsible for the maintenance and operation of the cogeneration plant.

Interior Design is responsible for all furnishings and finishes as well as Christmas lighting and special decorations throughout the year.

The Dwight Gustafson Fine Arts Center contains specially designed studios for voice, piano, instruments, and pipe organ, as well as practice halls for orchestra, band, chorus, and ensembles. The Music Library, with its large record, compact disc, DVD, videocassette, and score collection, is also located here. Art facilities are located in the Sargent Art Building and include offices, classrooms, and studios for painting, drawing, sculpture, ceramics, fiber arts, printmaking, and graphic arts. Three state-of-the-art computer technology labs are available for classes and students in fine arts. Broadcasting Department facilities include classrooms, control rooms, radio studios, and a well-equipped television studio. The studios of student-operated WBJU, the campus station, are also located in the Fine Arts Center. Speech Communication facilities include offices, classrooms, conference rooms, multi-media room, and the speech therapy clinic.

The Founder's Memorial Amphitheater seats 7,000 and is the preaching center of the campus. A tribute to the memory of Dr. Bob Jones, Sr., the mammoth edifice is akin to an enclosed Greek amphitheater and allows an audience the greatest possible proximity to a speaker. A 90-rank Allen organ is located in this hall. It also houses Bob Jones University's recording studios and a 200-seat assembly room.

The Fremont Fitness Center contains locker rooms, saunas, whirlpools, racquetball courts and two exercise rooms featuring aerobic equipment, weights, and state-of-the-art strength and conditioning equipment.

The Grace Haight Nursing Building houses the offices, classrooms, simulated laboratories, and learning resource center for the Division of Nursing.

The Howell Memorial Science Building houses the Roder Memorial Coral Collection, the Waterman Bird collection, a fully equipped

computer science lab, modern laboratories for instructions in biology, chemistry, physics, and electronics; modern facilities and labs for the teaching of Family and Consumer Sciences; classrooms and lecture halls; and faculty offices.

The Mack Library has about 90,000 square feet of floor space. This modern facility offers seating for over 1,200, including individual study carrels, open bookstacks in the reading areas, an audiovisual facility, a large periodical room, a computer lab, a computer classroom, and a library instruction classroom.

Other prominent features include the Jerusalem Chamber, a replica of the room in Westminster Abbey in London in which work was accomplished on the 1611 King James Bible, and the University Archives Room, which displays materials about the Founder and history of the University.

Students are served by a staff of 22 and a student staff of about 50.

Approximately 303,000 volumes are housed in the collection, and over 1,125 current periodical titles are received. In addition, over 15,000 music, speech, and language recordings are available in departmental library rooms elsewhere on the campus.

The Library features the Millennium online catalog and an automated circulation system supported by Innovative Interfaces. These units provide an integrated system and access to other library catalogs from one of the 20 public access terminals. Books not held in our library may be obtained by interlibrary loan through OCLC, a national database. In addition, students have access to the internet from eight workstations and to DIALOG which provides on-line searching for magazine and other non-book information in over 400 databases. The Fundamentalist File contains over 110,000 articles on religious subjects and secular topics form a religious perspective.

Precollege Programs: Elementary School (Grades K4-6)

The Elementary School includes four separate buildings: the Beginnings Center (K5), the Primary Center (K4, Grades 1 and 2), the Main Building (Grades 3-6), and the Fine Arts Center. There are four K4 sections, and five sections each for K5-6th grade. Observation

windows are provided for the benefit of University students majoring in education. Many university students work as tutors, aides, and late-stay workers.

Junior High (Grades 7 and 8)

In addition to the daily instruction in mathematics, history, science, English, and physical education, students are also taught music and Bible. Junior High is divided into five 7th grade sections and five 8th grade sections. Students are encouraged to audition for the chorus, handbell choir, one of two bands, or orchestra and may participate in afterschool sports. Annual social events include outings and historical trips.

The Academy (Grades 9-12)

Located on the BJU campus, the Academy offers students the advantages of a college preparatory curriculum. In addition to the availability of university facilities and resources, the Academy also has its own auditorium, gymnasium, science labs, computer labs, classrooms, home economics department, and much more. Students compete in intramural sports and may participate in the orchestra, one of two Academy bands, Concert Choir and Chorale, Handbell Choir, National Forensics League, and a variety of Christian activities. Most of the faculty hold master's degrees, and Academy students have a reputation for scoring high on standardized tests.

Rodeheaver Auditorium is one of the finest collegiate stages in the United States. The mechanical equipment of the building includes two contour curtains, a revolving stage, over 40 fly lines, and orchestra and stage lifts—making it one of the best-equipped theaters in the Southeast. Seating over 2,600, the building also houses the scene shop, various storage areas, an extensive collection of costumes from various university productions, as well as dressing rooms, and property rooms. A 57-rank Zimmer pipe organ is located in this hall. Forty-three digital stops were added to the instrument in 2004. In addition, Rodeheaver Auditorium houses Unusual Films, the University's award-winning film production studio.

The **School of Applied Studies** facilities support the trades and Christian service educa-

tion. The distinctive nature of these programs are supported by the following different buildings: The SAS Building includes administrative offices, classrooms, and a fully equipped computer lab. The Culinary Arts Building contains a state-of-the-art kitchen, bakeshop, and dining room/classroom. The Carpentry Building is a fully equipped carpentry shop with classrooms. The Cosmetology Lab has a 23-station beauty salon and classrooms. The Auto-Diesel Shop is an eleven-bay operating garage, classroom, and parts storage. The Airport Facility includes an Aviation mechanic shop, classroom area, and the Flight School is supported by administrative offices, a maintenance area, flight line, and simulators. The Child Development Center, a fully operational day care, provides the laboratory for the Child-Care program.

In **Unusual Films**, Bob Jones University has one of the most effective media today of spreading the Gospel throughout the world. This up-to-date, excellently equipped motion-picture studio centers in a large sound stage complete with professional cranes and multidirectional dollies, cameras, microphone perambulators, catwalks, arc and incandescent lights, lighting accessories, and still photography equipment and laboratories. Conveniently located near the sound stage are studios for makeup and hairstyling, wardrobe, film and non-linear video editing, sound recording, re-recording and scoring, 2-D and 3-D animation, set and costume design, scene drafting and construction, film distribution, projection computer lab, and classroom facilities.

Since its organization in 1950, Unusual Films has established an outstanding record in the production and distribution of its films which are being shown in all parts of the world. One of its most celebrated film releases has been *Wine of Morning*, a two-hour, full color, first-century story that was selected to represent America at the International Congress of Schools of Cinema at the Cannes Film Festival. Since then, Unusual Films has produced, in addition to numerous shorter films, five more feature-length productions: *Red Runs the River*, a 90-minute film dealing with the personal conversion of one of the historic generals of the Civil War; *Flame in the Wind*, presenting a strong gospel message against the

background of the Spanish inquisition; *Sheffey*, the moving story of a circuit riding preacher known for his power in prayer; *Beyond the Night*, a missionary film telling the story of the powerful testimony of a missionary doctor in Africa; and *The Printing*, the story of secret Bible printing in the Soviet Union on the eve of *perestroika*. The most recent productions are *The Treasure Map* and *Project Dinosaur*, two dramatic adventure films designed to appeal to children, and *The Golden Rom*, an animated story.

Unusual Films serves as a laboratory for the Division of Cinema and Video Production students who wish to receive professional training in all phases of Christian and educational motion-picture and video production and in the field of still photography. Cinema majors, as well as any student in the University, may gain experience in the various aspects of production, and cocurricular credit may be earned by such participation.

Because of the strong Christian emphasis and the serious approach to the work on the part of Christian young people who feel a definite call of God to this field of service, because of the motion picture equipment and facilities, because all fine arts are given without additional tuition, because of the teacher-training background of the Unusual Films staff coupled with a knowledge of motion pictures, and because of the practical experience given students, Bob Jones University is better prepared than any other university in America to train Christian young people who are seriously interested in cinema and video.

The purpose of Unusual Films, to win men and women to Jesus Christ, is epitomized in the motto which hangs on the sound stage wall—"I am made all things to all men, that I might by all means save some" (I Corinthians 9:22).

Performance Hall contains classrooms for dramatic production courses, a design studio and a 150-seat laboratory theater designed to present student productions in proscenium, arena, or thrust-stage styles. Also housed in this area are music practice facilities for women students.

William J. Barge Memorial Hospital serves as a full 79-bed hospital, as well as an infirmary for the university faculty, staff and students.

It has a pharmacy, x-ray department, clinical laboratory, and physiotherapy unit.

Residence Halls at Bob Jones University are staffed by a residence hall supervisor and residence hall counselors. There are five men's and five women's residence halls for single students. Residence hall rooms are fully carpeted, air-conditioned, and provide computer connections to the campus network. Each room is outfitted with a telephone and built-in furniture (two student desks, two bunk bed units, overhead and hanging closet space, and built-in drawer space). Each residence hall also provides a study lounge, and some residence halls are equipped with handicapped access. In order to keep the facilities up to date, one residence hall each year is totally refitted, including

plumbing, electrical, furniture, and other necessary upgrades. In addition to this major refurbishing, each residence hall is repainted and recarpeted as needed. To aid campus security, certain residence hall doors are accessible only by student ID card, and all outside entrances to the women's residence halls are monitored by video surveillance equipment.

Spacious covered walks connecting most of the major buildings provide protection from the weather for students moving from one building to another.

The **University Cleaners** does the linen service for the Dining Common, Barge Memorial Hospital, and the Child Development Center, as well as dry cleaning, laundry and shirt service for the faculty, staff and students.

The University

Student Life

Attendance

For the purpose of leaving the city of Greenville, each student is allowed the equivalent of one full week of cuts per semester, if his academic average is satisfactory and if the proper permission has been secured. No student may be away during the following times:

- (1) during the Bible Conference week,
- (2) the ten days before Thanksgiving Break begins,
- (3) within three weeks of Christmas vacation,
- (4) within three weeks of Commencement,
- (5) within three weeks following the beginning of first semester,
- (6) within two weeks following the beginning of second semester.

Teachers may require that class work be made up in advance if classes are missed.

A student is required to attend all classes, assemblies, etc., unless he is otherwise excused; and he is required to be on time. The details of the regulations regarding these matters are amplified in the Student Handbook which is distributed each year to the students.

Housing

All single students under 23 years of age, except those residing with their parents or close relatives in the local community, are expected to live in the university residence halls. Students must supply their own textbooks and school supplies, as well as their own bed linens, twin bed mattress cover, blankets, pillows, and towels. We suggest that students wait until they arrive before purchasing minor room furnishings such as curtains. Students may bring their musical instruments. As tennis and racquetball are among the most popular sports, students will want to bring rackets.

The University, through the Office of Student Services, lends all possible assistance to married couples in locating housing in the area.

Standards of Conduct and Discipline

Bob Jones University, as a Christian institution, expects that its students shall not only live lives that are above reproach but that they shall also exemplify Christian unselfishness and kindness in dealings with faculty and fellow students. Attendance at Bob Jones University is a privilege and not a right. If on

the basis of the University's judgment a student's spiritual response, character, or conduct is considered to be sub-Christian or sufficiently spiritually deficient as to make him unworthy of the privilege of holding a degree from this Christian university, BJU retains the right to deny that student further enrollment or to deny him his degree.

Discipline at Bob Jones University is administered by a committee composed of members of the student body and members from the Dean of Students staff. Discipline is administered on a demerit basis. One hundred demerits restrict a student to the campus, and 150 demerits automatically expel a student. Each year about one-third of the students receive no demerits whatsoever against their records.

Student Activities

Artist Series and Recitals

Each year the University Concert, Opera, and Drama Series presents programs by the world's leading solo artists and ensembles, as well as the university's productions of opera and Shakespeare. The student program fee provides each full-time student with a season ticket. In addition, the Divisions of Music and Speech present recitals and concerts by members of the faculty and by BJU music organizations.

Bible Conference

The annual spring Bible Conference is one of the outstanding features of the University year. Extending for six days, the Conference brings to the campus America's outstanding, fundamental Bible teachers, pastors, and evangelists. All regular academic work is suspended for the Bible Conference, which takes the place of a spring vacation.

BJU Heritage Day

One day is set aside each year in late October to remember the rich heritage of Bob Jones University. The blessing of God upon the University is evident in the lives of the many godly men and women who have graced the faculty and staff since the school's founding. The day features a special chapel service that includes personal memories of Dr. Bob Jones

Sr., Dr. Bob Jones Jr., and the many others who have been vital to the history of this ministry. These vignettes often include video and audio clips from the early days of BJU. This special day of remembering God's work concludes with a banquet in the dining common.

Chapel Services

One of the most interesting features of Bob Jones University is the 35-minute chapel service held every morning Monday through Thursday. These services are a source of great inspiration to students. Four days a week the chapel message is brought by the President or Executive Vice President when on campus, and in their absence by selected speakers. Each Friday the chapel period is devoted to the meetings of various societies.

Day of Prayer

Once each semester, classes are canceled and the time is devoted to prayer and praise. The schedule varies, but includes sessions where students and faculty and staff members gather by groups to share requests and pray. A praise service is held in which testimonies of answered prayer are shared with the university family. During the fall semester a singspiration is also held at the Alumni Stadium where the entire University family can participate.

Extension

An extension is an off-campus ministry in which students spread the Gospel in the community and surrounding region. Through the University's over 350 extension groups, students minister in local churches, nursing homes, children's clubs, and lower-income apartment complexes, reaching out each week to people through evangelism, discipleship and encouragement. This ministry of BJU's students to the greater Greenville area has been a tremendous asset to pastors and churches, and a great opportunity for the students to learn as they train to serve the Lord.

Missions Emphasis Week

One week in the school year is set aside for a special missions conference called Missions Emphasis Week. The University brings to its chapel platform outstanding missionary speakers for this event. Representatives of many

well-known fundamental mission boards come to the conference to promote missions and to confer with potential missionary candidates.

Soul Winning Conference

Before Christmas break, a guest chapel speaker brings a series of messages to inspire and instruct students and faculty to improve their witness for Christ to the lost. The university family leaves motivated to use their opportunities during the holidays to win souls for Christ.

Sunday Evening Worship

All students are encouraged to attend Sunday evening worship at an independent, fundamental church in the local community.

170 Sunday Morning Worship

The Sunday morning worship service is a regular feature of the university religious program. Every residence hall student (except students who are away conducting services) is required to attend the worship service. There is a church choir which presents special music, and the message is brought by the President or some member of the BJU faculty or staff.

Sunday School

Graduate students living in the residence halls meet on Sunday mornings as a group for Sunday School.

Vespers

The Vesper service is probably the best known of all religious services of Bob Jones University. It presents faculty and students of the Divisions of Speech Communication and Music in a sacred program. Occasionally, a religious drama is presented by the Division of Speech Communication. These services, both devotional and cultural, attract many visitors and are held twice a month on Sundays during the school year.

Student Organizations

Art Forum

The Art Forum exists to give art students opportunity to gain broader understanding of their field of study outside the classroom.

Professional artists, gallery curators, retail art dealers, and graphic designers present practical information about their work experiences. The format includes panel discussions, question and answer sessions, video or slide presentations, and lectures. Subjects vary and may include art philosophies, artwork pricing, art techniques, minority artists, job opportunities, artist demonstrations, and critiques. Five sessions are scheduled throughout the school year.

Bands

Concert Band: This organization of approximately seventy players performs literature from the standard concert band repertoire and performs at least two major concerts each year.

Symphonic Wind Band: This organization of approximately fifty players is devoted to performance of the finest concert literature, both secular and sacred, for winds and percussion. The Wind Band performs at least four concerts each year, in addition to recording, touring regularly, and performing in Vespers.

Membership in both bands is open through audition to all students.

Choral Program

The choral program at BJU exists to support the growth of the Christian student into the image of God and to equip him to use music for the service of God. The developmental program is comprised of multiple graded choirs. All students are welcome to audition and are placed according to their classification and abilities. Singers are re-auditioned periodically to determine proper placement. The program consists of eight choirs: University Singers, Conductors Chorus, Collegiate Choir, Concert Choir, Lyric Choir, Glee Club, University Chorale, and Chamber Singers. Performance venues include concerts of standard choral literature and church music, Vespers and Sunday morning worship services, and the annual opera, oratorio, and Commencement Concert performances. Each participant will have the opportunity to reach his individual technical and artistic choral potential within a program that strives for the highest level of musical excellence.

Classic Players

The Classic Players is one of the outstanding college Shakespearean repertoire groups in the world. Membership is open to students who show the requisite ability in public try-outs. Two major productions are presented each year, including such great plays as *Hamlet*, *Julius Caesar*, *Macbeth*, *The Merchant of Venice*, and other plays covering the great majority of the Shakespearean repertoire.

Collegian Staff

Bob Jones University's student newspaper, *The Collegian*, was founded in 1987 as a journalism lab, offering students hands-on experience in producing a biweekly publication. Students write and edit articles, design the layout, take photographs, and sell ads for the paper, which has a circulation of nearly 3,500. Stories in *The Collegian* focus on campus personalities and student life, helping to unify the large and diverse student body. The paper is distributed free on campus and is available to parents, friends and alumni at www.bju.edu.

Community Relations Council

Community Relations Council is an organization made up of students who volunteer their time to various service projects in the community. In the past years they have been engaged in cleaning up area parks and the Greenville Zoo, collecting funds for the Heart Fund and other charitable organizations, as well as sponsoring an on-campus blood drive. The CRC has received local, state, and national recognition for its volunteer efforts in contribution to the City of Greenville.

Instrumental Ensembles

Several permanent chamber ensembles provide opportunity for specialized performance by qualified instrumental students. These include a woodwind choir, flute choir, trombone choir, horn choir, tuba-euphonium choir, trumpet choir, handbell choir, chamber strings, and percussion ensemble. In addition, a number of smaller chamber groups are formed during the year.

Ministerial Class

This association is composed of men students preparing for a full-time Christian

ministry. The ministerial class is under the direction of the Director of Ministerial Training and meets each week for instruction. The university chancellor, president, and other leading fundamentalist religious leaders of the world address this class. Besides specified reading and class work, each student engages in practical ministerial work during the school year and in the summer months.

Mission Prayer Band

Bob Jones University is known throughout the Christian world for its missionary emphasis. Each year a large number of students from various majors express interest in participating in some aspect of world evangelism. Mission Prayer Band is a natural result of this interest. The purpose of Mission Prayer Band is to stimulate missionary zeal and vision on the campus. The principle way that students accomplish this is by holding collective prayer meetings four times a week to pray for specific needs of the missionaries. They also involve every residence hall prayer group on campus by providing each one information about a missionary family and encouraging interaction with them throughout the semester.

Mission Teams

Each year students have the opportunity to minister in other regions of the world by participating in one of BJU's mission teams. Students prepare throughout the year and raise their own financial support. Teams go to various countries spanning the globe using trade skills, aviation ministry, music, and preaching/teaching to reach the lost with the Gospel and to challenge the team members to consider their lifelong level of involvement concerning the Great Commission. Each fall one chapel service is set aside for the promotion of summer mission teams.

Opera Association

Opera productions are presented each year, often with guest artists featured in the principal roles along with student and faculty soloists. Supporting roles and chorus parts are taken by students who show requisite ability.

Orchestra

The university orchestra presents a concert each semester as well as oratorio and opera

performances and appearances on the vesper programs. In addition to the standard symphonic repertoire, the orchestra often performs such special assignments as recording for films. Membership is open through audition to all students.

University Ministry Teams

Several student groups, carefully selected for their vocal, instrumental, or speech abilities, tour throughout the United States for several months each year representing the University through unique presentations of sacred music and Christian drama.

Vintage Staff

The *Vintage*, “a season’s produce” by definition, is BJU’s yearbook. The staff, whose responsibility it is to produce this annual publication, is composed of students from varied academic divisions and classifications within the University. Colorful, uniquely photographed, and beautifully bound, the annual mirrors not only classes and activities but also the student body’s worthy goals and Christian philosophy of life.

Any full-time student who is registered for and remains through both the fall and the spring semesters in any regular school year will receive a copy of the *Vintage* without charge. Any student who does not remain for two full semesters is not entitled to receive a yearbook.

WBJU

WBJU-FM is BJU’s student-staffed radio station. The station broadcasts 18 hours a day, seven days a week to provide the student body with a variety of sacred, classical and easy-listening music; as well as informative news and sports talk programming. The station is mainly staffed by students who have an interest in broadcasting. They are responsible for producing, scheduling, announcing, and marketing the station’s content. Residence hall students may listen to WBJU on 104.5 FM.

WBJU-TV is the student-staffed television station. The station provides the campus with national, local and campus news plus sports highlights, weather, and campus announcements throughout the day. The station provides students with opportunities to be anchors,

reporters, producers, and technical crew members on a variety of television programming produced in the studios of the Department of Radio and Television Broadcasting. Students may watch WBJU-TV at the Snack Shop and residence hall viewing areas.

WBJU-Online is the station’s website that is available over the campus Intranet. Students can access news, weather, and sports as well as information about WBJU advertisers and contests.

Writers Forum

The purpose of the Writers Forum is to acquaint students majoring in Professional Writing and Publication with career opportunities in the field. Professionals from newspapers, magazines, public relations departments, radio and television stations, and creative and technical writing fields are invited to speak to the students six times a year. This also gives students a chance to ask questions about their field of interest.

Student Opportunities

Students may develop their talents through participation in a wide variety of music and speech activities that are open to anyone in the University, regardless of his major. BJU stage productions, such as the Shakespearean plays, operas, and fully staged vesper programs presented twice a month during the school year, utilize the music and speech talents of hundreds of students. The University’s film production unit, Unusual Films, often calls on the student body for participation in the many aspects of motion picture production.

Career Development and Placement Office

The Career Development and Placement Office offers students seven distinct services. They are as follows:

- 1) Testing—Strong Interest Inventory, LASSI study skills test;
- 2) Counseling in time management, study skills, choosing a major, career-related needs, personal concerns;
- 3) Workshops in résumé writing, interviewing, and job-hunting tips;

- 4) Résumé critique and printing;
- 5) On-Campus Interviewing—coordinates all on-campus interviewing, the Career/Job Fair, the Principals Recruitment Conference and the Ministry Market;
- 6) Referral service for jobs for students and alumni;
- 7) Resources include job listings, corporate information, résumé and letter writing books, summer internships, and other jobs. Call 864.242.5100 ext. 2007.

Learning Resource Center

Operated by the School of Education, the Learning Resource Center (LRC) is open to university students with documented disabilities who have met the university's regular admission requirements. Typically, a student's disability will have been documented prior to enrollment in college. Students who did not receive testing and evaluation during their elementary/secondary school years but who submit documentation of a disability after being admitted to college will also qualify for services from the LRC. The evaluation must have been conducted by an appropriate professional and have been completed within the last three calendar years.

The mission of the LRC is to assist students with disabilities in successfully completing their degree programs by providing them with reasonable accommodations and individualized instruction. Upon admission to the program, each student receives an individual accommodation plan that links the student's cognitive and academic deficits with the most appropriate accommodations. Limited tutorial assistance is also available in the LRC. University students with disabilities take the same required courses for their degree programs as nondisabled students. Enrollment in the LRC is not required. However, those who will need instructional accommodations for any course must secure them through the LRC.

The LRC is under the direction of the chairman of the Division of Special Education. Special education professors serve as consul-

tants to the program, and university graduate students and upper class undergraduate students completing degrees in special education serve as teachers in the LRC.

Overseas Summer Study Tours

During four years of study at Bob Jones University, a student has the opportunity of participating in summer study tours. These tours, offered in successive summers, include European Highlights, conducted by Dr. Dwight Gustafson, a European tour stressing the fine arts; Reformation Tour, conducted by Dr. Edward Panosian; the Mayflower Tour of England and Holland, conducted by Dr. David Beale; the Early Church History Tour to Turkey led by Dr. David Beale; the International Business Tour of Europe; a Drama and Theater Tour of Greece, Italy, and England and a Russian Art and Culture Tour, led by Drs. Bill and Janie McCauley; and a Bible Lands Tour, conducted by a member of the Bible faculty.

Students may receive up to three semester hours of credit for each of these tours that can be applied toward their graduation requirements.

Reading Laboratory

The School of Education maintains a Reading Laboratory which provides training in diagnostic and remedial reading procedures. The Laboratory course is set up to help every student to improve his own reading skills and become acquainted with reading equipment.

Student Ministries

Students are available to help in churches and Christian organizations with children, youth, music, and visitation. The church or organization should be within reasonable driving distance of the campus. Call the Extension Office at 864.242-5100 ext. 2851.

The Auxiliary Ministries

Bob Jones University is glad to offer to its University family and friends the services listed here. For further information, visit our website at www.bju.edu, call the department, or write to the following address. All departments are located on the campus of Bob Jones University, Greenville, South Carolina 29614.

Alumni Association

Bob Jones University Alumni Association is composed of graduates and former students who are eligible for membership. Consistent with its stated purpose, the organization encourages and supports the University in preserving and fulfilling the spiritual and academic mission set forth by the Founder and serves the alumni with over thirty membership benefits. The activities and accomplishments of the alumni appear in the publication *Voice of the Alumni*, which is circulated to members. The Director of Alumni Affairs divides his time between working with the officers of the Association on campus and serving our alumni in the field; conducting revival meetings; speaking in Christian camps and schools; and making personal calls to alumni homes. A reception and annual business meeting are held at Bible Conference. The Association sponsors class reunions, gives annual cash grants to alumni children, and presents various awards to outstanding, faithful alumni. To get news about the Association and the University, call 800.258.2334 for a recorded message. For additional information contact the Alumni Association at 864.242.5100 ext. 3152, or e-mail alumni@bju.edu.

Bob Jones University Press

BJU Press exists to support and extend the ministry of Bob Jones University and to be the premier provider of Christ-centered resources for education, edification, and evangelism.

BJU Press exhibits Bob Jones University's commitment to quality Christian education in the materials it produces. These materials are produced by BJU faculty and staff members and are available to Christian educators around the world. For information, please call 800.845.5731 or visit www.bjupress.com.

BJU Press Products and Services

Textbooks for Christian Schools. BJU Press is a major publisher of educational materials for Christian schools, producing biblically sound, attractive, and educationally effective student and teacher materials for all academic areas, Bible, and many elective courses.

Textbooks for Homeschools. Those who have chosen home education and look to BJU Press for materials and assistance also look to BJU Press for specialized materials for the homeschool. BJU Press personnel also give workshops for homeschool groups.

JourneyForth Books. BJU Press provides read-along books, novels, and biographies of great Christians and other informational and inspirational books for readers from preschool through high school.

Bob Jones University Press. Under this imprint, BJU Press publishes commentaries, Christian living titles, professional teaching books, and Bible studies as well as books of general interest to Christians.

Distance Learning. The Center for Educational Technology delivers quality distance-learning services to schools, churches, and homes across the country and around the world.

BJ HomeSat Network delivers quality distance-learning curriculum and programming to homeschools. BJ HomeSat offers K4 through grade 12 as well as educational workshops, fine arts programs, films, dramas, and family shows to subscribers via satellite and distributed worldwide on DVDs. For information about BJ HomeSat, please call 800.739.8199 or visit www.bjupress.com.

BJ LINC, the Live Interactive Network Classroom, broadcasts high school, college-level, and Bible study courses as well as a Master of Business Administration program live via satellite to students across America. Using the highest level of student-teacher interaction available today, BJ LINC is one of the most advanced distance-learning programs in the country. Classes originate from the BJ LINC studios on the campus of Bob Jones University and are uplinked to a geostationary satellite for relay to BJ LINC sites (Christian schools),

BJ LINC centers (churches), and BJ HomeSat subscribers. For information about BJ LINC sites and BJ LINC centers, please call 800.876.5462 or visit www.bjupress.com.

Note: The college-level and Bible study courses are provided through Extended Education Satellite (EES) and the Institute for Biblical Education Satellite (IBE Satellite). For more information on these ministries, please refer to the Office of Extended Education section. The MBA program is provided through the BJU School of Business. For more information on the MBA program please contact Admissions by calling 1-800-BJ-AND-ME, e-mailing admissions@bju.edu, or applying online at www.bju.edu.

The BJU Press Academy of Home Education (AHE) is a service organization for homeschooling families. Services are available for grades 1 through 12 and include maintaining permanent student records, annual achievement testing, formal transcripts, a high school diploma validating a student's secondary studies, high school fine arts programs, a junior class trip, and commencement events. For information please call 800.845.5731.

Anchor Church Resources provides biblically sound Sunday school materials for two-year-olds through teens.

Passport Learning is a computer-based reading diagnostic and acceleration program for everyone, from grade 2 through adult. This program assesses specific reading-skill difficulties and tailors a course of computer instruction to reinforce key skills. Passport Learning is offered through nationwide learning centers and to homeschoolers through the Passport Learning Office at BJU Press. For more information call 866.727.7576 or email passport@passportlearning.com.

ShowForth provides wholesome and entertaining inspirational, educational, and instructional videos and DVDs for Christian schools, home educators, and families.

SoundForth has been dedicated since 1990 to providing traditional music for churches, schools, home education groups, and individuals. For more information and to order products, call 800.258.7288 or email soundforth@soundforth.com.

BJU Press Testing & Evaluation offers home educators and small private schools an opportunity to test their students with a variety of reliable and nationally recognized tests. Our testing services are fully authorized and approved by the test publishers to offer academic and learning abilities tests. We also offer a variety of other resources to enhance your students' educational experience. For more information, call 800.845.5731 or 864.242.5100 ext. 3300.

BJU Press offers the following customer support services:

Textbook Examinations are available on a 60-day, no-obligation textbook examination program for conventional schools.

Customer Support is readily accessible by calling 800.845.5731 or e-mailing bjup@bju.edu. Customers may ask questions and offer comments on BJU Press materials and services.

BJU Press offers several support programs throughout the year:

Teach-the-Teacher brings teachers from selected schools to the Bob Jones University campus to discuss methods and materials with textbook authors, to observe classroom teachers using BJU Press materials, and to see just what the Press and the University are really like. BJU Press provides the meals and lodging for this two-day stay. Write the Coordinator of Sales Support Services, call 800.845.5731 ext. 3308, or e-mail bjup@bju.edu.

New Beginnings/Christian School Management Seminar is a Christian educators' conference for teachers, administrators, and home educators. Held in July at the University, it offers workshops and discussions on hundreds of topics. Call Guest Reservations at 864.242.5100 ext. 3120, or e-mail reservations@bju.edu.

BJU Homeschool Conference and Family Camp (formerly H.E.L.P. Conference) is held bi-annually, offering hundreds of workshops on topics of interest to homeschooling families as well as activities and events for children and teens. Call Guest Reservations at 864.242.5100 ext. 3120, or e-mail reservations@bju.edu.

Partnership Program is a means of providing all or partial tuition to the children of Christian school faculty who work in schools

that are customers of BJU Press. Please contact Mr. Chris Baker at 864.242.5100 ext. 3037, for details of the program and how your school can qualify.

Cash for College is a program in which every two dollars a homeschooler spends on BJU Press materials, Testing and Evaluation Services, SoundForth products, and ShowForth videos and DVDs, gives him one dollar of credit for BJU tuition. Purchases made from BJU Press since January 1, 1999, count toward the total. Tuition credit may be applied to University courses taken on campus.

Leadership Development Program is for administrators and teachers. Those who wish to take specific postgraduate work in the School of Education may qualify for tuition assistance if their schools are customers of BJU Press. Please contact Mr. Chris Baker at 864.242.5100 ext. 3037, for details.

Administrators Visits (Red Carpet Visits) are by invitation when BJU Press invites administrators from Christian schools to become acquainted with its philosophy and its academic and financial structures. Participants visit elementary and secondary classrooms, meet with administrators, and discuss curriculum materials with the Press marketing staff and writers. BJU Press provides the travel expenses, meals, and lodging for this two-day program. Write the Coordinator of Sales Support Services, call 800.845.5731 ext. 3308, or e-mail bjup@bju.edu.

BJU Press offers the following education support resources:

Our **Educational Consultant** can help fine-tune a Christian school with workshops for in-service training for teachers, problem solving, general or specific-area school evaluations, teacher evaluations, administrative counseling, and advice on beginning a Christian school. Call 800.845.5731 ext. 3310.

Workshops and Demonstration Teaching are available with specialists from BJU Press for Christian schools. E-mail bjupinfo@bju.edu for information.

Distance Learning

Center for Educational Technology through its Center for Educational Technology,

Bob Jones University is a world leader in delivering quality distance-learning services to schools, churches, and homes across the country and around the world.

Through BJ LINC and BJ HomeSat, the unique expertise and resources available on the campus of Bob Jones University are being made available to students, Christian schoolteachers, home educators, pastors, and lay people through the world.

Christian schools and churches wanting information regarding BJ LINC sites and BJ LINC centers should call 800.876.5462. Home-school families wanting information regarding BJ HomeSat should call 800.739.8199. You may also visit www.bjup.com and choose either “BJ HomeSat” or “BJ LINC” from the Distance Learning box.

The Academy of Home Education (AHE) is a service organization for home schooling families. The services are available for grades one through twelve and include maintaining permanent student records, annual achievement testing, formal transcripts, a high-school diploma validating their secondary studies, high school fine arts programs, a junior class trip, and commencement events. For information please call 800.845.5731.

Office of Extended Education Division of Correspondence

The Office of Extended Education offers a wide variety of courses (undergraduate or graduate) taught by the faculty of Bob Jones University. These courses are designed specifically for students who desire a flexible schedule, who cannot attend classes on campus, or who desire to further their education through independent study.

Through the Division of Correspondence, students may take college-level courses for credit or pleasure without schedule or geographic constraints. As much as possible, the content of a correspondence course is identical to the same course offered in residence—only the method of study is different.

Students desiring to reduce the time required to obtain a degree may take advantage of the Limited Early Admissions Program

(LEAP) or the Degree Achieved in Reduced Time (DART) programs.

Former students who have been out of school for at least five years and who desire to finish their degree may do so through the **Degree Completion Program (DCP)**. After acceptance into the program, a checklist will be established to determine which correspondence courses may be taken to complete an Associate or Bachelor of General Studies degree.

Institute of Biblical Education (IBE)

IBE is a structured Bible study program designed for both individual and group study. Each unit of material offers a user-friendly study guide and a leader's guide which makes IBE courses especially useful in church and missionary ministries such as Sunday schools, Bible institutes, and discipleship programs.

Additionally, IBE offers students excellent Bible study opportunities by broadcasting courses directly to BJ HomeSat subscribers and participating BJ LINC sites and BJ LINC Centers. Quality instruction is provided each Thursday night during the fall and spring semesters.

Extended Education Satellite (EES)

(EES) provides a wide variety of School of Education and Seminary graduate-level courses to educators and pastors across the country via BJLINC/ HomeSat. Undergraduate courses are offered in the summer months to college students and to rising high school seniors through **LEAP** (Limited Early Admissions Program). Live, interactive instruction is provided through the latest in educational and satellite technology.

TOP (The Opportunity Place for Continuing Education)

The TOP program of the Office of Extended Education offers continuing education opportunities to area residents and members of the campus community who desire to enhance their personal or professional lives.

For further information about our Office of Extended Education programs, call our toll-free number 888.BJ.EXT.ED, e-mail extended@bju.edu, or write: Office of Extended Education, Bob Jones University, Greenville, SC 29614.

Outreach Ministries

Realizing the ever-increasing need to keep Christians informed on the issues of the day, Bob Jones University sends informed speakers and teams throughout the year to conduct seminars, evangelistic crusades, youth rallies, etc. Music and Drama Teams as well as various members of the university faculty and staff travel throughout the United States ministering in churches and Christian schools. These ministries are available to those who are standing true to the Lord Jesus.

Business Luncheon

The School of Business Administration sponsors a Business Luncheon which gives Greenville professionals a chance to hear instruction from God's Word, accompanied by a great meal. The luncheons are held every other Thursday throughout the school year in the Assembly Room of the School of Applied Studies. A member of the faculty presents the Bible study. For more information contact Public Liaison at 864.242.5100 ext. 4215, or e-mail public@bju.edu.

Community Relations Council

Community Relations Council is an organization made up of students who volunteer their time to various service projects in the community. The CRC has received local, state, and national recognition for its efforts in contribution to the City of Greenville. For additional information contact the Director of Student Organizations at 864.242.5100 ext. 2157.

Farm Fest

Every fall, Bob Jones University invites all interested 7th–12th graders for a day of good, old-fashioned fun. Set up like a fair, teenagers play for prizes at several game booths, hear inspirational music, and listen to a youth evangelist preach God's Word. For more information contact Guest Services at 864.242.5100 ext. 4208, or e-mail events@bju.edu.

Friendship Banquets

These gatherings of BJU alumni and friends take place in select cities once every two years. The host for the evening is either the University President or Vice President for Administration.

The banquet meal is followed by a presentation of an aspect of the Lord's ongoing work at BJU, and the evening closes with a short challenge. These banquets serve an important function in maintaining contact with those burdened for Bob Jones University's ministry and offer a wonderful opportunity for meeting new friends and future students. For information on the banquet schedule, contact Public Liaison 864.242.5100 ext. 4204, or e-mail public@bju.edu.

Ministry Teams

Vocal, instrumental, and drama groups travel throughout the United States during the spring and fall semesters and during the summer months. These six-member teams are available for churches, Christian schools, and camps. Call the Ministry Teams secretary at 864.242.5100 ext. 4245, or e-mail public@bju.edu.

Pastors Visits

Several times each year the University brings to campus groups of pastors who have not visited the campus before. They experience two days of campus life at BJU, spending time with administrators, executives, department heads, and students. Contact Public Liaison, 864.242.5100 ext. 4215, or e-mail public@bju.edu.

Placement Services

BJU welcomes inquiries from churches, schools, and businesses seeking names of BJU graduates for prospective candidates for staff or administrative positions. Churches seeking prospective pastoral or pastoral staff candidates should contact the Ministerial Training and Extension Office at 864.242.5100 ext. 2851. For prospective teachers, administrators, or other employees, contact the Career Development and Placement Office at 864.242.5100 ext. 2007.

Preachers Fellowships

Throughout the school year Dr. Bob Jones III and Dr. Bruce McAllister (Director of Ministerial Training and Extension), along with Mrs. Bob Jones III and two other faculty/staff members, meet with preachers and their wives for an all-day seminar of instruction, discus-

sion, and fellowship. Seminars are held in various cities across the country. Call Public Liaison at 864.242.5100 ext. 4205, or e-mail public@bju.edu.

Pulpit Supply and Interim Pastors

Faculty and staff members are available to teach and preach in churches within weekend driving distance. Call the Extension Office at 864.242.5100 ext. 2851.

Radio Programs

Daily and weekly radio programs from Bob Jones University are heard on stations across the country. These include *Home School Helper*, *Treasury of Great Hymns*, and the teaching ministries of Dr. Bob Jones Sr., Dr. Bob Jones III, and Mrs. Beneth Jones. For a list of stations and times on which these programs can be heard in your area, go to www.bjuradio.com or call 866.BJU.RADIO and ask for a station guide.

Science Teams

A science professor and two upperclass science students travel twice a year for one week at a time to present informative and exciting lectures and experiments in Christian schools for the purpose of encouraging teachers toward excellent and topical teaching of science, promoting students' interest in the study of science, and affirming the credibility of the Bible when it speaks on the subject of science. Call Public Liaison at 864.242.5100 ext. 4214, or e-mail public@bju.edu.

Speakers' Bureau

A booklet is published annually listing some 900 workshops that can be given by more than 100 different faculty and staff at an educators convention or school in-service program. The topics are designated by nursery, kindergarten, elementary, junior high, senior high, administrative, or office personnel sessions.

Please contact the LINC Educational Director at 864.242.5100 ext. 4500 to receive a copy of this year's topics and listing of speakers or to make arrangements for someone to assist you or your organization with a qualified speaker.

Stewardship and Estate Planning Seminar

Through these special seminars, Attorney Joe Helm and BJU Director of Development, Dan Hicks, communicate sound principles concerning the Christian's financial responsibilities and explain estate planning techniques to avoid governmental involvement and unnecessary costs and attorney fees. Call the Office of University Advancement at 864.242.5100 ext. 1775 or email dhicks@bju.edu.

Student Ministries

Students are available to help in churches and Christian organizations with children, youth, music, and visitation. The church or organization should be within reasonable driving distance of the campus. Call the Extension Office at 864.242.5100 ext. 2851.

Study Tours

The University conducts overseas study tours to various areas. University course credit is available but optional. The tours are conducted by experienced members of the BJU faculty. For more information contact Admissions at 800.252.6363.

Summer Educational Opportunities

BJU has a comprehensive summer school program for those who want to earn college credits in the summer and/or those in certain specialized fields who desire to be stimulated with a fresh approach to their area of interest. Included are three four-week summer sessions for undergraduate and graduate programs; a missionary linguistics program; graduate work for pastors, Bible teachers, church musicians, and Christian workers; graduate education; and the master and doctor of ministry, and doctor of pastoral theology programs. Write the Director of Admissions, call toll-free 1-800-BJ-AND-ME, or e-mail admissions@bju.edu.

University Representatives

Regional representatives are available year-round to preach in church services or school chapels, hold teen rallies, present the University, or provide numerous other services. Contact Public Liaison at 864.242.5100 ext. 4224, or e-mail public@bju.edu.

Seminars & On-Campus Events

Bible Conference

Recognized as America's leading Bible conference for Fundamental Christians, this six-day event draws distinguished guest speakers and thousands of visitors from every section of America. Call Guest Services at 864.242.5100 ext. 3120, or e-mail events@bju.edu.

Campus Visits

A visit to Bob Jones University will give any person a good overview of BJU and campus life. The best times for prospective students to visit are during our annual Bible Conference and Opportunity Days. Of course, campus visits are welcome throughout the year and the University is happy to provide residence hall accommodations for prospective students in the ninth grade and above, former students, parents of presently enrolled students, and sponsors accompanying young people who stay in the residence hall. For more information concerning residence hall guest reservations, call Guest Services at 864.242.5100 ext. 3120, or e-mail reservations@bju.edu.

Christmas Carol Sing and Lighting Ceremony

Thousands of students, friends, faculty, and visitors gather around the front campus fountains for the annual lighting ceremony each December. The evening includes carols led by a University choir director and a devotional, and it culminates in the illumination of nearly 100,000 Christmas lights.

High School Festival

The festival held each fall allows high school students to fellowship and compete in music, speech, and art contests with Christian young people from all over the country. They benefit from both the Christian atmosphere of BJU and the special clinics and workshops conducted by University faculty members. Call Guest Services 864.242.5100 ext. 3120, or e-mail events@bju.edu.

High School Preaching Conference

Young men in grades 9-12, are welcome

to participate in the preaching conference and extemporaneous outline workshop each fall. It is held in conjunction with the High School Festival. Call Guest Services at 864.242.5100 ext. 3120, or e-mail events@bju.edu.

Homeschool Conference and Family Camp

Hundreds of families have found this conference to be a unique source for valuable assistance in educating their children. The conference combines nationally known guest speakers, seminars, workshops by experienced home educators, and practical sessions by members of the BJU faculty and staff, and much more. Held in June of even-numbered years. Call Guest Services at 864.242.5100 ext. 3120.

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Invitational Basketball Tournament

BJU annually holds an invitational basketball tournament for Christian high school teams. The tournament is held in January. Call Guest Services at 864.242.5100 ext. 4208, or e-mail events@bju.edu.

Job Fair

The Career Development and Placement Office hosts the annual Job Fair each spring. Around 50 companies set up booths in the Social Parlor to meet with prospective employees. Students can visit the company booths to set up job interviews or to get advice that will help them decide which career path to follow.

Living Gallery: An Easter Celebration

A boldly unique, dramatic presentation of sacred masterworks of art depicting Christ's ministry and passion presented by the BJU Museum & Gallery. For ticket information, contact Programs and Productions at 864.242.5100 ext. 5750.

Missions Emphasis Week

The Office of Missions hosts our annual Missions Emphasis Week each fall. Numerous mission boards set up displays in the Social Parlor to meet with students. Throughout the week, many of the mission board representatives are featured speakers in various classes, and our student Mission Prayer Band. Call the Director of Missions at 864.242.5100 ext. 8044.

New Beginnings/Christian School Management Seminar

All areas of curriculum and administration will be addressed in this in-service program for Christian teachers, administrators, pastors, and home school parents. Members of the BJU faculty, among the most talented and knowledgeable Christian educators in the world, will conduct sessions. Held the first week of August. Call Reservations at 864.242.5100 ext. 3120.

Opportunity Days

Prospective students are welcome on campus at any time, but Opportunity Days is held especially for them twice a year. Come and see why Bob Jones University is "The Opportunity Place." Call Guest Services at 864.242.5100 ext. 3102.

Principals Recruitment Conference

Each February up to 150 principals from Christian schools all over the world attend this two-day conference to recruit BJU students to various jobs in the field of Christian education. Both seniors and underclassmen have the opportunity to meet individually with principals and pastors. The conference is hosted by the Career Development and Placement Office and the School of Education.

Prospective Student Trips

Each semester the University schedules motor coach trips to the campus from major population centers so that prospective students can see "The Opportunity Place" for themselves. During the 2-day visit, young people attend classes, chapel, society meetings, and athletic games. Plane trips are scheduled to depart from cities outside the range of coach travel. Please contact the Student Recruitment secretary at 864.242.5100, ext 4214, or e-mail public@bju.edu.

SMART Program

SMART (Sharing Masterworks of Art) is an educational program designed to enhance students' understanding, enjoyment, and appreciation of the performing and visual arts by introducing them to the University's rich resources in these areas. It provides educational support in the form of printed material and special lecture presentations to prepare students for opera

and Shakespeare productions on campus. The program serves secondary and college students, both at the University and in the community. It features workshops and special productions of Shakespearean plays for visiting school groups. For more information contact Public Liaison at 864.242.5100 ext. 4206, or e-mail public@bju.edu.

Special Olympics

For over 25 years Bob Jones University faculty and students have volunteered with the Greenville Special Olympics. Annually more than 500 students help the over 1,200 mentally handicapped athletes in this international athletic program. For the past 15 years BJU has hosted and sponsored Washington Center Days, a developmental event for the severely handicapped. The Association of Christian Teachers coordinates and supports this event.

Summer Camps

Each summer children and teens in grades 4–12 participate in exciting summer camps featuring art, basketball, criminal justice, music, science, soccer, speech and drama, volleyball, and more. For a camp brochure call Guest Services at 864.242.5100 ext. 3120, or e-mail events@bju.edu.

Summer Ministry Conference

Each fall BJU hosts a Summer Ministry Conference. Over 25 Christian camps and other children's and youth evangelistic organizations recruit summer workers from our student body. These organizations spend several days promoting summer ministry opportunities while interacting with students at their display booths in the Social Parlor. The conference is hosted by the Extension Office and the Career Development Placement Office.

Campus Services **BJU Museum & Gallery**

The BJU Museum & Gallery, Inc. collection is respected worldwide for its Old Master paintings from the 14th through the 19th centuries, Russian icons, antiquities from the Holy Lands, sculpture, and period furniture. It is open from 2 to 5 p.m. Tuesday through Sunday. Guided tours are offered during the academic year

beginning in November and lasting through April; call 864.242.5100 ext. 1053 for reservations. A modest admission fee is charged: adults \$5, seniors (60+) \$4, students \$3; children ages six through twelve enter free. Current BJU faculty, staff, and students may enter at no charge with a BJU ID card. Educational and cultural events are offered monthly; for more information visit www.bjumg.org or call 864.242.5100 ext. 1053. BJU M&G is a valuable visual library for students, educators, art lovers, and museum professionals to utilize as well as a museum of quality and beauty intended to delight the senses.

Campus Store

The BJU Campus Store offers a large selection of Bibles, Christian books, secular and Christian music, and educational materials you can trust, as well as BJU memorabilia, school supplies, laundry products, and health and beauty aids. Visa, MasterCard, Discover, and American Express credit cards as well as checks and money orders are accepted. Call 864.242.5100 ext. 5500, or 800.252.1927, e-mail store@bju.edu, or visit www.BJUCampusStore.com

The Campus Connection

The Campus Connection services the BJU family and friends with an assortment of computers, software, and accessories at competitive prices. The Connection also provides quality technical support and services at reasonable rates.

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The Career Development and Placement Office is a service to the student body and alumni. Students who are unsure of their career path can benefit from career testing and counseling. The office personnel also instruct seniors in résumé writing, interviewing skills, and job search techniques. The Career Development and Placement Office is the liaison between students and recruiters at 864.242.5100 ext. 2007.

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Fundamentalism File

The Fundamentalism File provides information on religious topics or secular topics with a religious perspective. Call 864.242.5100 ext. 6020, or e-mail ffile@bju.edu for assistance. There is a charge for photocopying, in addition to postage and handling.

J. S. Mack Memorial Library

The staff of the campus library will do general reference work to help in researching sermons and documenting information for articles to be written. Call 864.242.5100 ext. 6015. Also, they have assembled the Fundamentalism File to make information available about items of religious interest, apostate denominations, and the history of Fundamentalism. Call at 864.242.5100 ext. 6020.

Office of Student Services

The Office of Student Services, located in the Student Center, assists students with employment and off-campus housing. Those in the Student Work Program are assisted in locating on-campus employment and others can check the help wanted catalog board for information about off-campus jobs. The Office maintains a file on housing in the Greenville area for use by both students and graduates. In addition, students needing shuttle service to the Greenville-Spartanburg Airport at the end of the semester may check at this office. Call at 864.242.5100 ext. 3060.

Publications

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BJU's commitment to quality Christian education is exhibited in the textbooks written by its faculty and staff members and published by the BJU Press. A catalog is available from BJU Press. Call 800.845.5731, or e-mail bjup@bju.edu.

BJU Review

This free quarterly publication is intended to give God the praise for what He is doing in and through Bob Jones University, "The Opportunity Place." To subscribe, call Constituent Services at 864.242.5100 ext. 3075 or e-mail constituent@bju.edu.

The Collegian

Keep up with campus personalities, BJU news, and student life by reading the weekly online student newspaper of Bob Jones University at www.bju.edu.

Home School Helper

BJU Press sends this color quarterly newsletter to home educators in the United States at no cost. It is designed to help inform about teaching ideas, home schooling issues, and new materials. Write *Home School Helper*, BJU Press Customer Services, Greenville, SC, 29614 or e-mail bjupinfo@bju.edu.

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Sermon Cassette Subscription Service

The monthly subscription service consists of messages recently preached on the campus—not yet available in the audio catalog. Call Audio Services at 864.242.5100 ext. 5790, e-mail audio@bju.edu, or fax 864.770.1305.

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This is a free 8-page color newsletter for Christian schoolteachers, administrators, board members, and anyone interested in Christian education. Published five times a year, it offers a balanced perspective on timeless and current issues effecting Christian schools. To subscribe, call 800.845.5731 or send e-mail to t2t@bjup.com.

What in the World!

This news sheet, free to pastors who agree to photocopy and insert it in church bulletins, helps keep congregations informed on important issues of social concern, ecumenical trends, and religious liberty. A brief devotional entitled "Do Right" accompanies the news sheet. Write *What in the World!* c/o Constituent Services, call at 864.242.5100 ext. 3076, or e-mail constituent@bju.edu.

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